



January 17, 2021

Dear Parents, Guardians and Students,

Thank you for your partnership in making it through the first half of the 2020-2021 school year! Before the start of Block 3 on January 25, 2021, please review the updated Block 3 Pandemic Plans. Many of our policies and procedures are remaining the same, but it is important to note the updates which have been highlighted in **turquoise** in these [Block 3 Pandemic Plans](#) for your convenience. **Yellow** highlights indicate updates that were made in Block 2. Important notes, including the updates, are below.

1. **Appian Symptom Screening App:** Any student who eLearned for Block 1 & 2 but is returning as an in person learner for Block 3 must have their app set up for Monday, 1/25/21. If you need assistance, please email support@trinityhs.org.
2. **Student Attendance Procedures:** Student Attendance Procedures (for in person and eLearning) can be found in the [Student Handbook](#) starting on Page 5.
3. **Building Hours:** Open to Students: 7:55-3:30 M, T, Th, F
(Entrances are the same as Block 2)
 - ENTRANCE 1-- Lathrop North: Students A-G
 - ENTRANCE 2-- Lathrop Main: Students H-Q
 - ENTRANCE 3-- Division/Chapel: Students R-Z
 - ENTRANCE 4--SMGAF (Circle Drive): Students with first period in SMGAF
 - Students who arrive early may report to the SMG prior to their 7:55 admittance time
4. **Bell Schedule (M, T, Th, F):**
 - Faculty/Staff Health Screening - 7:00-7:45 (teachers in first period rooms by 7:55)
 - Student Health screening - 7:55 to 8:10
 - Period 1 - 8:15 - 9:40
 - Period 2 - 9:45 - 11:10
 - Lunch Circle 11:15 - 12:05*
 - 11:15 - 11:40 - Lunch and social time
 - 11:40 - 12:05 - Silent study session time
 - Period 4 - 12:10 - 1:35
 - Period 5 - 1:40 - 3:05
 - Student Academic Support with Individual Teachers - 3:05 - 3:30 *Teachers will include after school location in Course Policies & Procedures

5. **Returning to Full eLearning:** Should Trinity, at any point, transition back to a full eLearning model (another adaptive pause), all community members will be notified.
- Full eLearning Schedule M, T, Th, F (Implemented if needed)
 - **Adaptive Pause Bell Schedule**
 - **Period 1:** 8:15- 9:15
 - **Period 2:** 9:25- 10:25
 - **LUNCH:** 10:25 - 11:00
 - **Period 4:** 11:00- 12:00
 - **Period 5:** 12:10- 1:10
 - **BREAK:** 1:10 - 1:30
 - **OFFICE HOURS:** 1:30 - 3:00
 - Wednesdays:
 - Same as current eLearning Wednesday schedule
6. **2020-2021 Block 3 Trinity School Calendar Updates:**
- The complete Trinity Calendar can be found at <https://www.trinityhs.org/calendar>.
 - Important Dates to Note:
 - **Mon 2/15:** Presidents Day: No Classes
 - **Wed 2/24:** Virtual Parent-Teacher Conference Day 1
9:30 to 12:30 - Conferences via Zoom
12:30 - 1:30 - NO VIRTUAL OFFICE HOURS
 - **Thurs 2/25:** Virtual Parent-Teacher Conference Day 2
Early Dismissal Bell Schedule
Period 1 - 8:15-9:00
Period 2 - 9:05-9:50
Period 4 - 9:55-10:40
Period 5 - 10:45-11:30

Parent Teacher Conferences
1:00 - 4:00 PM - Conferences via Zoom
4:00 - 4:40 PM - Break
4:30 - 7:30 PM - Conferences via Zoom
 - **Fri 2/26:** Faculty Retreat (No Classes)
 - **Mon 3/22:** All course work must be complete and done
 - **Tues 3/23:** Exam review and course evaluations
 - **Wed 3/24 & Thurs 3/25:** Block 3 Virtual Exams (No synchronous classes/Students do not report to school)
 - **Fri 2/26:** Grading Day (No Classes)

7. **Dress Code:**

Due to the necessity of air circulation because of COVID-19, windows have to be ajar in classrooms. Therefore, we will continue the modifications to the Dress Code (found on Page 11 of the [Student Handbook](#)) for Block 3.

Students will still be required to wear a uniform top and bottom. However, the following permissions will be allowed:

- Schoolbelles pants instead of the skirt are always an option, but a solid-color non-uniform pants/leggings under the skirt will also be permitted. Tights and nylons are also still permitted.
- Jackets/coats and Trinity-wear sweatshirts will be permissible over the uniform shirt (polo or oxford). The Schoolbelles sweater and quarter-zip are also still permitted. Students will still not have access to lockers for Block 2, and so will be carrying their coats/jackets with them to class.
- Winter boots will be permitted to help their feet stay warm. If not opting to wear boots, students should wear dress codes shoes. Backless shoes, slippers, gym shoes, canvas shoes (like vans and chuck taylors) and sandals are still not permitted.
- Students may wear scarves, hats and gloves/mittens if necessary. These exceptions are for the warmth and health of our Blazers. Baseball caps, or other non-winter apparel, will still not be permitted.

If you have any questions or concerns, please do not hesitate to contact us.

Stay safe and well,

Mrs. Carey, Dean of Students
Mrs. Bedell, Vice President of Student Life
Ms. Gallie, Principal