Be part of a team that improves government policies and programs. Are you naturally inquisitive? Do you possess strong research and analysis skills? Can you write clearly and concisely? If so, a performance auditor position might be the perfect fit for you! Working in a mutually respectful team environment, you will interact closely with various state agencies to understand their roles and responsibilities, evaluate how well they perform their responsibilities, research and identify best practices, and provide objective recommendations to improve their operations. Come join our team and make a difference!

**JOB DESCRIPTION**

**Description:**
Under close supervision of a lead auditor, Performance Auditor I and II's assist in conducting performance audits of state agencies and programs. They gather information and help identify areas of inquiry and perform audit procedures to obtain evidence, prepare well-documented work papers, and formulate findings and appropriate recommendations in compliance with government auditing standards. In addition, they draft written audit findings and orally communicate work results that meet professional and office standards for clarity and completeness.

**Qualifications:**
As the ideal candidate, your qualifications will include:

A master's degree in the social sciences, humanities, or other professional field, such as History, Journalism, Political Science, Public Administration, or Public Policy, emphasizing analytical skills, research, writing, and organization of data.
Or
A bachelor's degree in the social sciences or humanities, such as, Anthropology, English, History, Political Science, Philosophy, or Public Administration, which emphasizes analytical skills, research, writing, and organization of data AND at least one year of
experience in performance auditing, financial auditing, internal auditing, program evaluation, management or policy analysis, or related experience, with a minimum 3.0 GPA.

In addition, candidates should possess the following:

- Strong research abilities and exemplary oral and written communication skills.
- Ability to synthesize audit evidence to reach conclusions.
- Strong interpersonal skills and ability to interact with coworkers and auditees professionally and ethically.
- Strong organization and time management skills.
- Working knowledge of Windows, word processing, spreadsheet, and database software.

Starting Salary:

Performance Auditor I:
$50,000 (Bachelor’s degree)
$53,000 (Master’s degree, CPA certification, or 150 qualifying credit hours for CPAs)

Location:
Phoenix, AZ

How to Apply:
Please use this link, azauditor.gov/careers/employment-application, to complete our job application and to send other required information, including:
1. your resume;
2. a cover letter detailing how your qualifications are a good match for the position for which you are applying;
3. unofficial transcripts from all the colleges you attended.

If you have questions or problems, please feel free to contact our Human Resource Specialist, Beth Entringer, at recruiter@azauditor.gov.

AN EQUAL EMPLOYMENT OPPORTUNITY AGENCY