

Town Meeting 2021



April 9, 2021

Profile Regional School

THANK YOU!



Tina Peabody 1981-2021 Town of Franconia Treasurer

Unassigned Fund Balance Formula

Total Appropriations + schools + county – enterprise funds / 12 x 2 = optimum range

(recommended by NH Municipal Assc. And the Dept of Revenue says this number should be between 5-17%)

Total Appropriations are Operating Budgets plus warrant articles minus capital expenditures & non-profit donations:

Articles 2+13+14+15+19=\$2,403,981

Schools \$2,558,988; County \$548,471

Enterprise Funds are revenues collected from departments & other governments \$710,390

$2,403,981 + 2,558,988 + 548,471 - 710,390 = 4,801,050 / 12 = 400,088 \times 2 =$

\$800,175

Unassigned Fund Balance

• UFB beginning	Jan.2020	\$1,334,545
• Less amount to reduce taxes		(150,000)
• Less amount voted at 2020 town meeting		(124,235)

2020 Budget Summary

• Revenue surplus	214,491
• Unexpended balance of appropriations	153,661
• Increase in restricted fund balance	<u>(25,022)</u>
• UBF ending balance	\$1,403,440

Revenue Surplus from 2020

• Property Tax & Fees	\$106,898
• Delinquent taxes underestimated	
• MV & Permits	\$15,395
• Grants	\$59,544
• Charges for services	\$41,868
• Surplus from transfer station	
• Miscellaneous	\$1,703
• Transfer In	<u>(10,917)</u>
• Approved transfer from Capital Reserve Fund to Actual	
• Total surplus revenue	\$214,491

Unexpended Balance of Appropriations

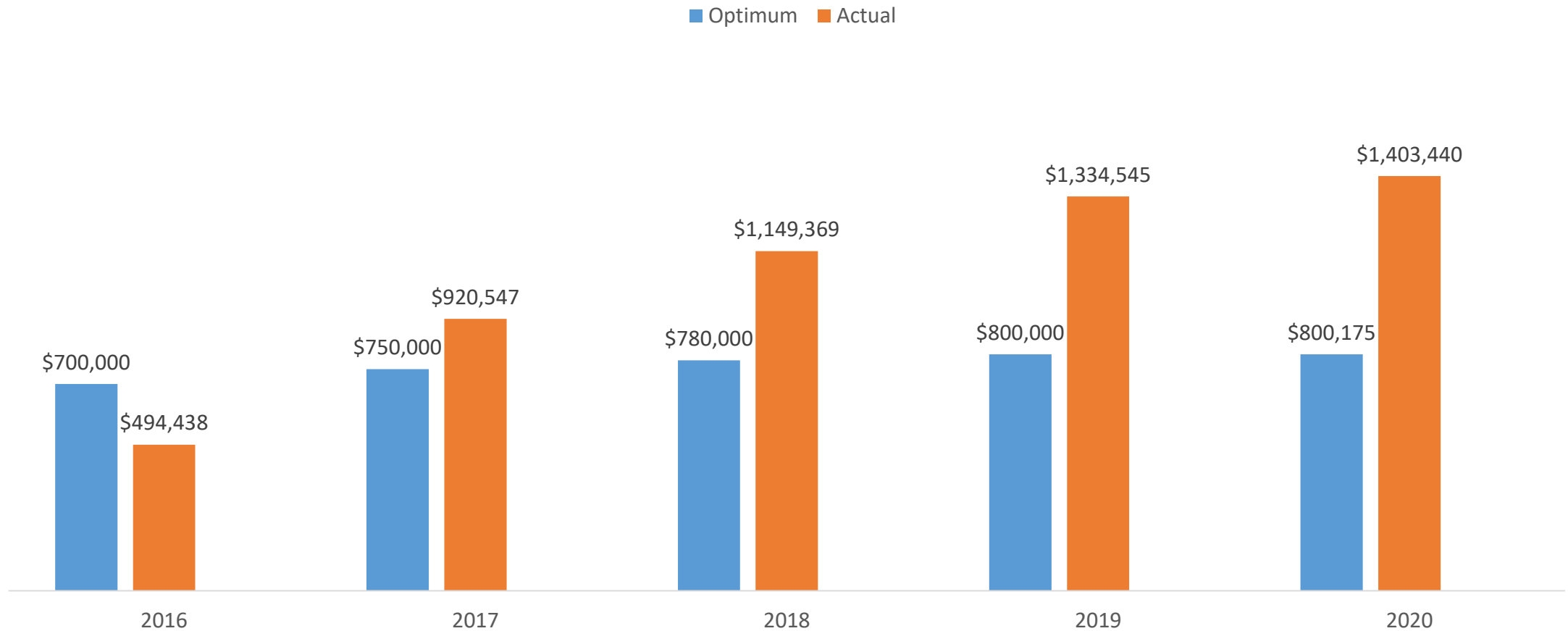
• Executive & Personnel	\$30,489
• No Town Admin. for 4 months & no new health ins.	
• Buildings & Grounds	\$35,250
• shorthanded & buildings closed	
• Fire & Dispatch	\$32,447
• no training and lower call volume	
• Recreation & library – no programing	\$36,678
• All Other	<u>\$18,797</u>
• Total Unspent Appropriations	\$153,661

Available UFB to Appropriate

• UFB	\$1,403,440
• Optimum balance	(800,175)
• Held to cover unpaid taxes _(recommended by DRA)	(150,000)
• Articles 8, 16, 17 &18 _(if passed)	<u>(268,306)</u>
• Available to appropriate	\$184,959

Unassigned Fund Balance

Optimum range to Actual Comparison



2021 Estimated Tax Rate per thousand

• Article 2-Operating Budget (1,892,355-646,044 revenue)	4.27
• Article 4-Capital Reserve Funds	0.58 or add back .07 if Article #17 fails
• Article 5-Capital Reserve Bridge	0.14
• Article 6-Expendable Trust Funds	0.44
• Article 9-New Welcome Center	0.51*recommended to use Unassigned Fund Balance
• Article 13-Abbie Greenleaf Library	0.28
• Article 15-Tri-Town Transfer Station	0.41
• Article 19-Fire Dept Air Tanks	0.19*recommended to use Unassigned Fund Balance
• Article 22-Non-Profits Donations	0.09
• Article 23-Chamber of Commerce	0.03
• Article 24-Energy Capital Reserve Fund	0.01
• Article 25- Board of Selectmen Stipend	<u>0.02</u>
• Total estimated tax rate	\$6.97

\$6.27 if Articles 9 & 19 come from Unassigned Fund Balance

2020 Tax Rate \$6.47

Tax Impact Formula

Proposed Cost / total valuation X 1,000. = tax impact per thousand dollars of property value

Example:

Capital Reserve Fund

$\$189,700 / 291,704,993 \times 1,000 = .65$

Welcome Center

$\$150,000 / 291,704,993 \times 1,000 = .51$

Formula provided by the Dept of Revenue

What Will Tax Impact Mean For Me?

Increase in annual taxes based on tax impact and assessed home value.

	\$250,000	\$300,000	\$350,000	\$400,000	\$450,000
0.10	\$25	\$30	\$35	\$40	\$45
0.20	\$50	\$60	\$70	\$80	\$90
0.30	\$75	\$90	\$105	\$120	\$135
0.40	\$100	\$120	\$140	\$160	\$180
0.50	\$125	\$150	\$175	\$200	\$225
0.60	\$150	\$180	\$210	\$240	\$270
0.70	\$175	\$210	\$245	\$280	\$315
0.80	\$200	\$240	\$280	\$320	\$360
0.90	\$225	\$270	\$315	\$360	\$405
1.00	\$250	\$300	\$350	\$400	\$450

Department Budget Comparison

	Requested 2020	Granted 2020	10-Dec Actual	Requested 2021	2020 Budget Cut	Warrant & Grant	Cares Grants
Executive	178,562	168,562	146,557	163,670	10,000		
Town Clerk	42,636	42,636	43,317	42,383			7,359
Tax Collector	14,689	14,689	13,572	14,611			
Revaluation of Property	20,922	20,922	20,922	22,494			
Legal	12,000	6,000	12,075	6,000	6,000		
Personnel Admin	236,834	211,834	260,861	215,549	25,000		
Planning & Zoning	7,156	7,156	3,927	7,390			
Buildings & Grounds	156,976	147,976	121,726	142,278	9,000		
Cemetery	18,894	18,894	16,650	21,425			
Insurance	43,240	43,240	41,667	50,310			
Police	318,979	370,079	299,491	373,669	10,000	61,100	8,826
Life Squad	84,950	84,950	87,718	82,450			23,971
Fire	94,600	94,600	68,274	84,600			8,826
Forest Fire	3,290	3,290	105	3,290			
Building Inspection	4,000	4,000	14,359	10,000			
Emergency management	4,000	4,000	3,116	3,500			
Other Communications	45,500	45,500	35,805	40,000			
Highway	325,216	285,216	342,882	307,693	40,000	53,780	
Street lights	14,000	14,000	11,617	12,000			
Health Admin	200	200	-	500			
Welfare	8,140	8,140	1,721	8,000			1,600
Recreation	141,157	141,157	107,239	126,093			23,400
Patriotic Purposes	1,000	1,000	1,391	1,000			
Conservation	1,000	1,000	250	500			
Long Term Debt	156,450	156,450	114,850	152,950			
	1,934,391	1,895,491	1,770,092	1,892,355	100,000		73,982
Transfer Station		318,626	272,523	345,626			
Library		85,300	82,149	82,000			
Capital Outlay		281,312	264,235				

Article #3 Employees Retro Pay

- Petition Article signed by 25 residents
- If passed these employees will not get the following amounts

	<u>Franconia pays</u>	
Tim Blake	58%	\$126.13
Kim Cowles	52% rec portion	\$193.33
Jim Cyrs		\$229.74
Kevin Dauphine	58%	\$106.41
Jeremy Hall		\$237.64
Scott Leslie	58% transfer station portion	\$176.80
Alyssa Murphy	58%	\$87.46
Corey Rush		<u>\$212.16</u>
Total to be saved from the operating budget if passed		\$1369.67
Tax Impact of \$0.004 per thousand		

Article #8 Sidewalk

- Replace sidewalk from Rt 142 to the Catholic Church driveway
- NHDOT will demo the sidewalk & curb and install new asphalt patch from NH 142 to Chef Joe's 170' +/-
- NHDOT will manage/coordinate state forces for demolition and disposal of sidewalk and do trench patch within drainage limits
- Solar speed sign to be placed at the start of the 30mph zone
- 2'-4' Bike zone
- Granite curb
- 5' sidewalk
- Estimated cost of project \$247,000
- Funding \$85,000 from the sidewalk CIP/ \$162,000 Unassigned Fund Balance
- Impact to the tax rate \$0



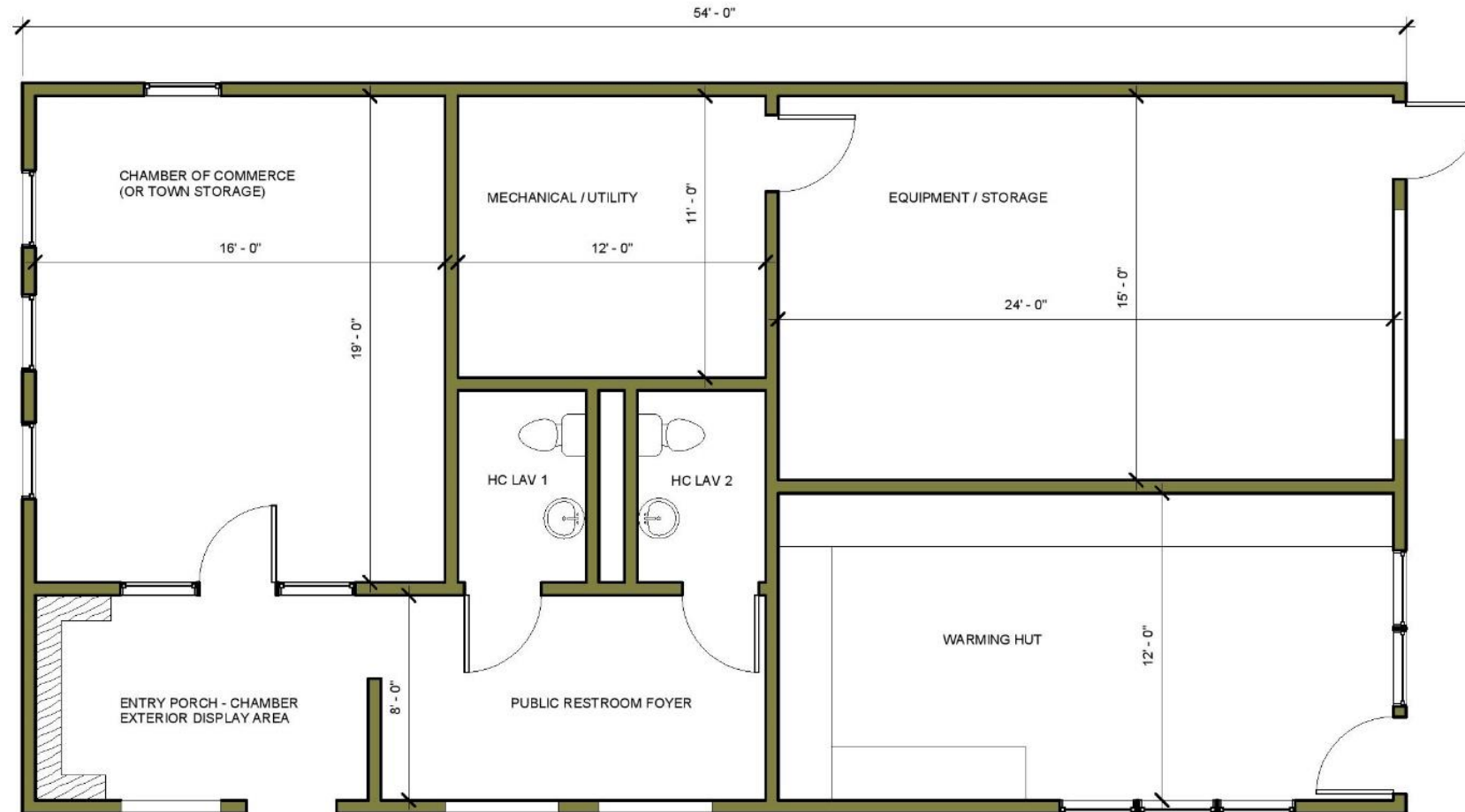
Article #09 Welcome Center

- To see if the Town will vote to raise and appropriate the amount of two hundred seventy five thousand dollars(\$275,000) for the construction of a new Welcome Center and to fund this appropriation by authorizing the withdrawal of one hundred thousand dollars (\$100,000) from the Buildings Maintenance Capital Reserve Fund previously established, the withdrawal of twenty five thousand dollars (\$25,000) from the Lafayette Recreation Capital Reserve Fund previously established and one hundred fifty thousand dollars (\$150,000) to come from taxation. This is a non-lapsing fund. The Selectmen recommend this appropriation. (Majority vote required)
- Tax Impact \$0.51 per thousand

Welcome Center



Welcome Center Floor Plan





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800-800-8831

CUSTOM QUOTATION

PQ5026
This document and
attachments supersede
any previous quotations.

Builder: Building Alternative

RSM: Kathi Mann

Estimator: Charlie Hannah

Date: 8-Feb-21

Project Description: 28' x 54' Ranch style recreation building for set on slab

Reference plan: PQ5026 dated 2/8/2021

Lot Location: Franconia, NH

Builder Confidential 2021 F.O.B. Pricing: \$57,177

Transportation Expenses: \$8,690

Set Expenses, does not include crane expenses, final installation of doors and windows, application of siding, roofing or roof trim. Added services available at additional cost: \$18,641

Total not including crane expenses: \$84,508

The above price is based on above listed reference plan PQ5026 dated 2/8/2021 and attached custom specification PQ5026 dated 2/8/2021.

- 1 Panel pricing does not include transportation or setting cost of panels. It does not include site fasteners except any required to apply Kleer® trim. Insulation, electrical, plumbing, interior finish materials or labor cost are not included. If material is not called out on the specification, it is not included.
- 2 The builder must supply at his cost a bucket crane or truck to permit the safe setting of mods or roof parts greater than two stories or where the use of ladders would be unsafe. Speak with our transportation manager for details.
- 3 Detail dimensions and room sizes may require revision. Actual dimensions will appear on final production plans.
- 4 Features not included may be added from the above COR items or option pages.
- 5 All quotations are subject to review prior to acceptance of an order.
- 6 Please return a copy of this quotation and the attached plan when ordering.

1 of 1



NEW ENGLAND HOMES

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PQ5026 Custom Specifications Panelized 27' x 64' o.a. Recreation Building Shell

The below described project will be modified as required to meet 120 mph wind zone exposure "B" and 95 # GSL.

Floor Systems:

- Slab on grade by builder.

Exterior:

- Exterior wall panels 2" x 6" SPF studs @ 16" o.c.; first floor 8' with SPF shoe and double top plates. Exterior walls with door and window bucks.
- All insulation and interior finish materials and labor by builder.
- 7/16" OSB sheathing glued and fastened. Typar® house wrap with tape shipped loose for seam application by builder.
- Air infiltration tape (3M®) shipped loose for wall frame under sheathing at top and bottom of walls.
- NEH standard Vinyl Siding, accessories and corners shipped loose for builder application.
- One 9' x 8' frame and Kleer® trim with triple 2x12 in headers for over-head doors. Doors by builder.
- Ship loose two Thermatru® 3'0 x 6'8 S210 doors and three 3'0" x 6'8" S262FXGLLE doors with standard brickmold casing. Adjustable sill and Schlage® Plymouth knob hardware. Set crew to tack in place for builder to complete installation.
- Ship loose Mathews Brother's® Sanford Hills windows per plan, white vinyl with Brickmold casing, GBGs and screen. Set crew to tack in place for builder to complete installation.
- Roof components: One 12' common 3.475 / 12 truss component; five 3.475 / 12 mono truss components and one 3.475 step truss component reversed gable. Full coverage Ice and Water Gard® 5/8 OSB sheathing with 12" roof overhangs all areas, roof trim loose for builder application. 1x6 Kleer® rakes and fascia, 1x3 Kleer® shadow boards with cortex screws and Kleer® plugs, and vinyl soffit material. Roof components to be set by set crew. Ship loose: Landmark AR235 roof shingles, white drip edge for all roof edges, and shingle over ridge vent. See optional shingle application quotation.
- Porch post 6x6 Kleer® wrapped, lentsils Kleer® wrapped and porch ceiling vinyl shipped loose for builder application at site.
- Spring boards as required to set panels.

Interior:

- 2x4 and 2x6 interior studded partitions with R.O.s for interior doors. Set crew to install bearing walls and tack others in place.
- All interior finish materials supplied and completed by the builder none by NEH.

Article #14 Revaluation

- Year five of a 5 year contract with Avitar Assessing
- State mandates every 5 years the town must be revaluated, this is the year.
- Since 2017, \$37,800 has been put in the Capital Reserve Fund for this reason
- 2017 - \$9,450
- 2018 - \$20,922
- 2019 - \$20,922
- 2020 - \$20,922
- 2021 - \$52,494

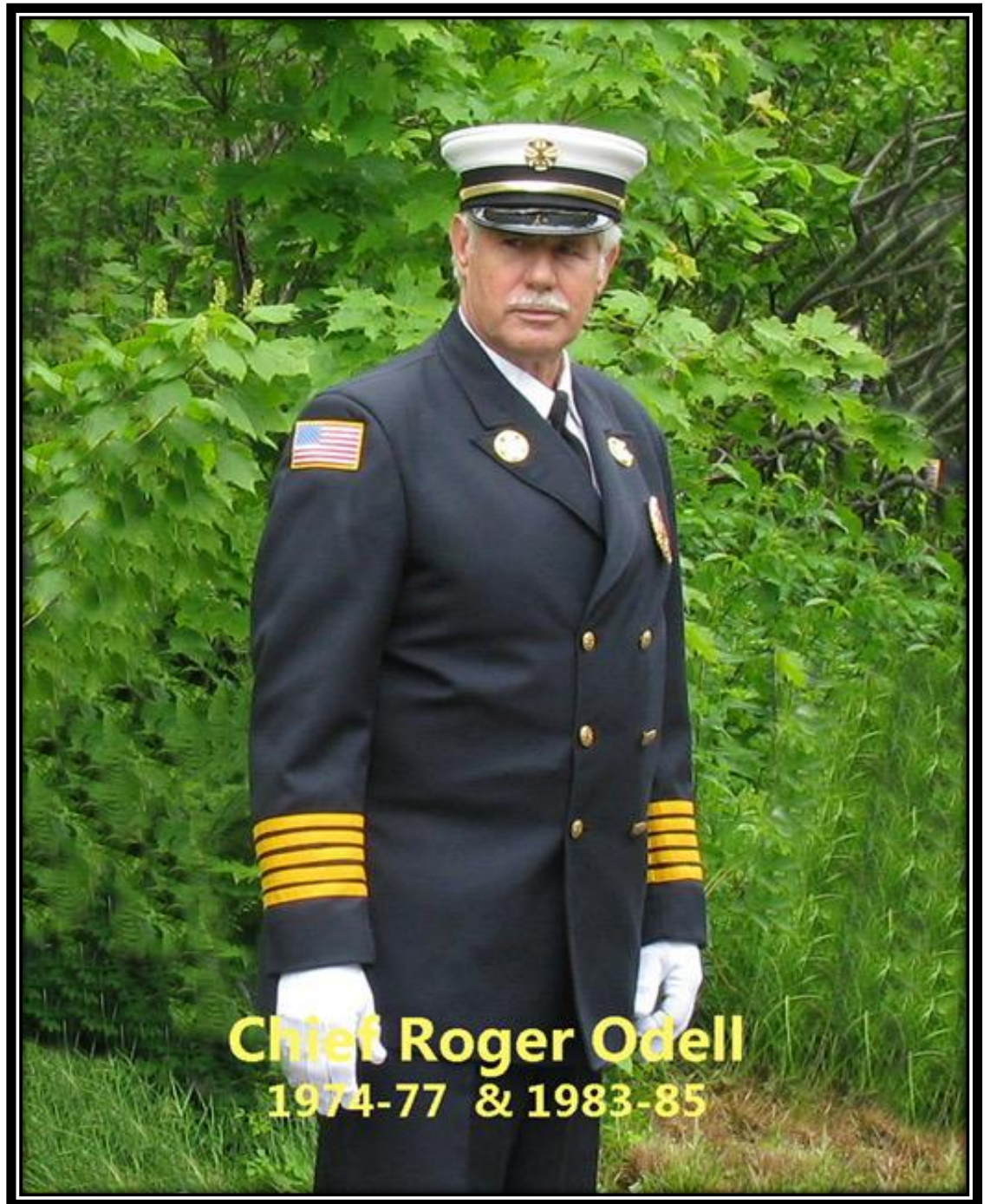
Articles #17 & 18

- Transfer surplus funds from the Life Squad and Fire Department operating budget, which became part of the unassigned fund balance at year end, to the Capital Reserve Funds for the future purchase of heavy equipment for these departments.

Article #19 Fire Dept Air Tanks

- NFRP mandates that air tanks be replaced every 15 years.
- The current air tanks were purchased 15 years ago with a grant from Homeland Security
- This grant is not available to us at this time.
- \$50,000 to come from the CIP plan for this
- \$54,00 to come from taxation with a tax impact of \$.19 per thousand

- *For over 50 years, Chief Odell has served in every capacity at the fire department including two terms as Fire Chief and has represented Franconia as an original member of the Twin State Mutual Aid Fire Association. It is rare to find an individual who has given more time and energy to his community than Chief Odell.*
- *Thank you for your service. We are forever grateful for your dedication and commitment to Franconia.*



Chief Roger Odell
1974-77 & 1983-85

Article 22: Non-Profits

	<u>Requested</u>	
• Above the Notch Humane Society	• \$750	
• Adaptive Sports of the North Country	• 2,500	
• American Red Cross	• 518	
• <u>Ammonoosuc Community Services, Inc</u>	• 5,800	
• Bridge House Shelter & Veterans Advocacy	• 2,000	recommended \$250
• Boys & Girls Club of the North Country	• 2,500	
• Center for New Beginnings	• 1,000	
• Franconia Children's Center	• 2,000	
• <u>Gale River Coop</u> <u>NEW</u>	• 500	
• Grafton County Senior Citizens Council, Inc	• 2,000	
• Northern Humane Services	• 1,292	
• NC Home Health & Hospice Agency	• 3,200	
• <u>North Country Veterans</u> <u>NEW</u>	• 500	
• <u>Tri-County Community Action Program (CAP)</u>	• <u>2,200</u>	
Total	\$26,760	\$25,010

Article #25 Board of Selectmen Stipend

- Until 2008 the BOS received a total of \$3,500, \$1,000 each and the Chair received an extra \$500
- In 2008, after 3 years with no COLA increase to the town employee the BOS stated they would forgo their stipend for the employees to receive a cost of living increase.
- No pay has since been given to the BOS
- Area towns pay –

Bethlehem	\$8,000
Lisbon	\$12,000
Lincoln	\$24,000
Sugar Hill	\$6,000



What is Primex?

Founded in 1979, the New Hampshire Public Risk Management Exchange (Primex³) is a public entity risk pool organized and operating as a trust on behalf of member municipalities, schools, counties and other governmental entities. Primex³ is your premier risk management partner by delivering superior coverage programs, trainings and services that create extraordinary value for our members.

We offer a wide variety of risk management and financing services, ranging from the most successful workers' compensation program of its kind anywhere, to an unemployment compensation program, as well as property and liability coverage.

The quality of service you receive goes beyond anything available through other providers and insurers, because better coverage, service and value are essential. Primex³ embodies the principle that *"good risk management is good management"* and more importantly good government.

Primex³ is committed to working each and every day to ensure that options are available to meet the needs of our membership, their employees, and their taxpayers. By selecting partners who share these same virtues, Primex³ can provide effective human and financial resource management solutions that make a difference for the people of New Hampshire.

Our workers' compensation, property and liability, and unemployment compensation programs are carefully designed to fit the unique needs and challenges of our membership. We are committed to keeping our members at the forefront of everything we do and every decision we make to ensure that the entity and its dedicated public servants are protected.

At Primex³ we recognize that each member becomes stronger when they effectively manage their risk and thus the pool as a whole becomes stronger

Primex³ understands every dollar saved by members of the risk pool is another dollar available to carry out the important business of local government and the education of our children.

and ultimately more stable. Our unique team of Risk Management professionals is committed to working with New Hampshire public entities to help create long-term solutions to risk management issues. With decades of experience in the public sector, this team fully understands the situations you face and can offer practical, hands-on solutions that will make a difference, prevent accidents and injuries, protect employees and the public, and ultimately save dollars.

To learn more about the advantages and opportunities of membership with the leader in efficient, effective, and member-focused, public entity pooling, please contact Member Services by calling 1-800-698-2364 or email MemberServices@nhprimex.org.



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www.nhprimex.org

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Concord, NH 03301-2624

Rev. 05/2015

Top 10 Ways Primex³ Pooled Coverage Protects You

1

Our coverage is designed for you

Primex³ is a Not-For-Profit Public Entity Risk Pool that understands the needs of New Hampshire's cities, towns, school districts, counties, village districts, and other governmental entities, focusing exclusively on coverage to protect public sector entities.



6

Proven training

Extensive education and training services are available at no additional cost to members. Primex³ offers educational opportunities at your work location, at our state-of-the-art training facility in Concord, or through our website.



2

Financial Assurance

The Contribution Assurance Program (CAP) caps the total increase from year-to-year, giving our members more certainty on their annual costs. This program provides assured future rate protection and is not simply a "rate cap" that could result in larger-than-expected increases.



7

Legal and HR Services

Human Resources & Legal consultation services are available at no cost. Primex³ staff can provide guidance and assistance with all your employment-related matters, and our general counsel is available for contract reviews, particularly the sections on insurance and indemnification.



3

We won't abandon you

We weather through hard losses together. You won't have your coverage cancelled just because you had a tough year, or a few challenging claims. Pooling is about covering losses and helping you to manage future risks together.



8

Strong coverages

Primex³ coverage includes general liability, law enforcement, public officials' and educators' legal liability, crime, cyber-liability, work-based learning, and volunteer medical accident coverage.



4

Trained experienced staff

A team of highly qualified pooling professionals in Claims, Risk Management, Member Services, Law Enforcement, and Legal & Human Resources have many years of experience to help you manage your risks.



9

No sweating the small changes

We provide automatic coverage so ongoing scheduling is not necessary.* We request scheduling once a year; and your contribution does not change when exposures are added mid-year. *With the exception of buildings valued at \$25 million or higher and licensed vehicles of \$10 million or higher.



5

No surprises

Primex³ offers clear coverage and in-house employees who can explain it. No hidden deductibles or unexpected costs. Our property and automobile deductible is \$1,000 per occurrence. The vehicle windshield replacement deductible is only \$100. *Your liability coverage is not subject to any deductibles.*



10

Stronger together

A pooled risk management program is a unique system set up to help you and other local governmental entities meet your coverage needs together in an affordable and efficient way. You are entitled to all of the statutory and common law immunities and protections afforded under NH law. Pooling also means rate stability through fair and equitable pricing that fosters long-term member commitment.



THANK YOU

- Thank you to all who are helping out; Steve Plant, Sally Small and of course the Auditors, Dept of Revenue, Dept of Labor and NH Municipal Association.
- We want to earn your trust to manage the town to the best of our ability
- Answer all reasonable questions.
- Our town works only when good people become involved. There are many ways to help.