

# OSHA Injury Data Electronic Reporting

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## Reminder: OSHA 300A Submission Deadline 7/1/18

California employers are now required to comply with federal OSHA's electronic reporting and submit their 2017 Form 300A data by July 1, 2018.

Effective January 1, 2017, employers in states regulated by federal OSHA were required to electronically submit Log 300 records of injuries and illnesses. On April 30, 2018, federal OSHA posted a "trade release" requiring affected employers that are a "covered establishment" (regardless of State) to submit injury and illness data in the federal OSHA Injury Tracking Application (ITA) online portal.

For specific instructions, go to federal OSHA's [ITA website](#). The site has useful guides on how to submit information. Usually it takes about 20 minutes for a covered establishment with 20-249 employees.

### Who needs to report?

A "covered establishment" is an employer with 250\* or more employees and certain establishments with 20-249 employees in higher hazard industries. If you have between 20-249\* employees click [here](#) to see if you are classified in one of these "high hazard" industries. The [high hazard industry list](#) includes Agriculture, Utilities, Manufacturing, Construction, and more.

*\*See [low hazard industry list](#) exemption below*

### Who is exempt?

**Low Hazard Industry Exemption:** Employers in low hazard industries are exempt

from reporting regardless of size. Check the list [here](#).

**Fewer than 20 employees:** If you had a 2017 peak employment number of 19 employees or less you do not need to submit 300A data electronically to federal OSHA.

**Questions?** For more information on Injury Recordkeeping and electronic submission requirements see the OSHA Injury Recordkeeping site <https://www.osha.gov/injuryreporting/>, contact Armstrong & Associates Insurance Safety department [safety@armstrongprofessional.com](mailto:safety@armstrongprofessional.com), or contact your agent.

### For More Information:

Contact your Armstrong & Associates Insurance Services Agent  
**800-632-2777**

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