

## Riding To The Top Re-Opening Plan

RTT has reviewed and adapted guidelines from government (Federal and State CDC) and industry (PATH Intl., Maine Association of Non Profits, MEMIC, OSHA, Sebago Lakes Region Chamber of Commerce) sources to develop our own phased re-opening. Please note that circumstances may change and we ask you to stay connected via checking the RTT facebook page or these weekly newsletters for announcements and updates.

All staff, volunteers and eventually clients will need to complete new paperwork including a Risk Assessment and Communicable Diseases Release. In addition, RTT will have mandatory trainings for everyone to attend via Zoom to ensure a safe environment for all personnel at the farm. Physical distancing, the ability to wear a mask, and proper hygiene are key components of our trainings.

Daily schedules will be posted/shared/communicated to limit the number of people on site during any given period of time. All personnel must be approved and on the schedule.

RTT will be re-opening in phases. The opening dates of each subsequent phase will be determined by the success of the previous phase, along with guidance updates from the above listed agencies. We have laid out the first three phases at this time and will be working on additional phases for clients who require assistance for riding or driving, where physical distancing of more than six feet cannot be maintained. **As with all things related to COVID-19, these plans are subject to change.**

Our goal is to ensure the health and safety of everyone involved—our staff, our volunteers and our clients. Thank you for your patience with this process and we welcome any feedback or thoughts that you may have. Feel free to email me at [sbronson@ridingtothetop.org](mailto:sbronson@ridingtothetop.org).

Be well--





## Phase I

**Ongoing since March 15<sup>th</sup>**  
Essential on-site staff only

**Areas of focus:**

- Health and Safety
- Care of the Herd
- Maintaining minimal level of work for the horses
- Basic organization operations
- Planning for safe re-opening
- <11 people on-site at any given time



## Phase II

**Beginning June 1**  
As in Phase I, plus  
return of some remote staff  
and return of Volunteer  
Schooling Team members

**Areas of focus:**

- Mounted work with horses
- Body work with horses
- “Curbside” Visits
- May have >10 people on-site
- Ongoing assessment of re-opening



## Phase III

**Estimated Start June 29**  
As in Phase II, plus  
return of fully independent  
clients and volunteers

**Areas of focus:**

- Lesson prep (grooming and tacking) will be done by instructor and/or volunteers
- Private lessons only
- Add'l volunteer needs: cleaning tack, yard work, laundry