



Science Matters in America COVID Policy - Fall

Objective: Science Matters in America is dedicated to reducing exposure and limiting the spread of COVID. To accomplish, Science Matters in America will implement specific policies regarding employees, screening of students, workspace and maintaining physical distancing, and monitoring.

Employees:

1. All staff will be required to wear face covering or masks whenever possible, including in-person instruction. All masks must comply with the local Department of Health guidance for wearing masks.
2. All staff will undergo self-administered daily temperature checks prior to teaching. They will be required to remain home if the staff member, child of staff member or family member is experiencing systems.
3. All staff will be required to wash hands frequently for 20 seconds.
4. Staff will maintain daily checklists to document adherence to this policy.

Screening Students:

1. Check in space: check in areas will be marked to maintain 6 feet of distance between families.
2. Masks will be required during check in process. Masks for children during club are optional. Science Matters in America staff may request parents provide masks for children during club if warranted.
3. Children will be screened for symptoms including verbally asking about symptoms and a temperature screening.
4. Children will be given hand sanitizer or asked to wash hands for 20 seconds prior to entering club.

Workspace and Physical Distancing during club:

1. All surfaces will be cleaned with disinfectant wipes or spray prior to and at the conclusion of club daily.
2. Club size will be limited to 10 students or guidance from the local Department of Health
3. Each student will be assigned a space that ensures 6-foot distancing.
4. Students and staff will be required to wash hands and/or use hand sanitizer periodically during club and at the conclusion of club.

Monitoring:

1. In addition to monitoring symptoms during the check in process, staff will monitor children for symptoms during the day.
2. If a child displays symptoms or does not feel well, the child will be placed in a quarantined area – a separate space at least 12 feet away from other children but still adequately supervised. Child will NEVER be placed in a room alone.
3. Parent will be notified immediately and asked to pick up child. Parent will be asked to get a test for COVID. Other parents will be notified of a potential exposure. If the symptomatic child tests positive for COVID, parents will be notified that a child in club has tested positive for COVID.
4. Staff will follow up on all absences. Parents will be notified, as necessary.

This policy may be modified based on additional guidance from local, state, or federal authorities.



Science Matters in America COVID Daily Checklist

Instructions to teacher - Please complete and initial each work step daily. Note any exceptions in the space below

Checklist		Class				
		1	2	3	4	5
Club Location and Date:						
Employee						
	1. All Staff wore masks during the club.					
	2. Prior to starting club, staff was checked for symptoms including a temperature check					
	3. Staff washed hands for 20 seconds or used hand sanitizer. prior to the start of club.					
Screening Students						
	1. Check in area was marked to maintain physical distancing between families.					
	2. Masks were worn by all staff during check-in					
	3. Children were screened for symptoms including temperature checked. (note exceptions below)					
	4. Children were given hand sanitizer or washed hands for 20-seconds prior to entering club. (note exceptions below)					
Workspace and Physical Distancing during Club						
	1. All surfaces were cleaned prior to club start.					
	2. All surfaces were cleaned at the conclusion of club.					
	3. Each student was assigned a space that ensures 6-ft distancing.					
	4. Students washed their hands for 20-seconds or used hand sanitizer at least once during club and at the conclusion of club.					
Monitoring						
	1. An appropriate quarantine area was maintained during club that kept affected children separated from the general population by at least 12 feet.					
	2. List children quarantined with their symptoms in the notes below.					
	3. Parents were notified of all potential exposures. Include a copy of the email sent.					
	4. Ops Manager was notified immediately					
Notes – use additional pages if necessary						