

Graduation Night Chaperones Instruction List



Wahooz Family Fun Zone & PINZ Bowling Center would like to express their sincere thanks to all of the chaperones who assist in making the graduation celebration a huge success.

As a training tool for the chaperones a list of all the stations and a brief duty summary is listed below.

Wahooz and Pinz staff members will be responsible for operating all of the attractions, cleaning, cooking, and serving food. The chaperones are asked to assist in monitoring behavior and unwanted activity as well as properly manning their chaperone stations as advised. It is imperative the chaperones are available at all times to oversee the conduct of the graduates rather than participate in the attractions. We want every Graduation Celebration to be safe and enjoyable for everyone and chaperones have a key role in facilitating a successful event.

Chaperones are welcome to enjoy the same food and beverages provided for the graduates at no additional cost. If chaperones wish to join the graduates in the fun and participate in the attractions, they can pay the special group rate of **\$37.99+tax** when they are off their shift.

THERE WILL BE NO TOLERANCE OF ANY ALCOHOL, DRUG USE, OR SMOKING/VAPING ON PREMISES OR PRIOR TO COMING TO Wahooz Family Fun Zone and PINZ Bowling Center - ANYONE VIOLATING THIS RULE WILL BE ASKED TO LEAVE IMMEDIATELY.

We highly recommend having one of the school's SROs on site and in uniform during the Graduation Party Event. The presence of the SRO during the school's event will encourage the graduates to be on better behavior.

Frequently asked Questions:

1. Q. *May we bring in food?*
A. All food that is going to be brought in must be pre-approved beforehand by the Food & Beverage department of Wahooz and Pinz. Please contact your Group Sales Representative for arrangements.
2. Q. *May we bring in decorations?*
A. Wahooz & PINZ will have generic graduation balloons in the Galaxy Event Center. Any other decorations the school wishes to be brought in will need to be pre-approved by the Wahooz group sales department. Please no glitter/confetti and no banners that will need to be hung on the walls. A cleaning fee may be administered at Wahooz and Pinz management discretion.
3. Q. *What time may we come in to drop off prizes?*

- A. It is up to your sales representative's discretion to schedule a time for you to bring in prizes. Based on other group events and space availability this time is subject to change. Please keep in mind that we can not guarantee the security of prizes that you drop off before your event.
4. Q. *Can we have other outside attractions brought in for the graduates (i.e. hypnotist, Dutch Bros, etc.)*
- A. Although we feel these are not necessary, some outside attractions can be brought in. Please note that all outside attractions will need to be preapproved and they will be your school's responsibility to operate and have any release/consent forms filled out if needed as well as an insurance rider.
5. Q. *Is there a first aid area?*
- A. We do not have a specified area designated for minor injuries; however, we have several first aid kits that are accessible if needed. All of the managers on duty are first aid certified and can help with minor injuries. We also highly recommend to have either a **school nurse or a chaperone who is First Aid certified** to be stationed at one spot throughout the night (Pinz control desk in the front of the park) that way the graduates know to whom they will need to go to in case of any injuries.



Check-In - 3-4 Chaperones:

Check-in procedures will be executed by the chaperones by putting wristbands on the left wrist of the graduates and asking graduates to throw away any outside beverages. **If there are multiple schools booked on the same night as your school, we will have separate check-in areas. Each school will also have a separate colored wristband from each other. Wahooz will have a quick meeting with the chaperones before letting graduates into the park.**

Main Entrance - 1-2 Chaperones:

There is one entrance and exit open for graduates to use and a chaperone will be monitoring it all night. If any graduates decide to leave early their wristband will need to be cut off and they are not allowed to re-enter into the facility. No outside food or drink is allowed inside.

INDOOR ADVENTURE PARK

(Chaperones numbers are based on per shift basis.)

Ropes Course – Clip N Climb - Bumper Cars - Twister Ride - XD Dark Ride –

1-2 Chaperones:

Please make sure the graduates follow all of the listed rules for the attractions. We will have attendants at all attractions at all times. Chaperones will also monitor the **Frog Hopper** as no graduates are permitted on this ride.

WAHOOZ - INSIDE ATTRACTIONS & AREAS

(Chaperones numbers are based on per shift basis)

Arcade Room - 2 Chaperones

Please watch for destructive behavior towards any video games. All soda and other drinks are to remain out of the arcade room. Graduates may purchase game cards at the Snack Bar to play any Redemption Games.

Laser Tag/Laser Maze - 1 Chaperone:

One chaperone will be needed to watch the Laser Tag line as well as the Laser Maze line. Do not allow graduates to sit on the que-lines or cut in line. Watch for behavior and bad language in these entry areas. No chaperones are needed inside these arenas.

Galaxy & Event Center - 1 chaperone

Chaperones will be responsible for the entire galaxy and event center, monitoring behavior and NO food fights. The plastic restaurant cups are to remain in the restaurant; we will have paper cups available. Chaperones will not be needed in the kitchen or to serve food.

Restrooms in Wahooz & in Pinz - 2 Chaperones for each:

Male and female chaperones will monitor the restrooms. **Restrooms are prone to being vandalized**, please check them often. Be sure to thoroughly check all restroom amenities (waste bins, stalls, ect.). There will be no access to the "Family Bathroom."

PINZ - ATTRACTIONS & AREAS

(Chaperones numbers are based on per shift basis)

Z-Bar & Grill Area of PINZ - 1 Chaperone:

Pinz will provide poker tables with cards and other board games on the tables. Please make sure graduates behave appropriately towards the equipment, playing cards, board games, etc. Poker Tables will need to be manned by the Chaperones.

16 Main Lanes & Z-Lounge

One chaperone is needed to monitor the behavior of all the graduates on the 16 lanes and the Z-Lounge. Please watch for anyone misusing the bowling equipment, couches in the sitting area, machines, etc. Please be sure all bowlers are wearing bowling shoes.

Back Exit Door – 1- Chaperones:

Please watch for anyone in the hallway to and from the Z-Lounge and the **back-exit door** at the end of the Z-Lounge hallway. This door must be monitored at all times.

WAHOOZ - OUTSIDE ATTRACTIONS & AREAS

(Chaperones numbers are based on per shift basis)

Golf Courses – 1 Chaperones per course: We have two courses.

Chaperones must walk the entire course constantly. Graduates must remain on the pathways, putters shouldn't be swung higher than the knee level and equipment should be returned after play. If a ball enters the water, please ask the graduate to get a new golf ball from the kiosk – do not retrieve it.

Bumper Boats - 1 Chaperone:

Please have graduates remain in line, do not allow graduates to jump over the fence or cut in line, do not allow graduates to sit on the que lines. Watch for behavior and bad language in the line area. Swimming is not allowed in the Bumper Boat pool.

Batting Cages - 1 Chaperone:

Helmets are required. Only one person is allowed in the cage at a time and practice swings are not permitted outside the cages. If any cage malfunctions please let the nearest Wahooz Employee know – do not tamper with the machines please. The Fast Pitch cage #4 will be shut down.

Go-Karts – Road Track/Slick Track - 1 Chaperone per Track:

Please do not allow graduates to jump over the fences or cut in line and no sitting on the que lines. No rough housing or harassment of any kind should take place. If a graduate violates the rules our staff will mark their wristband which indicates that they may not go on the go-karts.

Parking Lot - 1 -2 Chaperones:

It is important that someone is watching the area all night for anyone trying to sneak in or out of Wahooz & PINZ. This will also discourage any possible vandalism. Please make sure chaperones arrive before graduates arrive to monitor all incoming cars.

Please note that if chaperones are to leave their post Wahooz and Pinz may shut down an attraction per manager discretion.

Verbal or physical abuse toward any Wahooz and Pinz employee will not be tolerated and will be handled according to manager discretion.



Again, Wahooz Family Fun Zone & PINZ Bowling Center would like to thank all the chaperones who will make the event a safe and exciting experience. It is extremely important that you watch for all key areas and help monitor all behavior to help create a safe and successful event. If there are any questions or concerns the night of the event, please talk to the Manager or Supervisor on duty. The Manager or Supervisor will be introduced the night of the event.

If you have any questions or needs before the event, please contact the Group Sales department at 208-898-0900:

- Caleb Juza ext 4007
- Cyndi LoGalbo ext 4028

****Once you have read these guidelines and reviewed them with the other chaperones please sign & date.** Please return the signed document to the Group Sales and we will assume that you and your group understand the breakdown of the chaperones and what the duties entail.

Signature

Date

Print Name

School