



# EduSoccer Program Coordinator

**TYPE:** Permanent, Full-Time

**ENTITY:** AMANDLA, Inc.

**LOCATION:** Philadelphia, PA, USA

**COMPENSATION:** \$3,200-3,500/month

**START DATE:** Negotiable

**BENEFITS:** 30 days leave, health insurance subsidy, phone and computer

## THE ORGANIZATION

Endorsed by the United Nations, the German Presidency and Michelle Obama, Safe-Hub is a globally recognized, award-winning platform that uplifts communities and develops young people's potential, on and off the sports pitch. A Safe-Hub is an ecosystem with a world-class infrastructure that consists of an artificial turf sports field connected to community buildings and a local economic development zone. It provides a physically and emotionally safe space where young people can access opportunities and support through sports and services that focus on personal development, health, digital education, employability, and entrepreneurship. Safe-Hub currently has impact-driven programs in South Africa, Germany, and the United States.

Safe-Hub established its first US operation in North Philly. Since launching in August 2020, the Safe-Hub team has worked with over 600 young people from Philadelphia's most resource-constrained neighborhoods. Through local partnerships, community engagement, and high-quality soccer-based program implementation, Safe-Hub is revitalizing North Philly's public spaces, bringing together the diverse community of Kensington through sport, play, and community resource access.

## JOB SCOPE

The EduSoccer Program Coordinator will be a critical resource to ensuring effective and efficient execution of active Safe-Hub EduSoccer programs, inclusive of facilitating a high-quality participant experience, soccer-based curriculum development, field and facility set up and support, community engagement and frontlines program administration and on-field quality assurance.

The EduSoccer Program Coordinator will be a frontlines leader in program implementation best practices and supporting coaches with continuous improvement in program delivery through ongoing training and support. The EduSoccer Program Coordinator will be the organization's resident expert on youth soccer-based engagement.

The position is a permanent full-time role with a competitive benefits package, inclusive of health, dental, and vision stipend, phone plan coverage, business laptop, professional development opportunities and more.

Core duties and responsibilities include:

### 1. Program Coordination

- a. Leads soccer-based planning and preparation of on-field activities to ensure best possible participant experience and outcomes
- b. Supports program frontlines cohorts of volunteer coaches and engages directly in program administration.
- c. Ensures all assets for programs remain in place and intact and reports loss and damages to Program Director
- d. Provides regular insights regarding program operations and appropriate modifications to increase the quality of the participant experience and coach experience.
- e. Initiates and delivers program pilots as per agreement with Program Director.

### 2. Program Delivery

- a. **COACH** | Soccer Skills Training
  - i. Develops and facilitates fun and engaging soccer drills and programming in line with the weekly life skills focuses to enable a positive participant experience and meaningful outcomes
  - ii. Ensures coaches are well supported and resourced to succeed on the field and continuously improve delivery
- b. **FACILITATE** | Social and Emotional Skills Facilitation
  - i. Prepares for age-appropriate discussions of social and emotional topics with coaches and participants
  - ii. Leads and facilitates meaningful and positive discussions with coaches and participants regarding each session's planned values focus area (teamwork, respect, discipline, perseverance)
- c. **MENTOR** | Relationship Development
  - i. Engages directly with coaches, participants, families, and partners to create meaningful and lasting relationships
  - ii. Role models organizational values in all interactions with program stakeholders

### 3. Program Evaluation and Administration

- a. Coordinates the implementation of selected program evaluation activities.
- b. Monitors the attendance of teams and individuals on a weekly basis and develops immediate response strategies.
- c. Contributes to team learning by providing input on effectiveness of program evaluation activities and tools.



## CORE COMPETENCIES, ESSENTIAL QUALIFICATIONS and PREFERENCES

### Experience/ Skills

- ✓ Bachelor's degree in sports administration, community development, education, or related field.
- ✓ 2-4 years' experience coaching and/or mentoring young people.
- ✓ Experience coaching youth sports (*soccer, preferably*) and/or playing organized sports.
- ✓ Experience coordinating community and/or youth development, preferably in the Philadelphia area.
- ✓ Experience coaching and mentoring junior staff and youth beneficiaries.
- ✓ Experience working in fast paced and dynamic settings that requires sound critical thinking and decision-making skills.

**Application submission:** To apply, please submit an application at the following URL: [Job posting](#)

**Application closing date:** Applications will be reviewed on a rolling basis; all candidates will be directly notified of the outcome of their application.