



SERMA Award Nomination Instructions

Deadline to submit nominations is April 2, 2021

Please include the following information in your summary and supporting documentation. Please use a separate page(s) for this information.

1. Identify the problem this individual or team sought to solve.
2. Identify the solution to the problem.
3. Discuss any research that was done to help identify both problem and solution. Both primary research and secondary research will be considered.
4. Identify the overall goal of the project or program.
5. Identify the strategies used to achieve the goal.
6. Identify those individuals or team(s) who worked on this effort.
7. Identify the timeline for implementation/completion of the project or program (work must have taken place in CY2020).
8. Be sure to include any measurable results of your safety program. Both qualitative results (emails, letters or comments indicating appreciation) and quantitative results (survey) will be considered.
9. If you are nominating someone for an individual award, be sure to provide details of the meritorious act for which you are nominating the individual, especially where his or her action(s) served to neutralize an acutely unsafe situation. You may use additional pages if necessary.