

New Customer Profile						
Email form to: Ryan@rmelander.com _____						
Company:						
Address:				Email:		
City:		State:		Zip:		
Federal Tax ID #:						
Purchasing Manager:		Phone		Email/Fax		
Billing Manager:		:		:		
GPO Affiliation:	Phone		Email/Fax			
: Bill To :						
☐ Address is the same as Customer Address						
Invoice To:				Email:		
Address:						
City:		State:		Zip:		
Accounts Payable Contact:						
Phone:			Fax:			
Are PO's required for each order?:		If Yes, are PO's issued at the time of the order?				
Ship To						
This will be the ship-to address on all orders, unless you specifically request otherwise on a purchase order						
☐ Address is the same as Customer Address						
Company:						
Address:						
City:		State:		Zip:		
ATTN:				Email:		
Days/Times Available for Deliveries:						
☐ Customer understands that payment terms are Net 15 from the invoice date						
☐ Customer understands that pricing must be established before placing an order and a 4% convenience fee will be added if they choose to pay by credit card						
Authorized Signature:				Date:		
Title:						