



- 7:30 – 8:30: **Registration, coffee, water, yogurt & pastries**
- 8:30 – 8:45: **Opening Remarks**
- 8:45 – 11:30: **Case Law Update – Category C**
- 11:30 – 1:00: **Lunch, Business Meeting, Elections and Networking**
- 1:00 – 2:00: **Breakout Session 1**
- **1a Records Practical Skills – Redactions – Category B**
 - **1b Body Worn Camera – Category F**
 - **1c Basics of Managing Financial Records – Category E**
- 2:00 – 2:15: **Break**
- 2:15 – 3:15: **Breakout Session 2**
- **2a Eating Elephants, Processing Large Requests – Category B**
 - **2b Preparing for PRA Litigation – Category A**
 - **2c Electronic Records Management Start to Finish – Category D**
- 3:15-3:30: **Break**
- 3:30-4:30: **Open Question and Answer Session – Category A**
- 4:30-4:45: **Adjournment**