



7:30 – 8:30: **Registration, coffee, water, yogurt & pastries**

8:30 – 8:45: **Opening Remarks**

8:45 – 11:30: **Case Law Update – Category C**

11:30 – 1:00: **Lunch, Business Meeting, Elections and Networking**

1:00 – 2:00: **Breakout Session 1**

- **1a Records Practical Skills – Redactions – Category B**
- **1b Body Worn Camera – Category F**
- **1c Basics of Managing Financial Records – Category E**

2:00 – 2:15: **Break**

2:15 – 3:15: **Breakout Session 2**

- **2a Eating Elephants, Processing Large Requests – Category B**
- **2b Preparing for PRA Litigation – Category A**
- **2c Electronic Records Management Start to Finish – Category D**

3:15-3:30: **Break**

3:30-4:30: **Open Question and Answer Session – Category A**

4:30-4:45: **Adjournment**