



EXECUTIVE DIRECTOR IDEAL CANDIDATE PROFILE

Since 1980, [Jewish Family Service of Somerset, Hunterdon and Warren Counties](#) (JFS) has been providing affordable social services to families and individuals in New Jersey's Somerset, Hunterdon and Warren Counties. JFS is recruiting an experienced, dynamic nonprofit professional to lead the organization in providing a safety net for those in the community who are experiencing relationship difficulties, bereavement, self-esteem issues, depression, unemployment, and other problems requiring a comprehensive approach to dealing with their circumstances.



JEWISH FAMILY SERVICE OF SOMERSET, HUNTERDON AND WARREN COUNTIES

JFS is a nonprofit, non-sectarian social service agency with a mission to preserve and strengthen the quality of individual, family and community based on Jewish values.

Based in Somerville, New Jersey, JFS serves Somerset, Hunterdon, and Warren counties. Programs include outpatient mental health counseling, senior services, home visitation services, special needs and family support programs, volunteer programs, Holocaust survivors' programs, career counseling and more. The organization's culturally and socio-economically diverse client population includes children, adults, families and the elderly.

PROGRAMS AND SERVICES

JFS is the premier social service agency in the Jewish community tasked with providing mental health care and social services. In the past year:

- The [Betty and Arthur Roswell Family Counseling Center](#) served over 350 individuals and families annually, providing weekly assistance and support for those suffering from depression, anxiety, loss, trauma, marital and other issues.

- More than 140 individuals benefitted from **JFS Career Services**.
- **JFS Senior Services** helped enable 260 frail seniors to “age in place” with services including stress reduction sessions, counseling, case management and community linkage assistance, caregiver support, senior friendly visitation and shopping services, nursing consultations for medication management, home safety assessments and nutritional education.
- The organization provided 55 **Holocaust survivors** with counseling, case management, community linkage, home care services, and a monthly socialization group.
- Through the **Family Mentor, Senior Friendly Visitation and Good Deeds Corps** programs, JFS volunteers provided 1,550 hours of emotional support, companionship and socialization for 54 homebound seniors and 21 families with young children.
- Nearly 70 volunteers logged an additional 2,600 hours to provide **Senior Shopper Services** for more than 100 seniors.
- Forty special needs individuals and their families participated in programs including a **Social Learning Group** designed to help children and teens develop better peer relationships, a **Parent Support Group** to allow parents to share common issues and concerns and a **Young Adult Social Club** to help 18 to 35-year-olds improve their social skills while having fun.



JFS has a strong operating budget, a generous endowment, and a very engaged and supportive community of volunteers and donors. The organization provides services for all populations in the counties we serve.

THE ROLE OF THE EXECUTIVE DIRECTOR

The incoming Executive Director will be expected to:

- Develop, interpret and apply policies set by the board.
- Evaluate community and agency needs and adapt and implement new services.

- Market and promote the agency and its services in the community.
- Ensure that properly credentialed and experienced staff are recruited, hired, and scheduled to meet the needs of the agency.
- Obtain grant funding and manage contracts.
- Assist the board in planning and evaluating progress.
- Oversee budgets and financial records.
- Attend all board and committee meetings daytime and evenings as required.

IDEAL CANDIDATE QUALIFICATIONS AND COMPETENCIES



JFS seeks candidates with a minimum of five years of executive management experience, including experience as a deputy director or CEO, and a master's degree in social services, non-profit management, mental health, business administration, human services, behavioral sciences, or a related field.

In addition, the organization seeks a candidate who has demonstrated leadership in the field of mental health as well as:

- Familiarity with Jewish traditions and culture;
- Fluency with information technology;
- Fundraising and grant writing experience;
- Proven track record of managing a nonprofit organization;
- Excellent presentation and community-building skills;
- Experience in social services, behavioral health or other related community work;
- Openness to emerging needs within the community.

COMPENSATION

A competitive compensation package will be provided to the selected final candidate based on their prior experience and qualifications.

CONTACT INFORMATION FOR INTERESTED CANDIDATES AND NOMINATIONS

If you would like to express your interest in this position, please send a cover letter and resume to Allan Weisberg, Managing Director at allan@dcm-associates.com. If you would like to discuss the opportunity further or would like to recommend a candidate, please contact Dennis C. Miller, Founder & Chairman at dennis@dcm-associates.com or by phone at 201.956.1810.



*Executive Search
Nonprofit Leadership
& Board Performance*

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