CHIEF FINANCIAL OFFICER

Vista Care, a for-profit company headquartered in Wisconsin, is recruiting a Chief Financial Officer (CFO) to work remotely and travel to the corporate office once a month. The organization seeks a purpose driven, savvy and business-minded financial executive to ensure financial health and ability to deliver high-quality services, consistent with Vista Care’s mission and associated policies.

THE ROLE OF THE CHIEF FINANCIAL OFFICER (CFO)

The Chief Financial Officer (CFO) will report directly to the Chief Executive Officer and direct and oversee the financial activities of Vista Care, including the preparation of current financial reports and summaries, and create forecasts predicting future growth. The CFO will also have a dotted line to the Founder and Owner. The CFO oversees the operations of the Finance & Accounting Departments, which includes Accounts Payable, Accounts Receivable, and Payroll. The CFO at Vista Care:

- Directs the preparation of all financial statements, including income statements, balance sheets, tax returns, and governmental agency reports.
- Compares profit projections to actual figures and budgeted expenses to actual expenses; makes or oversees any necessary adjustments to future projections and budgets.
● Reviews the planning process and suggests improvements to current methods.
● Works with the CEO and other executives to coordinate planning and establish priorities for the planning process.
● Studies long-range economic trends and projects their impact on future growth.
● Identifies opportunities for expansion into new areas.
● Oversees investment of funds and works with bankers to raise additional capital required for expansion.
● Dashboard visualization to focus conversations on progress on the organization’s most important goals.
● Working with Operations team to streamline data sharing and provide flash reports to enhance decision making.
● Document and implement comprehensive fiscal policies and procedures, including review and training for staff.
● Manage Finance & Accounting Departments personnel to include hiring, training, delegation of duties and performance management.
● Oversee Finance & Accounting staff in implementing day-to-day financial operations including A/P and A/R, payroll, cashflow, accounting and close processes, and reporting systems in accordance with GAAP standards, federal and state regulatory requirements.
● Work with external auditors to prepare and review financial statements, tax documents, audit schedules and annual report of audit findings.
● Manage the negotiation and execution of contracts with funding sources, vendors and other providers.
● Monitor changes in legal, regulatory, and administrative environments and implement changes as may be required.
● Other duties as assigned by the CEO.
● Other duties as assigned by the President and Founder.

THE IDEAL QUALIFICATIONS AND COMPETENCIES OF THE CFO

• The ideal candidate will be a current financial officer with 10 Plus years of experience in accounting and financial management and evaluating the financial performance of multiple state/multiple location entity. The role is Hybrid with a target of 1 week per month spent at Corporate HQ, located in Sheboygan, WI. Bachelor’s degree required. Candidates that have served as VP Finance, Director Finance and Accounting, and Controller are encouraged to explore the opportunity.

In addition, the organization is seeking candidates with:

● Ability to empower and train others
● Proven track record of implementing internal controls
● Experience with banking and treasury functions
● Excellent written and verbal communication skills
● Excellent organizational and time management skills
● Previous experience with multiple state/multiple location operations
● The ability to prioritize effectively
● Strong analytical and problem-solving skills
● Excellent leadership skills
● Proficiency in accounting and tax preparation software integrations
● Proficiency in Google or similar software, including Google Sheets & Excel
● Excellent communication and interpersonal skills
● Merger & acquisition and real estate experience A+

COMPENSATION

Vista Care is prepared to offer a competitive base salary of $175,000 plus to the right candidate. As a full-time salaried exempt position, the CFO is eligible to participate in all company insurance benefits, 401k plan and paid time off accruals following the required waiting period. The CFO will be provided with company credit cards to be used for all company purchases. Credit limits are assigned and approved based on recommended usage and need. This position also offers the opportunity to work with a dedicated team of professionals who are passionate about making a meaningful difference in the lives of the people served.

CONTACT INFORMATION FOR INTERESTED CANDIDATES

If you would like to be considered for this position, please send your cover letter and resume to Michael Zaremski, Executive Vice President of DCM Associates, Inc. at michael.zaremski@dcm-associates.com. In addition, if you have any questions, please email him to schedule a virtual meeting or phone call.

July 14, 2023