



EXECUTIVE DIRECTOR IDEAL CANDIDATE PROFILE

The [Fighting Children's Cancer Foundation](#) (FCCF), dedicated to ensuring that no family suffers financial hardship while battling childhood cancer, is recruiting an experienced, self-motivated nonprofit leader to further its mission. The ideal candidate will be a dynamic, organized and compassionate professional who understands the Foundation's mission, who is eager to be hands-on with the organization's operations and programs, and who is ready to shape the FCCF's future growth and development.



FIGHTING CHILDREN'S CANCER FOUNDATION (FCCF)



What if every parent of a child with cancer had a place to turn to for support?

The Fighting Children's Cancer Foundation (FCCF) provides need-based financial assistance to families in New Jersey who are struggling with pediatric cancer. Founded in 1998 by Greg Porcino and Steve Figurelli, the FCCF is committed to supporting these families in their efforts to improve their children's quality of life. In addition, the FCCF strives to educate others about the challenges faced by families living with cancer and to generate additional support for their benefit.

The FCCF believes that no family should suffer financial hardship while battling childhood cancer, and that taking action together can enable the powerful medicine of hope.

PROGRAMS AND SERVICES

The FCCF is committed to preserving the family life that cancer interrupts. Donations to the organization directly provide needs-based financial assistance to families struggling with pediatric cancer. Families with a child 21 years old or younger suffering from pediatric cancer are eligible for assistance and consideration. Applications are reviewed by a special committee that then makes recommendations to the FCCF Board of Directors. Requests for assistance are limited to families residing in New Jersey.



To support its work, the FCCF operates a robust annual schedule of fundraising, community-building and awareness-raising events that include our **Annual Gala and Two Golf Events**, plus:

Pigs in Action, which generates cash while engaging children who want to help, and empowering recipient children who want to share in the FCCF's mission. Volunteers sponsor a ceramic piggy bank that has been hand-painted by a child with cancer, his/her friends, and family. Local businesses display the decorated pigs to raise awareness and raise funds.

Holiday Giving Drives to help meet year-end essential expenses, provide food and gifts to celebrate holiday traditions, and ensure quality of life moments for families fighting pediatric cancer.

THE ROLE OF THE EXECUTIVE DIRECTOR

The Fighting Children's Cancer Foundation seeks an experienced, self-motivated nonprofit leader who is skilled at furthering the FCCF's mission, developing and executing strategic plans, and involving dedicated volunteers in events and initiatives serving children with cancer and their families in New Jersey. The Executive Director works closely with the Board of Directors, Advisory Board, event committees, and volunteers. This full-time permanent position is for immediate hire, will operate in a hybrid working environment that will include in-office activities in the organization's Fairfield, New Jersey office location as well as remote activities outside of the office, and will have overall management responsibility for growing an impactful organization as it begins its 25th year celebration.

Leadership

- Maintain day-to-day operations of the organization consistent with its mission, including processing family assistance applications and coordinating the review process with the Giving Committee, donor acknowledgements, etc.

- Sustain and develop programs, fundraising initiatives and marketing efforts in collaboration with its Board of Directors and Advisory Board.
- Organize, motivate, and involve volunteers to strategically grow the organization's impact, programs, and fundraising, and to effectively fulfill its mission for the 25th anniversary and beyond.

Board Development

- Plan and prepare board meeting agendas with board and provide updates regarding programs and organizational progress at all board meetings, including all volunteer engagement ideas and activities.

Public Relations

- Provide thoughtful executive leadership and communications that are inclusive, transparent, and motivational consistent with the organization's mission. Communications may include, but are not limited to, website, social media, e-communications, in-person gatherings, virtual and telephonic meetings, and written/hard-copy outreach.
- Maintain and grow strong relationships among peer groups, stakeholders, the media, and more.
- Attending all fundraising events.
- Engage hospitals, families served, community members, companies, and organizations to address and meet the needs of this population.

Financial Management

- Work alongside the board to retain the existing donor base and develop and implement strategies for new donor development (including grant writing) to ensure financial sustainability.
- Work with the board to develop and manage its annual financial budget.

IDEAL CANDIDATE QUALIFICATIONS AND COMPETENCIES

This leadership position requires a dynamic, organized, and compassionate individual who understands the organization's mission, seeks to be hands-on with its operations and programs, and whose efforts will shape the FCCF's future growth and development.

The ideal candidate for this role embraces nonprofit leadership and has a thoughtful approach to day-to-day operational management and organizational leadership. Qualified candidates should bring:

- At least three years of prior executive experience in the nonprofit sector
- Experience with growing organizational capacity and programmatic impact
- A strong passion for the mission and programs impacting children with cancer and their families
- Compassion, creativity, and strong work ethic
- Adaptability, multi-tasking capabilities, and strong organizational skills.
- Delegation skills within the volunteer framework
- Ability to review organizational programs and make recommendations that maximize impact
- Capacity to excel at influencing and leading an organization towards positive growth
- Outstanding communication skills in presentation, oral, and written capacities, and ability to work well with board members, volunteers, and the community
- Comfort level with approaching donor sources to solicit support



The Fighting Children's Cancer Foundation is an Equal Opportunity Employer and encourages diversity and equity in all facets of the organization's work. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status, or any other protected class.

COMPENSATION

A competitive compensation package will be provided to the selected final candidate based on their prior experience and qualifications.

CONTACT INFORMATION FOR INTERESTED CANDIDATES AND NOMINATIONS

If you would like to express your interest in this position, please send a cover letter and resume to Susan Hairston, Managing Director at susan@dcm-associates.com. If you would like to discuss the opportunity further or would like to recommend a candidate, please contact Dennis C. Miller, Founder & Chairman at dennis@dcm-associates.com or by phone at 201.956.1810.



*Executive Search
Nonprofit Leadership
& Board Performance*

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