

St John's United Methodist Church, Albuquerque. Preschool Director

Summary:

St. John's UMC is looking for a Preschool Plus Director who is excited about the challenges involved to re-establish a church-related preschool program in a clean, open, well-equipped facility and is eager to embrace the Preschool Plus Mission, *To nurture and support children and families and to provide a high-quality preschool experience in a Christian environment.*

Duties:

The Director is responsible for the efficient and effective daily operation of a comprehensive preschool, extended care program and summer program, including, but not limited to, maintaining effective communication with families, hiring and supervising Preschool staff, complying with all applicable New Mexico state laws and regulations regarding preschools, overseeing the implementation of developmentally-appropriate programming, marketing the Preschool, and developing an annual budget. The Director will work closely with the Preschool Ministry Team, work cooperatively with the Church Director of Children and Families Ministries, the Church Executive Director, the Senior Pastor, and other Church staff members as necessary and develop a positive relationship with the congregation.

Requirements:

Candidates must meet educational requirements for New Mexico 5-star FOCUS status. A bachelor's degree in early childhood education, child development or a related field is preferred. Candidates must have experience working in a preschool, preferably having served as a Director.

Compensation:

Competitive salary based on education and experience.

Optional participation in health insurance program and retirement accounts

Qualified, Interested Candidates, Please Send:

1. A letter of interest (not to exceed 2 pages)
2. Your resume (not to exceed 3 pages)

To: Susan Perry

Email: PreschoolDirector@stjohns-abq.org

Applications must be received by: April 16, 2021

Interviews will begin on: April 26, 2021