



February 14, 2018

**RE: REQUEST FOR PROPOSALS - DOWNTOWN SAFETY PROJECTS**  
**DEADLINE: 5 pm April 1, 2018**

Greetings!

The **City of Olympia** is partnering with the **Olympia Downtown Alliance** to offer funding for downtown safety projects that make downtown safer and more welcoming for all.

The Olympia Downtown Alliance has worked closely with the City to release this Request for Proposal (RFP) in order to solicit proposals eligible for the **Downtown Safety Program, also known as the Crime Prevention Through Environmental Design (CPTED) Program**. **Successful proposals** will be funded by the City's Community Development Block Grant (CDBG) during **Program Year 2017 (September 1, 2017 - August 31, 2018)**. The intent of this program is to fund projects that make downtown Olympia a safer and more welcoming place for all.

Attached please find the **“Proposal Application”** and **“Program Year 2017 CDBG Program Fact Sheet”** which provides more detailed information. **Proposals will be accepted for:**

1. One or more CPTED **Downtown Business Safety** projects.
2. Federal CDBG funding of up to \$25,000 per project
3. Total of **\$71,000 available** for projects.
4. Projects that rank highly on the City's CPTED Safety index.

The attached Fact Sheet explains the types of projects that will be eligible, which includes exterior paint, alley entrance gates, surveillance cameras and other physical improvements that improve safety downtown.

**Project selection and loan/grant terms** will be determined by the Downtown Safety Program Review team, which include members from the Olympia Downtown Alliance.

All projects must meet federal CDBG regulations, which can be found **under CFR 24, Parts 500 through 699**.

Please contact me if you have any questions or need more information.

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