VISTA HEALTH SYSTEM

Employee of the Month

Nomination Ballot

Tell us about someone special!

Name of Nominee: _____ **Department:** _____

Your Name: _____ **Your Department:** _____

In the space below, explain how this individual goes *ABOVE AND BEYOND* in the performance of the job - day in and day out, and demonstrates one or more of Vista's *10 Standards of Behavior . . .*

- *Attitude*
- *Customer Waiting*
- *Appearance*
- *Privacy*
- *Service Recovery*
- *Commitment to Co-Workers*
- *Responsiveness*
- *Sense of Ownership*
- *Communication*
- *Safety Awareness*

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Employee of the Month Guidelines

- ***Nominee must be current Vista non-supervisory employee in good standing with ≥ 1 yr w/Vista.***
- ***Nominee must show sustained, outstanding performance in their job responsibilities.***
- ***Nominees NOT selected for Employee of the Month will be kept in the pool of nominees for 120 days for future consideration.***

How to Submit your Nomination Ballot:

1) Via inter-office mail to Human Resources

OR

2) Drop in the *Employee of the Month* Nomination Box outside the cafeteria at VMC East

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