

# RAPID CITY ROAD TO RECOVERY

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MAY 2020

Elevate Rapid City's mission is to elevate the region for all.

*And we know, as a business leader, the sacrifices you've made to keep this region safe during the COVID-19 crisis.*

*You've pivoted. You've persevered. You've done what was needed.*

*You've made us all proud to live in such a great place with such great people.*

*We hope we've held up our end of the bargain as well. We have supported you as much as possible during this time with our Rapid City to Go Facebook group, Ads in the Rapid City Journal, Bridge Loan Fund, and advocating for businesses to our local, state and national leaders.*

*Now, as you reopen, we will continue to support you. First, this packet includes information from the city and CDC to help you keep your employees and customers safe. Second, a frequent partner of ours, The Rapid City Journal, is providing "We're Open" signs for you to display in your windows. Finally, we've established a Supply Connection form on our website [elevaterapidcity.com](http://elevaterapidcity.com) to help connect you with the supplies you may need to meet the new standards as we reopen.*

*Rapid City is on the road to recovery.*

*We can't do it alone.*

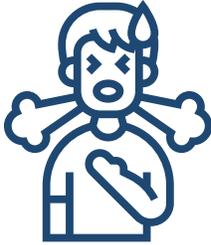
*But together, we will face the challenge.*

*Stay safe and God-speed.*



President and CEO  
Elevate Rapid City

# PERSONNEL MEASURES



## EMPLOYEES WITH SYMPTOMS

should notify their supervisor and stay home.

## EMPLOYEES EXHIBITING SYMPTOMS AT WORK

should be separated from other employees and sent home.



### CONSIDER IMPLEMENTING EMPLOYEE SCREENING AT ARRIVAL FOR THEIR SHIFT BY THE FOLLOWING CRITERIA:

- Fever > 100.4F
- Cough
- Shortness of breath
- Exposure to a known positive COVID-19 patient

- Any employee with symptoms should contact their healthcare provider.
- Sick employees should remain home as directed by the South Dakota Department of Health or their healthcare provider.
- Employers should not require employees to be tested for COVID-19 to confirm calling in sick or to return to work. Follow the directions of the South Dakota Department of Health or their healthcare provider.
- If an employee is confirmed as COVID-19 positive follow the instructions of the South Dakota Department of Health in follow up of employee's contacts.

### CHECKLIST

- Disinfection and Sanitation Plan
- Physical Distancing Measures
- Protective Gear (*masks, gloves, barriers*)
- Employee Training on COVID Plan
- Symptom Check on employees

# RAPID CITY RESTRICTIONS

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## **SOCIAL DISTANCING**

- Minimum 6-foot space between tables chairs and barstools
- Customer seating must be 6-feet apart
- Require social distance spacing while waiting for service or entry
- Customer seats in businesses and theaters marked as “not available due to social distancing guidelines

## **PERSONAL PROTECTIVE EQUIPMENT**

- Plexiglass divider between cashier and customer where physically possible, in retail and grocery businesses
- Encourage public masking whenever possible
- Encourage daily employee screening
- Food service employees must be masked
- Hair and nail salons, barber shop employees, etc. to be masked during customer contact times

## **CLEANING AND DISINFECTING**

- Require handwashing at regular intervals for restaurant and bar employees
- Video Lottery machines must be cleaned and disinfected between each customer
- Post regular cleaning and disinfecting schedule
- Exercise equipment and/or mats must be cleaned and disinfected between each customer.
- Enhanced cleaning/disinfecting requirements for hotel/motel rooms
- Hand sanitizer locations throughout retail and grocery stores, readily available for public use
- Ongoing strict social distancing policies to protect the elderly and those most-at-risk.
- Clearly marked one-way shopping aisles in grocery and retail stores

## **CAPACITY LIMITATIONS**

- Restaurants, bars, and casinos shall be limited to a capacity of half their maximum posted occupancy
- Grocery stores, retail businesses, recreation and fitness businesses shall limit customers based on available square footage. A maximum of ten (10) customers or one (1) customer for every 200 square feet, whichever is greater

*Come in, we're*

**OPEN**

**ELEVATE**  
RAPID CITY

#ElevateRapidCity

**DO YOUR PART**

**STOP THE SPREAD!**

If you or someone with you is feeling ill,  
please use curbside/to-go services

Wash your hands // No large groups

For a complimentary printed sign to display on your door, please stop by the Rapid City Journal between 10 a.m. and 12 p.m. Monday-Friday.

# Use of Cloth Face Coverings to Help Slow the Spread of COVID-19

## How to Wear Cloth Face Coverings

Cloth face coverings should—

- fit snugly but comfortably against the side of the face
- be secured with ties or ear loops
- include multiple layers of fabric
- allow for breathing without restriction
- be able to be laundered and machine dried without damage or change to shape

## CDC on Homemade Cloth Face Coverings

CDC recommends wearing cloth face coverings in public settings where other social distancing measures are difficult to maintain (e.g., grocery stores and pharmacies), **especially** in areas of significant community-based transmission.

CDC also advises the use of simple cloth face coverings to slow the spread of the virus and help people who may have the virus and do not know it from transmitting it to others. Cloth face coverings fashioned from household items or made at home from common materials at low cost can be used as an additional, voluntary public health measure.

Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the cloth face covering without assistance.

The cloth face coverings recommended are not surgical masks or N-95 respirators. Those are critical supplies that must continue to be reserved for healthcare workers and other medical first responders, as recommended by current CDC guidance.

## Should cloth face coverings be washed or otherwise cleaned regularly? How regularly?

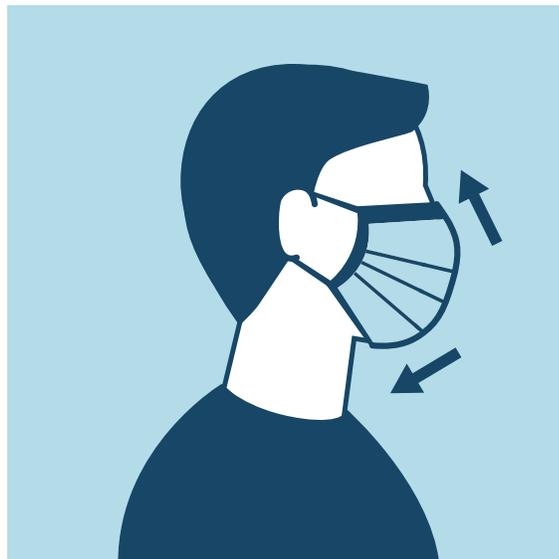
Yes. They should be routinely washed depending on the frequency of use.

## How does one safely sterilize/clean a cloth face covering?

A washing machine should suffice in properly washing a cloth face covering.

## How does one safely remove a used cloth face covering?

Individuals should be careful not to touch their eyes, nose, and mouth when removing their cloth face covering and wash hands immediately after removing.



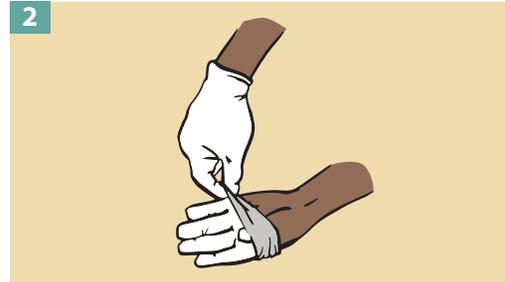
[cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)

# How to Remove Gloves

To protect yourself, use the following steps to take off gloves



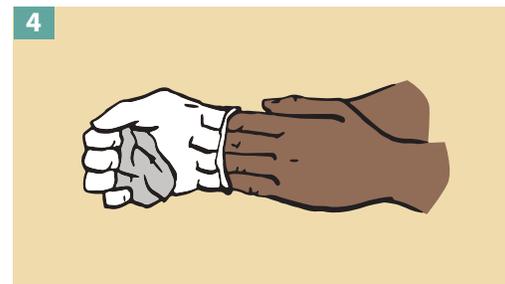
1 Grasp the outside of one glove at the wrist.  
Do not touch your bare skin.



2 Peel the glove away from your body,  
pulling it inside out.



3 Hold the glove you just removed in  
your gloved hand.



4 Peel off the second glove by putting your fingers  
inside the glove at the top of your wrist.



5 Turn the second glove inside out while pulling  
it away from your body, leaving the first glove  
inside the second.



6 Dispose of the gloves safely. Do not reuse the gloves.



7 Clean your hands immediately after removing gloves.

## **STAY CURRENT WITH ALL THE BEST PRACTICES AND RECOMMENDATIONS WITH THESE RESOURCES:**

### **CDC Guidance for workplaces**

<https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/businesses-employers.html>

### **EPA Coronavirus resources including disinfectant information**

<https://www.epa.gov/coronavirus>

### **OSHA website for Coronavirus**

<https://www.osha.gov/SLTC/covid-19/>

### **SD Department of Health**

<https://doh.sd.gov/news/Coronavirus.aspx>

## **ELEVATE RESOURCES:**

### **Supply Connection**

<https://forms.gle/LxajGfNjZWdk3SW7>

### **Rapid City to Go**

<https://www.facebook.com/groups/rapidcitytogo>

### **Virtual Trainings**

<https://elevaterapidcity.com/resources/virtual-training>



*[elevaterapidcity.com](https://elevaterapidcity.com)*



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