

## 2020 Marine Training Academy Requirements and Policies

On behalf of the Ottawa County Sheriff's Office, the Michigan Sheriffs' Association and the Michigan Department of Natural Resources, I want to welcome you to the 2020 State Marine Training Academy. The academy will be held from Monday, April 27, through Friday, May 1, 2020 at the Ottawa County DHS Building at 12185 James St, Holland Michigan commencing in the Macatawa Conference Room. We will also be going to Yacht Basin Marina, 1862 Ottawa Beach Rd., Holland, MI 49424 and the Hudsonville High School, 3500 Allen St, Hudsonville for offsite training for two days of the week.

The Marine Academy training is only one week long so in order to get the most out of our time we are **requiring** you to complete the following prior to attending:

**1. Read and study the Marine Safety Act contained in this web site:**

[www.michigan.gov/leggrants](http://www.michigan.gov/leggrants)

This site was created and designed by the DNR to provide a “one stop” portal for county agencies to make it easier to access laws and grant programs. The site was designed by the DNR to serve the relationship that exists between the counties and the State related to the various law enforcement programs.

[https://www.michigan.gov/dnr/0,4570,7-350-79136\\_79772\\_83485---,00.html](https://www.michigan.gov/dnr/0,4570,7-350-79136_79772_83485---,00.html)

Once at this site each student must review: Marine Safety Part 801, Personal Watercraft Part 802, Watercraft Titling Part 803, Charter and Livery Boat Safety, Recreational Trespass, Littering, and all readings under the heading of Administrative Rules. This is a great site to get to know and become familiar with.

**2. Also, study and complete the Michigan Boater Education Course.** Your department should be able to provide you with the study material for this course or you can complete it online. Upon completion of the course you will be issued a Boater Safety Certificate. **Bring your Boater Safety Certificate to class.** If you wish to become a Boater Safety Instructor with the DNR, the application will be available on the last day of class providing you have completed and passed all the requirements of the Academy and present your valid Boater Safety Certificate.

**Motel Accommodations:**

A block of rooms have been reserved at the **Holiday Inn Express Holland**, 12381 Felch St., Holland, MI 49424. Contact number to reserve rooms is 616-738-2800. Rooms have been set aside from April 26 – April 30, 2020 at a rate of \$85.00 per room with up to four students sharing a room. This includes a breakfast at the motel. If you need a room for the night of the May 1, 2020 please let them know and the rate may be higher. This cost is tax exempt **if you provide Holiday Inn with a copy of your department's tax exemption.** Room reservations must be made by April 7, 2020 to assure a room and are to be made under the **State Marine Academy** group reservation.

**Dress:**

Dress will be “dress casual” which is **dress pants and collared shirt (No jeans)** for class room activities. If you carry a weapon you must either be in uniform or have it concealed as other county employees do not know who you are.

Take along “work-out clothes” for the Officer Safety Training portion as we will be doing strenuous activities. You will need a *gun belt* and *handcuffs* for the class. No weapon.

For the pool training, you will have to have long pants (dress pants work the best as it is similar to your uniform pants) that will get wet as well as a swim suit and towel.

On Thursday, the day that we are doing practical boat handling on the water, you will have to dress for the weather which can be from hot to cold, and/or wet. You will need to bring your own PFD for this training which must be worn at all times when on the dock or a vessel.

**Other Items needed for Training:**

You will need a PBT instrument for the PBT class if you are planning on attending that elective training.

**Requirements for graduation:**

You are required to attend each and every class. You are required to pass the exams. Also, remember “early is on time, on time is late”. This is a 40 hours mandated class so it will run from **8am Monday to 5 pm Friday** to complete the state required 40 hours. If driving back after 5pm on Friday is a hardship please make arrangements to stay overnight.

**New Session for newly appointed Marine Administrators:**

New this year we will be holding a 4-hour “breakout session” for newly appointed Marine Unit Administrators. This will be held during the 4 hour OWI/Alcohol Enforcement class and is designed for certified officers who have been newly appointed as their agencies Marine Administrators. This breakout session will cover reporting requirements to the DNR, responsibilities of the Marine Administrator and other topics designed specifically for the Marine Administrator.

**Exams:**

There may be an exam each day over the previous day’s material. There will be a final exam on the last day of class which you must pass for class completion. There will also be other exams throughout the week as required by the individual instructors.

Sgt. Eric Westveer-Facilitator  
State Marine Training Academy  
Ottawa County Sheriff's Office  
[ewestveer@miottawa.org](mailto:ewestveer@miottawa.org)