



## *Sheriffs' & Municipal Memorial Assistance Response Team*



*S.M.M.A.R.T.*

Thank you for your interest in attending the S.M.M.A.R.T. (Michigan Sheriff's & Municipal Memorial Assistance Response Team) / DFL Honor Guard Training session **September 14<sup>th</sup>-18<sup>th</sup>, 2020**. This training is being co-hosted by the two foremost leading law enforcement organizations in the State of Michigan: The Michigan Sheriffs' Association and the Michigan Association of Chiefs of Police.

Great care has been taken to ensure that students attending this class will be educated in the proper protocol of presenting the National, State and Department colors, the laws and rules governing the handling of the colors as well as the procedures in which we honor a fallen Police Officer or Fire Fighter. A considerable effort has been placed forth by S.M.M.A.R.T. to exceed **any and all** expectations for the highest level of quality training and educational experience that will be received by students who attend this class. We are confident that all who attend this training session will return to their respective agencies with a renewed sense of honor, pride and the valuable tools necessary to execute any honors detail.

**Because our fire and or EMS departments do not have a communication system such as the LEIN and since this class is open to all public safety officers, it is being requested that if your respective fire department or EMS may have any interest in this training, please provide them with a copy of this registration or contact information for additional registration forms.**

### **WELCOME TO DFL HONOR GUARD TRAINING**

The Instructors for DFL Honor Guard Training are responsible for the same high-quality training experience as found at the nationally acclaimed Goshen, Indiana Honor Guard Camp. The combined training forums have successfully educated ***well in excess of 7500+*** public safety officers from across the United States in over the last decade. All instructors attending this class are active members of their respective honor guard units or continue their involvement with memorial and ceremonial affairs and bring "*real world*" experiences to their instructions.

Our instructional cadre is comprised of experienced, highly dedicated individuals, many of whom have received training with the U.S. Army 3<sup>rd</sup> Infantry Regiment, "Old Guard" at Ft. Myer, Virginia (Arlington National Cemetery) and or the Air Force Ceremonial Honor Guard and are all dedicated to the Honor Guard Mission motivated by one common goal; to do all that we can to insure that our Brothers and Sisters who give their lives in the Line-of-Duty properly receive all the honor and respect that they have earned and deserve.

The goal of the S.M.M.A.R.T. team is to offer the finest quality educational and training experience possible to agencies in order to properly educate the Public Safety Officer in Honor Guard / Funeral Protocol, while at the same time keeping the over all cost of this training to a minimum. **Because many agencies have an extremely limited training budget, and with the assistance of the United States Military, we have been able to negotiate arrangements with the 110<sup>th</sup> Airlift Wing of the Air National Guard at the Alpena Combat Readiness Training Center (CRTC) to offer two extremely reasonable and flexible training and pricing options for this class:**

**\$675.00 / per student** includes all items as listed on the face of the formal registration page **PLUS** a catered buffet lunch served each day (Monday – Thursday).

**\$750.00/ per student** will as well include all items as listed on the face of the formal registration page **PLUS** three (3) buffet meals served each day consisting of (breakfast & dinner) Monday-Thursday catered by the River Club on site food services, and a catered lunch (Monday-Thursday) onsite at our training location. Tuition includes as well onsite lodging with check in beginning on Sunday September 13th and check out concluding on Friday (AM) September 18th.

**LODGING:** All lodging arrangements will be made for registered students upon receipt of their completed registration form. Lodging of onsite students will consist of separate male / female **MODERN** military dormitory style units which are capable of housing up to 18 students in each facility and of which each room is capable of housing two students.

Each Dorm unit has many modern conveniences including TV's, refrigerators and some microwave ovens. Onsite laundry facilities are available for use as well.

*NOTE: Because this is a military installation, students are reminded that they **MUST** maintain their own room as there is no housekeeping as with a hotel. All rooms will be subject to inspection **prior** to student checkout to ensure all is in order and there are no damages.*

**REGISTRATION:** For your convenience, online registration is available by clicking on the training link at [www.michiganpolicechiefs.org](http://www.michiganpolicechiefs.org) OR [www.misheriff.org](http://www.misheriff.org). ***We are asking that you complete the form as completely as possible including direct contact information (email address if possible) for each student as an additional class email will be sent prior to this class with important information each student will need.*** ***Please make every effort to provide accurate sizing for uniform shirts ordered, once our order is placed a replacement or exchanged size will not be possible.***

If you do not know the name and information of the student attending, you may still reserve your position listing the student as TO BE DETERMINED and provide this information later. This will assist in reserving your needed space for this training.

**WHILE A COMPLETED REGISTRATION FORM PROVIDES US WITH YOUR INTEREST AND INTENTIONS ON ATTENDING THIS CLASS, REGISTRATION WITHOUT PAYMENT IN FULL CANNOT BE GUARANTEED AND IS DUE NO LATER THAN AUGUST 26<sup>TH</sup>, 2020.**

Due to the incredible response that has been received stemming from previous training classes, it is expected that this school will once again fill very fast. Once registrations have been received and the class has been filled to sixty (60) students, agencies submitting a registration will be placed on a standby / cancellation list on a first come / first registered basis. ***All departments are highly encouraged to register their officers even if the class has filled as vacancies due to cancellation may become available.*** An established waiting list as well provides us with the necessary information on the interest for possible future classes and out of courtesy; departments who have registered and were placed on the waiting list will be provided with advance notification of any future training dates.

**TRAINING LOCATION:** All practical training (Monday – Thurs) will take place at the Alpena Aplex Center, 701 Woodward Ave, Alpena Mi. Upon arrival to the base, directions will be provided for all practical training, housing and meal facilities as well as final exam location(s).

While much of your formal training will be within housed, climate-controlled facilities please be reminded that this class is being held in Northern Lower Michigan and to dress accordingly as the weather could easily change at a moment's notice.

**No weapons or items with sharp edges (i.e. knives, belt clips etc) are to be worn while attending this class.**

**Early Registration / Check In:** It is **strongly encouraged** that students make the effort and take advantage of the pre-register and check in for this class, as orientation and formation will begin promptly at 0800hrs Monday morning. For your convenience, Instructors will be available at the CRTC River Club on Sunday September 13th, 2020, 5pm-7pm to assist with issuance of manuals, uniforms, and handouts as well as to answer any questions pertaining to this class.

**Contact:** Should you need any additional training information, Ofc. Dan Foley, Wyandotte Police Department Honor Guard (Ret.) at [axelf63@wyan.org](mailto:axelf63@wyan.org), 734-365-3577 (cell). You may as well contact The Michigan Sheriffs Association at 515-485-3135 or at [www.misheriff.org](http://www.misheriff.org) or Michigan Association of Chiefs of Police at 517- 349-9420 or at [www.michiganpolicechiefs.org](http://www.michiganpolicechiefs.org).

*Please look for an additional email that will be sent out to all registered points of contacts with additional training information that you will need prior to your arrival onsite. This email will be sent out sometime in mid to late July or early August.*

Again, on behalf of the Michigan Sheriff's Association, The Michigan Association Chiefs of Police, S.M.M.A.R.T. and DFL Honor Guard Training, we thank you for your interest in attending this class and look forward to hearing from you soon.

Respectfully,

The Michigan Sheriff's & Municipal  
Memorial Assistance Response Team  
(S.M.M.A.R.T.)