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**Halloween Costume Contest Guidelines**

If you would like to enter the Halloween Costume Contest, please report to the Human Resources Department to sign up and pay $5 (Cash Only) at the Front Desk by Thursday, October 30th.

**Rules:**

* Please send the pictures of your costume to Laddia King, [king.laddia@columbusga.org](mailto:king.laddia@columbusga.org) by 12:00 pm on Friday, October 31.
* Costumes must be workplace appropriate. Avoid offensive, discriminatory, or culturally insensitive themes.
* Outfits should not include weapons (real or replica), dangerous props, or anything that could cause harm.
* Costumes must allow employees to perform their regular job duties and comply with safety standards (e.g., no obstructive masks in hazardous areas).
* Participation is voluntary, and employees who choose not to dress up should not be pressured

**Voting Process:**

* All City Employees will be the judges of your Costumes!
* Judging will be anonymous and fair.
* Winners will be announced at 2:00 PM on Friday, October 31.

**Judging:**

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| **Costume Category** | **Possible Descriptors** |
| **Creativity** | **Originality and uniqueness of the idea** |
| **Effort** | **Attention to detail and craftsmanship** |
| **Presentation** | **Confidence and enthusiasm in showcasing the costume** |
| **Relevance** | **Appropriateness for the workplace environment** |

**Prize Category:**

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| **Costume Category** |
| **Scariest** |
| **Funniest** |
| **Best Costume** |