



LEADERSHIP LIVINGSTON APPLICATION

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LEADERSHIP LIVINGSTON

CONFIDENTIAL APPLICATION

Attn: Selection Committee

Thank you for your interest in LEADERSHIP LIVINGSTON, a program of the Livingston Parish Chamber of Commerce. Leadership Livingston is a *community leadership program*, unlike any type of Leadership program you have been a part of before. We take you on "field trips" throughout the parish, along with an overnight retreat and team sessions, allowing for a different perspective than a classroom setting. The experience and value are priceless and life changing. **Please read through the full attendance, compliance, tuition and application to understand the commitment to the program. These items ARE enforced and add to the integrity of the program.** According to 100% of past participants, the reward is worth the commitment. This program is designed to enhance Livingston Parish overall. Those who #LoveLivingstonParish like we do are especially encouraged to apply. What could be more valuable than informed people sharing what they have learned, leading the way and making the parish and each of its communities better!

Please complete the application, used by the Selection Committee, to be considered for Leadership Livingston. Before submitting, review your application to ensure it is complete and accurate.

Application Requirement Checklist:

- Completed application with all sections filled and signed, by you and your employer.
- Outside letter of reference** endorsing your participation in the program.
- Keep a copy of this application for future reference.
- Agree to remit tuition for program **IMMEDIATELY upon acceptance.**
- Agree to attendance requirements to qualify for graduation.
- Sign or check all boxes in the application requiring a signature of understanding. Initials on filled .pdf is acceptable.
- This application must be signed by both applicant and employer/sponsor** and be returned via email, personal delivery, or mail by the deadline on the dates sheet.

LEADERSHIP LIVINGSTON Selection Committee
Livingston Parish Chamber of Commerce
248 Veterans Blvd. | Denham Springs
PO Box 591 | Denham Springs, LA 70727
Phone: (225) 665-8155 | Email: staff@livingstonparishchamber.org

BUSINESS INFORMATION | EMPLOYER INFO

Present Employer _____

Mailing Address _____

City _____ State _____ ZIP _____

Business Phone (____) _____

Type of Business _____

Present & Past Title(s) _____

At current employer since (Date) _____

Primary Supervisor & Title | Person authorizing your participation

Briefly describe your primary responsibilities in your employment:

Special Considerations:

Do you require handicapped access or special accommodations (including dietary)?

Yes ____ No ____

Please note: Most meals are sponsored throughout the program and special diet considerations may be a challenge. If you require a special diet, you may be asked to provide your own meals to assure compliance with your required diet. Do you agree to this requirement? Yes ____ No ____

LIVINGSTON PARISH OPPORTUNITIES & CHALLENGES – YOUR VIEWS

From your observations: What are the issues facing Livingston Parish? What are the opportunities for improvement or addressing issues? What about positive attributes Livingston Parish has to offer? What do you feel needs to be done to develop these opportunities?

What are the most positive attributes of Livingston Parish (the Good)? **How** should those positive attributes be showcased or best utilized? 3-sentence minimum

1.

What do you see are the issues facing Livingston Parish? 3-sentence minimum

2.

What do you feel needs to be done to improve or act on opportunities listed above?
3-sentence minimum

3.

WHY LEADERSHIP LIVINGSTON?

This section is for you to provide a personal write up in your own words indicating why you are interested in participating in the program. What do you hope to learn and how do you hope to develop by being a part of Leadership Livingston?

How will you apply the information, skills, and knowledge upon graduation from the program?

Any other comments or items you would like to share in consideration of your application?

COMMITMENT –

“the state or quality of being dedicated to a cause, activity, teammates, etc.”

Read this and sign below indicating your understanding

To graduate from LEADERSHIP LIVINGSTON, participants are expected to fulfill the following:

MANDATORY: Required for Graduation | PLEASE INITIAL EACH ONE

- ___ **Check and Mark your Calendar for potential conflicts.**
- ___ **SIMSOC Retreat** is mandatory. Overnight if COVID allows.
- ___ **DISC – Team Assignment & Project Orientation Session** is required as project orientation and team building will occur. (September or October Class Session)
- ___ **One additional event outside** of class, prompted by your participation in Leadership Livingston and a report on your event. List or see past graduates.
- ___ **Project Group participation.** The entire class will also be divided into project groups, and complete a project, determined by the group, requiring at least 10-12 hours, depending on group, of outside scheduled meetings over the course of the program.
- ___ **Attend at least 6** of the 8 other Monthly Sessions – see below
- ___ Complete **Final Exam**

REQUIRED: but under extenuating circumstances can be reconsidered, with prior approval:

- ___ Meet & Greet – Class Orientation
- ___ Class Introduction to Chamber Membership
- ___ Graduation – Typically 3rd Tuesday in June
- ___ Utilize **group transportation on days allotted. Carpool when required.**

NECESSARY: Monthly Sessions No more than 2 missed sessions allowed. Partial days are added to absences. **Strictly enforced!** Every year attempts are made to push the limits on this, compromising the integrity of the program and responsibility to their other classmates. **Do NOT let this be you!** We do offer to make up sessions the **following year** and graduate with the next year's class.

- Sessions are September through May. Sessions require one full weekday per month from September through May, the third Tuesday of each month.
- Topics include: City & Parish Government Session | Commerce & Economic Development Session | Arts, Culture & History Session | Health Care & Social Concerns Session | State Government Session | Education Session | Criminal Justice Session | Outdoor Recreation, Villages & Towns Session

I have read and understand the Mandatory, Required and Necessary commitments in order to graduate and complete the program listed on this page.

Signature

Date

In addition to the previous page, plus to reinforce, participants also agree to:

Commit, Understand and Agree to:

- Commit** to the entire program with the understanding that there are **no refunds and** those not completing the attendance requirements will not graduate with your class.
- No more than **two sessions can be missed** to graduate.
- Opening retreat with an overnight stay is required. **NO EXCEPTIONS!** See calendar.
- No refunds, partial or otherwise, no exceptions.**
- Should you leave your sponsoring place of employment before completion, your employer/ sponsor has the right to terminate your participation in the program. No refunds. Should you ask to continue under a new employer, they must comply with requirements.

On Class Days:

- Block time from **7 am to 5 pm** on session days, the **third Tuesday** of each month.
- Be attentive to all presenters and facilitators. **NO** smart phone device when presenters are presenting.
- Cell phones will be silenced and no texting, conference calls, emailing, social media, videoing, etc., please during presentations.
- Provide your own **transportation** at your expense and agree to carpool when necessary. **Use class provided transportation on special days.**
- Be attentive to the program and use break times to contact their offices.
- ABSENCES happen** and are necessary at times. For the program, the reason why you cannot attend is personal, and we only count whether you are present or not, several times a day. It does not matter **WHY** you are not there. This is an adult program, and you decide if you need to miss and be some other place.

Group Project | Outside Activity | Recaps

- Participate in the group project addressing a project of your group's choosing. (Meeting dates, times, etc. set by your group with your input outside of class time.)
- Attend **one additional activity**, on your own, in Livingston Parish, prompted by the leadership program. Something you have never done.
- Complete a recap session and/or survey and feedback of the day's events.

Have you read, understand, and agree to each of the guidelines? Yes _____ No _____

TUITION AND / OR FULL PROGRAM SPONSOR OPPORTUNITY

Tuition includes: Meet & Greet event. Opening retreat including meals, materials, and overnight stay in a private room. One meal per session & snacks throughout the program. Access to Chamber luncheon. Health assessment opportunity – not guaranteed. SIMSOC experience, DISC assessment. Graduation program. Experience of a lifetime. **Additional costs** include group project fees and support for the group project, depending on your group's decision. (Subject to COVID Restrictions and Official Mandates)

TUITION for each participant (please check your preference):

- \$ 995.00 – Chamber Member Investor for minimum 2 years, must be current.
- \$1,375.00 – Non-Member Investor: as this program is subsidized by members.
- \$1,650.00 – Program Sponsor with no class participant. See below
- \$2,500.00 – Program Sponsor with class participant. See below

Will you be able to fulfill this financial commitment? AND do you agree to remit the full price of the program immediately upon acceptance, and prior to the Class Orientation.

Yes _____ No _____

FULL PROGRAM SPONSOR | Leadership Livingston

\$2,500 level or \$1,650. This is an opportunity for those who wish to see their brand associated with developing our community and leaders. Program sponsorships for Leadership Livingston are for those who wish to further their support of this quality program. Program sponsors are recognized for their support of the full program by:

- Priority consideration of application
- Logo placement on select correspondence
- Recognition and opportunity to address class and sponsors at meet & greet, programs and graduation
- Graduation event speaking opportunity
- One applicant for the program included at \$2,500
- Logo on signage, emails regarding Leadership
- Investment in a quality Leadership Program

Sponsor | Business Name: _____

Contact Name: _____

Class of 2020 Sponsors

