



## **JOB DESCRIPTION: Nurse Case Manager**

## **PROGRAM: Atlanta Healthy Start**

*The Center for Black Women's Wellness (CBWW) is a community-based nonprofit organization that is committed to enhancing the health and well-being of Black women and their families. The organization provides several comprehensive programs that are designed to educate, empower and inspire participants to make positive changes in their lives and the lives of their families.*

### **POSITION OVERVIEW**

The Atlanta Healthy Start Initiative (AHSI) is a case management program designed to improve maternal and child health outcomes in high-risk communities. The Nurse Case Manager assesses pregnant women, infants and children, identifies their health care needs, and develops and implements plans of care to optimize healthy outcomes. This is a part-time position reporting directly to the Program Manager for AHSI.

### **POSITION RESPONSIBILITIES**

- Provides one on one education using the Partners for a Healthy Baby curriculum.
- Works collaboratively with the Care Management Coordinator and Family Support Workers to provide monthly case management to enrolled Healthy Start participants.
- Documents all client encounters and maintains accurate medical records.
- Provides care coordination services and education to AHSI participants and their families with links to community resources and services.
- Prepares clients and their families for transition to appropriate services after 18 months. This position works to promote and protect the health and safety of the residents of Fulton County including the priority zip codes in the city of Atlanta.
- Appropriately links and promotes the benefits of healthcare (ex. well woman care, primary care) offered at CBWW and other area providers.
- As time permits, will assist in the CBWW Wellness clinic, which provides low cost/no cost women's healthcare services to the underserved.

### **EDUCATION:**

- A degree from an accredited nursing school, an active Georgia license to practice as a Registered Nurse **AND** One year of Public Health Nursing experience

### **QUALIFICATIONS:**

- RN in nursing and 1-3 years of clinical case management or Mother/Baby experience.
- CPR certification
- Basic knowledge of Microsoft Office
- Familiarity with Atlanta's metro area and surrounding Fulton County (e.g. East Point and College Park)

- Knowledge of Metro Atlanta community resources
- Strong interpersonal communication skills
- Strong organizational skills
- Access to dependable transportation for home visits to see clients

### **BENEFITS**

- Flexible schedule, up to 28 hours per week
- Reimbursed for mileage
- Paid holiday leave

Salary is commensurate with experience. Interested applicants please submit resume and cover letter to [kturner@cbww.org](mailto:kturner@cbww.org).

### **AN EQUAL OPPORTUNITY EMPLOYER**

The Center for Black Women's Wellness is an Equal Opportunity Employer, that does not discriminate on the basis of race, religion, color, sex, gender identity or expression, sexual orientation, national origin, age, disability, or veteran status. All employment is decided on the basis of qualifications, merit, and business need.