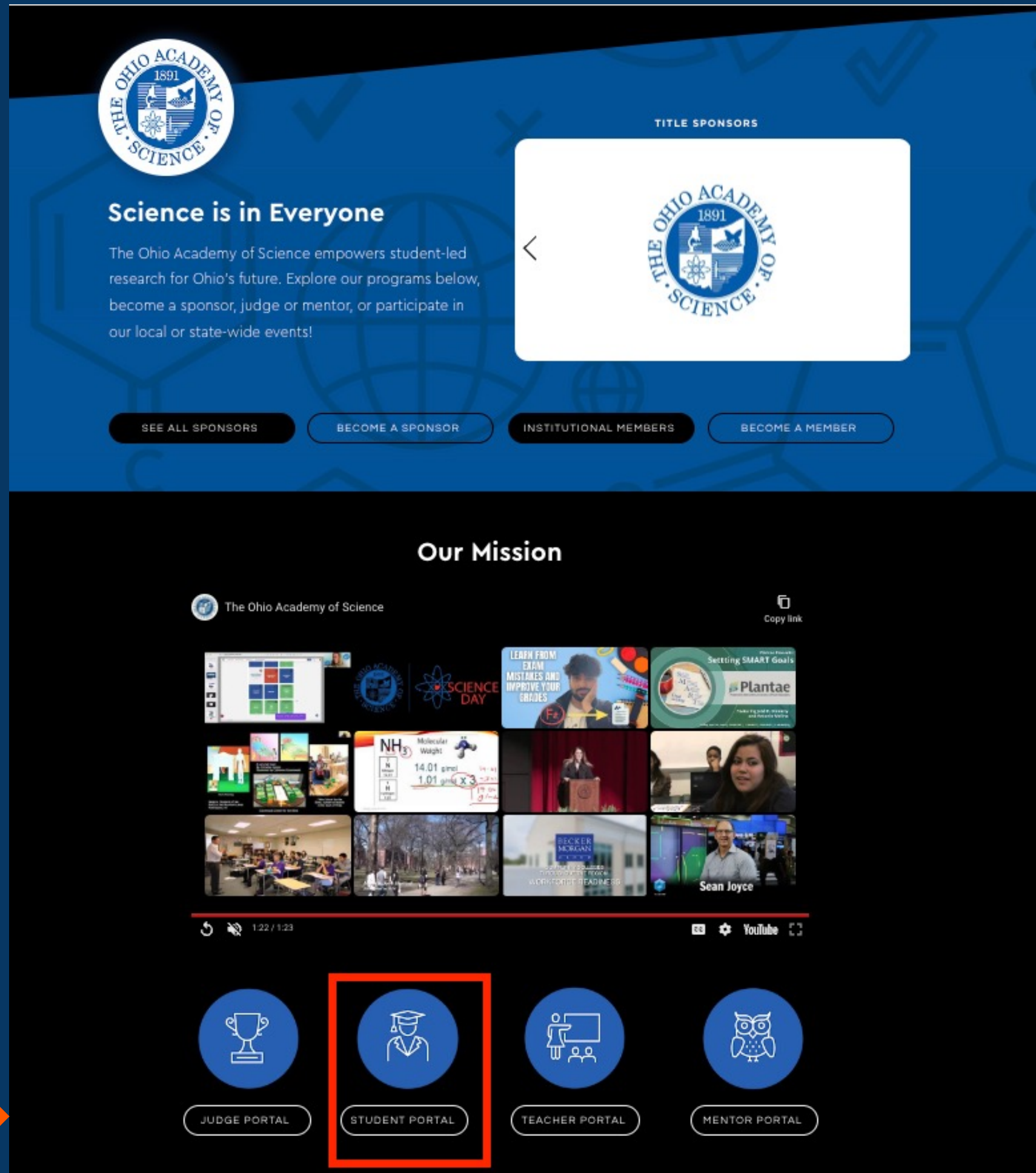


How to Register as a new student on ProjectBoard and create your first project

Registration (New student)

Get started at
<https://projectboard.world/oas>



The screenshot shows the homepage of The Ohio Academy of Science. At the top left is the organization's logo, a circular seal with the text "THE OHIO ACADEMY OF SCIENCE" and the year "1891". Below the logo, the heading "Science is in Everyone" is followed by a paragraph: "The Ohio Academy of Science empowers student-led research for Ohio's future. Explore our programs below, become a sponsor, judge or mentor, or participate in our local or state-wide events!". To the right, under the heading "TITLE SPONSORS", is a white box containing the same logo and a left-pointing arrow. Below this is a row of four buttons: "SEE ALL SPONSORS", "BECOME A SPONSOR", "INSTITUTIONAL MEMBERS", and "BECOME A MEMBER".

The middle section is titled "Our Mission" and features a grid of 12 small images related to science education and research. Above the grid are the text "The Ohio Academy of Science" and a "Copy link" button. Below the grid is a video player interface showing a progress bar at 1:22 / 1:23 and a "YouTube" logo.

At the bottom, there are four circular icons with corresponding labels in rounded rectangles: "JUDGE PORTAL" (trophy icon), "STUDENT PORTAL" (graduation cap icon, highlighted with a red border), "TEACHER PORTAL" (teacher at a board icon), and "MENTOR PORTAL" (owl icon).

When you're ready to register
as a student, click on the
"Student Portal" button

Read through the
information on the
Student Portal

Click on the “START
NOW!” button to sign up

The screenshot shows the Ohio Academy of Science (OAS) Student Portal. The header includes navigation links: MY PROJECTS, OHIO STEP, SCIENCE DAY, BUCKEYE SCIENCE AND ENGINEERING FAIR, and HELP. A secondary navigation bar asks if the user is a STEM Teacher in Ohio (with a 'CLICK HERE!' button) or Outside of Ohio (with a 'CHECK OUT PROJECTBOARD' button). The main content area features a 'Welcome Students!' section with a paragraph about developing STEM projects and showcasing them at events. It mentions the 'ProjectBoard' platform and the opportunity to win scholarships or be part of the International Science and Engineering Fair. Below this text are two buttons: 'START NOW!' (highlighted with an orange arrow from the instruction box) and 'CONTACT OAS'. To the right of the text is a large group photo of students and faculty. Above the photo is the OAS logo, which includes the year 1891. Below the photo is a button labeled 'VIEW OAS PROGRAM TIMELINE'. The background of the page is blue with faint STEM-related icons like a globe, gears, and chemical structures.

STEP 1: complete the sign up form

Sign up

×

Do you already have an account with ProjectBoard, Engineering.com or Make: Projects? [Log in](#)

Enter email *

Enter Email

Re-Enter email *

Confirm Email

Enter First Name *

First name

Enter Last Name *

Last name

Choose a username *

Username

Enter Password *

Enter Password

Confirm Password *

Re-Enter Password

Are you 13 and under? *

Please Choose one

☐ We are creating a trusted and safe place. I agree to be positive and productive

☐ I wish to receive marketing emails

By clicking continue, you agree to our [Terms of Use](#). Find out more about our [COPPA Privacy Policy, here](#).

CONTINUE

Are you 13 and under? *

Yes

Enter your parent's email *

If you're 13 and under, you'll be asked to provide your parent's email address. Enter your parent/guardian's email address here.

Per COPPA policy, you'll need to choose if you're 13 and under

By selecting the checkmarks, you're agreeing to conduct yourself positively

Click on the 'CONTINUE' button

Children's Online Privacy Protection Act (COPPA) is a United States federal law that applies to the online collection of personal information by persons or entities under U.S. jurisdiction about children under 13 years of age, including children outside the U.S.

STEP 2: fill in additional details about yourself

Welcome to OAS 2024!

(* = required)

Just a few more questions for students participating this year

Parent's name *

Parent's phone number *

Home County * ⓘ

Grade *

Age *

School Name * ⓘ

SUBMIT & CONTINUE

Note: hovering on the small ⓘ icon for the fields “Home County” and “School Name” will provide more information about how you can fill in those fields

Click on the “SUBMIT & CONTINUE” button

STEP 3: If you're 13 and under, an email will be sent to your parent or guardian's email address to seek their approval

Dear Parent or Guardian,

Exciting news!! Std testseot28 has just embarked on a STEM journey by creating a **ProjectBoard** account on behalf of the **Ohio Academy of Science (OAS)**.

They need your approval to continue. Please click the "APPROVE" button below, and they will be able to join the OAS program, and participate in project-based learning and STEM competitions in Ohio.

Due to the Children's Online Privacy Protection Act, if you do not approve this account, your child's account and projects will be deleted in 14 days.

For more information about the OAS programs, please visit our [site](#).

APPROVE

© 2023 ProjectBoard

Your parent/guardian needs to click on the "APPROVE" button to approve your account

**Once your parent/guardian approves, they will see this confirmation screen.
You will be able to continue working on your project.**

**Std testseot28's ProjectBoard Account is
Approved!**

To learn more about the OAS program your child
is participating in, and how you can be involved:

CLICK HERE TO GO TO OAS

**Clicking here would take
you to the OAS landing page**

After 14 days, if your parent/guardian
does not approve, you will not lose any
work you have done on your project,
but you will be locked out of your
account until they approve.

Registration (Existing student)



Science is in Everyone

The Ohio Academy of Science empowers student-led research for Ohio's future. Explore our programs below, become a sponsor, judge or mentor, or participate in our local or state-wide events!

TITLE SPONSORS




SEE ALL SPONSORS

BECOME A SPONSOR

INSTITUTIONAL MEMBERS

BECOME A MEMBER

Our Mission

 The Ohio Academy of Science

 Copy link



Get started at <https://projectboard.world/oas> and click on the “Log In” button at the top right corner

STEP 1: Enter your username or email address

Log in

Username or Email

New User?

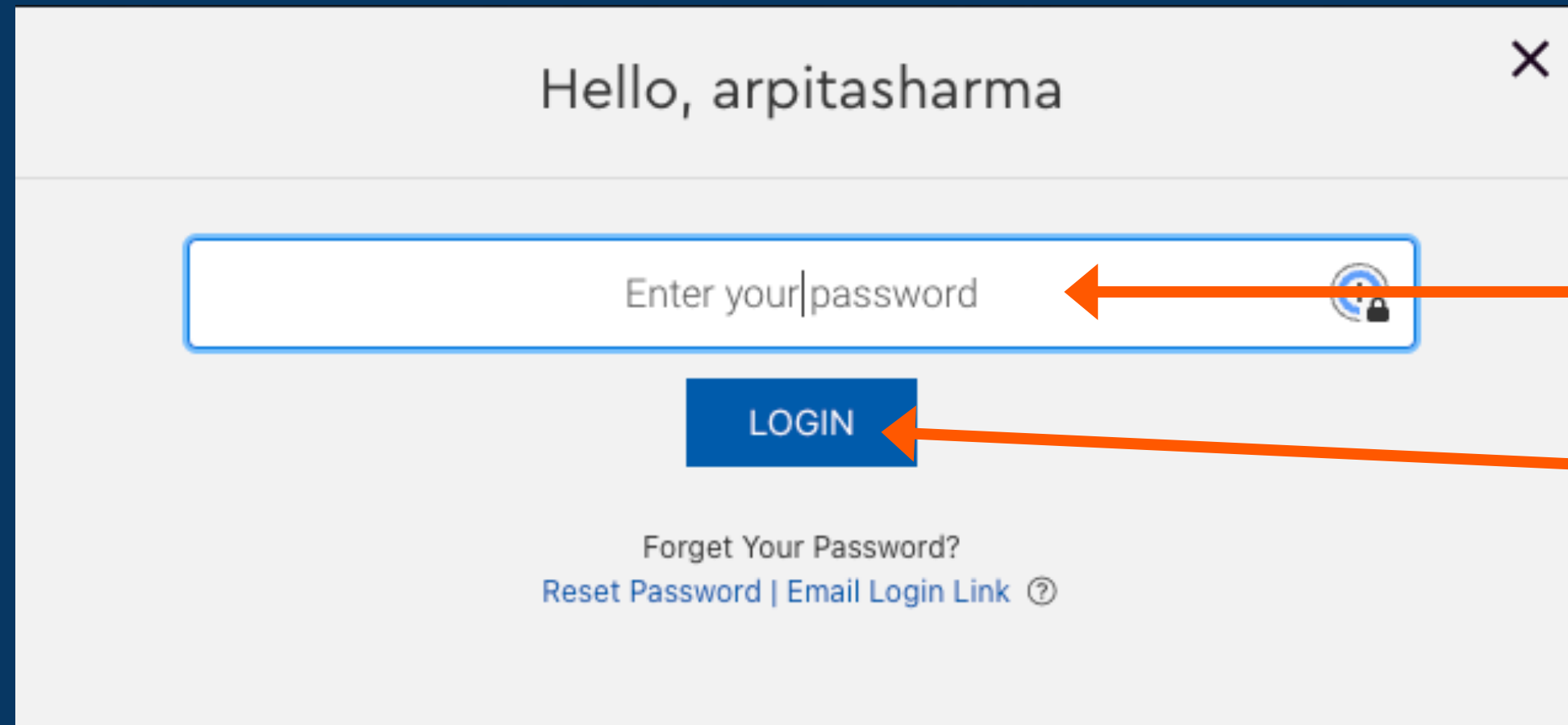
To register please visit projectboard.world/oas and sign up as a teacher, student, judge or mentor.

NEXT

1) Enter your Username or Email

2) Click the 'NEXT' button

STEP 2: Enter your password and log into your ProjectBoard account



A screenshot of the ProjectBoard login interface. At the top, it says "Hello, arpitasharma" with a close button (X) on the right. Below this is a password input field with the placeholder text "Enter your password" and a lock icon on the right. Below the input field is a blue "LOGIN" button. At the bottom, there is a link for "Forget Your Password?" and another link for "Reset Password | Email Login Link" with a help icon (question mark).

1) Enter your password

2) Click the 'LOGIN' button

STEP 3: Fill in some details about yourself that require updating from last year

Children's Online Privacy Protection Act (COPPA) is a United States federal law that applies to the online collection of personal information by persons or entities under U.S. jurisdiction about children under 13 years of age, including children outside the U.S.

Welcome to OAS 2024!

(* = required)

Just a few more questions for students participating this year

Are you 13 or under? *

Yes

Parent's email address *

Please type answer

Parent's name *

Please type answer

Parent's phone number *

Please type answer

Home County * ⓘ

County

Grade *

Please type answer

Age *

Please type answer

SUBMIT & CONTINUE

Note that hovering over the small “i” icon for the fields “Home County” and “School Name” will provide more information about how you can fill in those fields

Click on the “SUBMIT & CONTINUE” button when done

STEP 3: If you're 13 and under, an email will be sent to your parent or guardian's email address to seek their approval

Dear Parent or Guardian,

Exciting news!! Std testseot28 has just embarked on a STEM journey by creating a **ProjectBoard** account on behalf of the **Ohio Academy of Science (OAS)**.

They need your approval to continue. Please click the "APPROVE" button below, and they will be able to join the OAS program, and participate in project-based learning and STEM competitions in Ohio.

Due to the Children's Online Privacy Protection Act, if you do not approve this account, your child's account and projects will be deleted in 14 days.

For more information about the OAS programs, please visit our [site](#).

APPROVE

© 2023 ProjectBoard

Your parent/guardian needs to click on the "APPROVE" button to approve your account

**Once your parent/guardian approves, they will see this confirmation screen.
You will be able to continue working on your project.**

**Std testseot28's ProjectBoard Account is
Approved!**

To learn more about the OAS program your child
is participating in, and how you can be involved:

CLICK HERE TO GO TO OAS

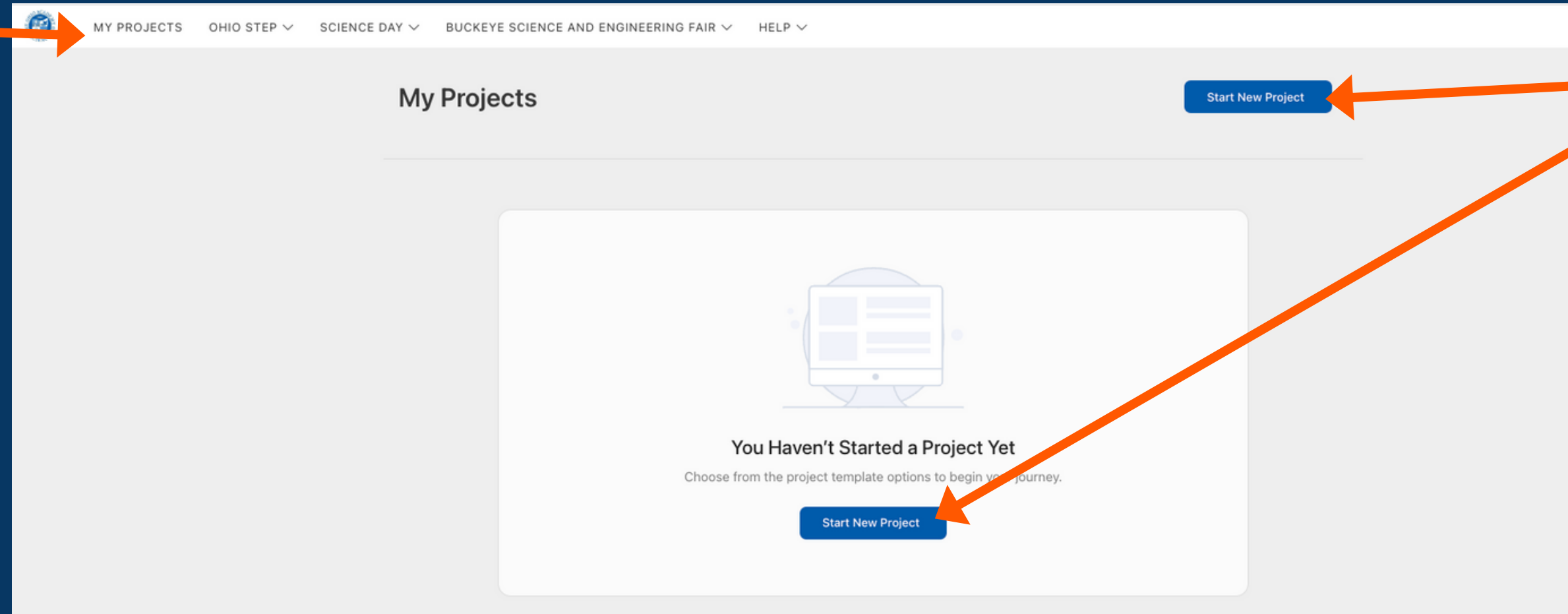
**Clicking here would take
you to the OAS landing page**

After 14 days, if your parent/guardian
does not approve, you will not lose any
work you have done on your project,
but you will be locked out of your
account until they approve.

Starting your project

**After registration, you will be taken to your “My Projects” page.
You can now start your first project**

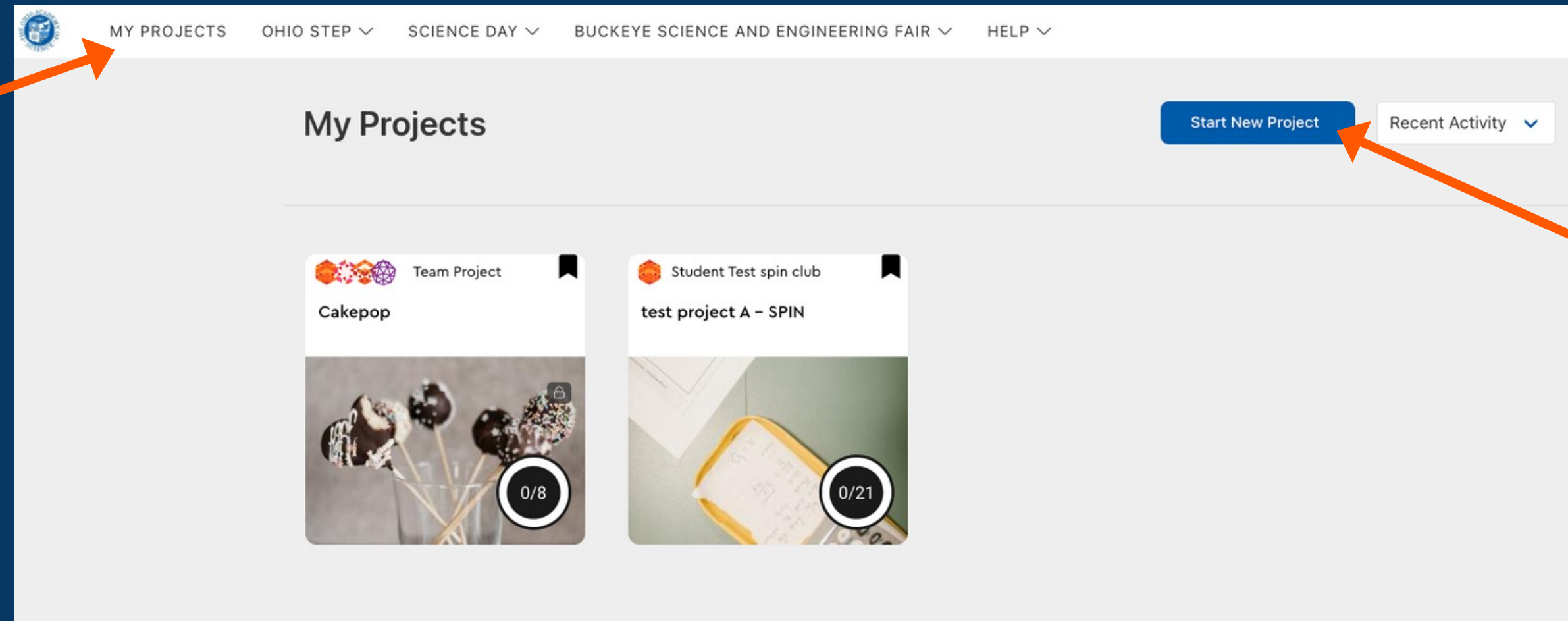
Clicking on ‘My Projects’
tab on the Navigation bar
will bring you back to My
Projects page



To create a Project,
click on the ‘Start
New Project’ button

If you are a returning student, you will be taken to My Projects page where you can see projects you've created last year and start your new project

Clicking on 'My Projects' tab on the Navigation bar will bring you back to My Projects page

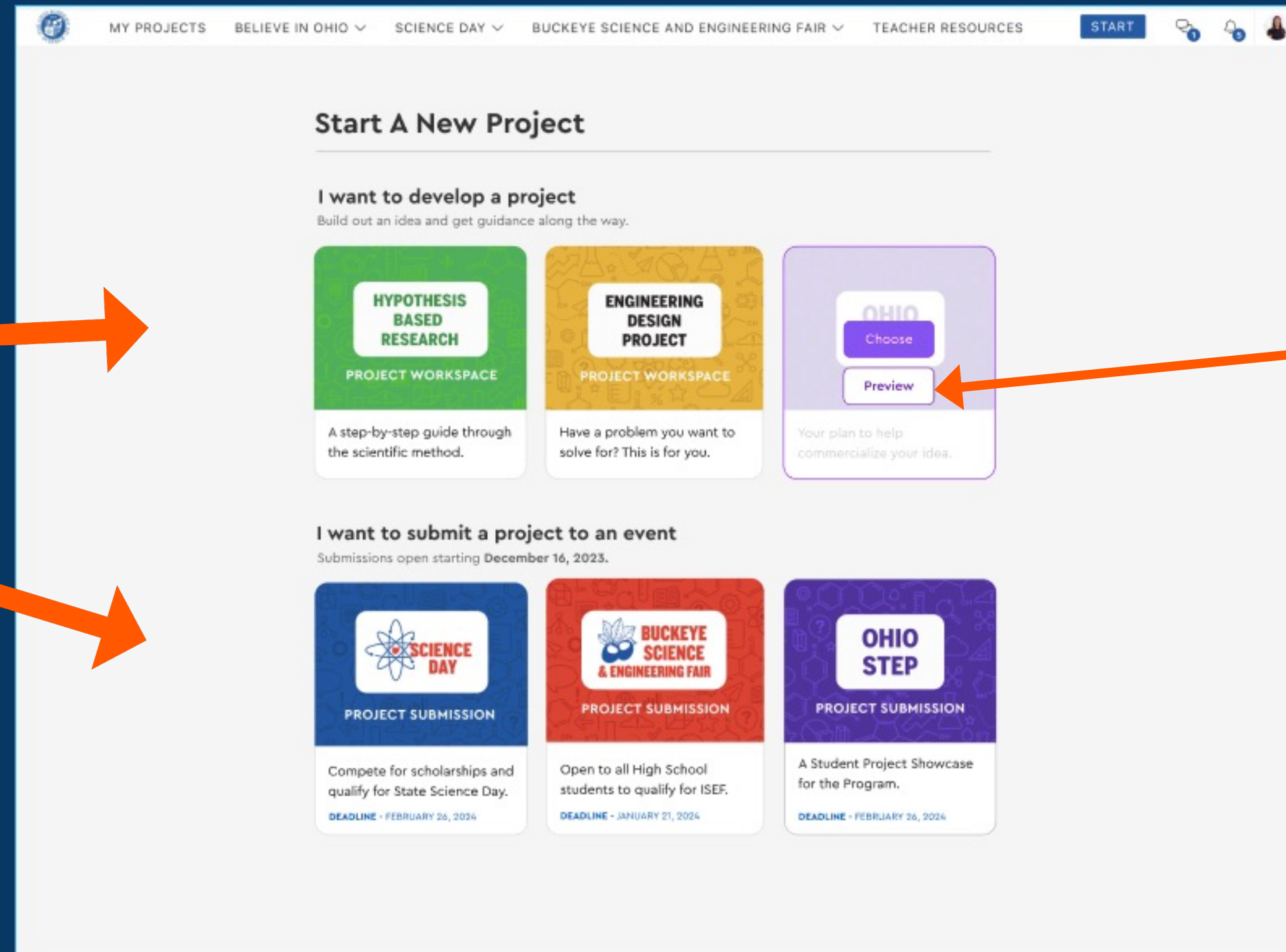


To create a Project, click on the 'Start New Project' button

You can now preview or choose a template for your project

There are two types of project templates:

- Project-Based-Learning (PBL) template (these projects are available to start now!)
- Event template (these are not open to the public yet, but you can preview them now).

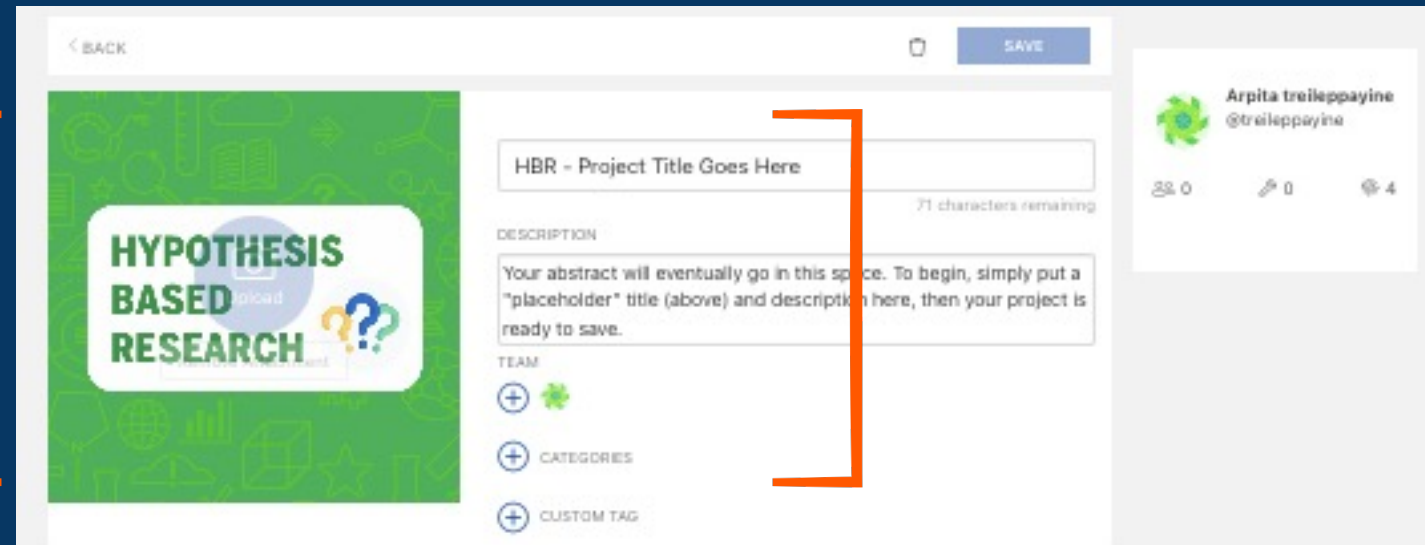


Hovering over a template will provide you with the options to 'Preview' or 'Choose' the template

Navigating a project

Project header

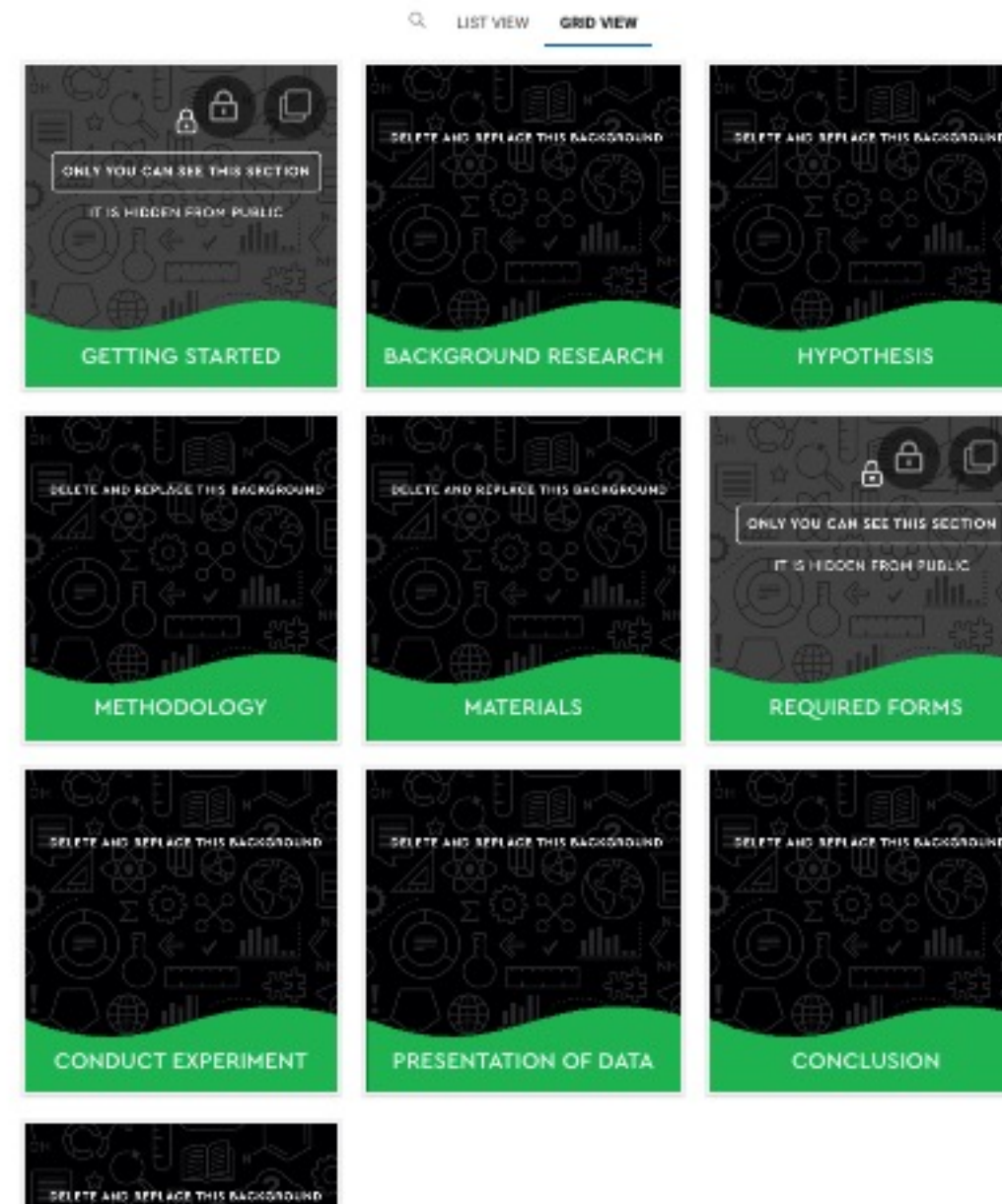
Here you can add information about your project such as title, description, cover image



The screenshot shows the 'Project header' section of the HBR interface. It includes a 'BACK' button, a 'SAVE' button, and a cover image placeholder with the text 'HYPOTHESIS BASED RESEARCH'. Below the cover image is a title input field with the placeholder text 'HBR - Project Title Goes Here' and a character count '71 characters remaining'. There is also a description input field with placeholder text. Below the description are buttons for 'TEAM', 'CATEGORIES', and 'CUSTOM TAG'.

Getting started section

Here you will find out instructions regarding how to build your project



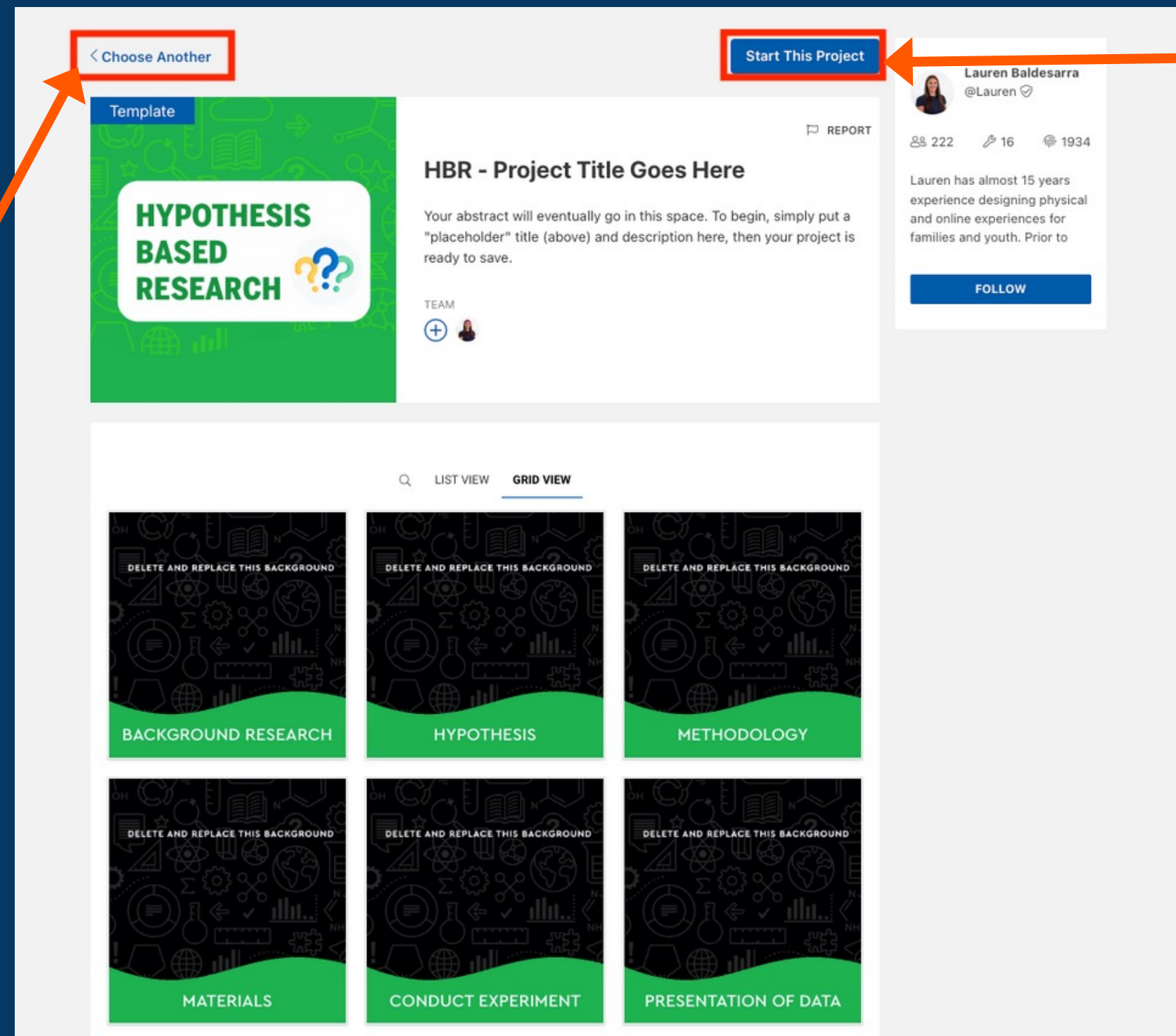
Project sections

Click on each project section and go through the instructions to understand the information you need to populate your project with

Previewing a Project Template

Read the sections in each template and see if they match the type of project you would like to do.

To choose another template or go back to view all the templates, click on “Choose Another” button



To select this template for your project, click on “Start This Project” button

Choosing a project template takes you to the new project

The screenshot shows a 'New Project' form with the following elements:

- Header:** '< BACK' button and 'SAVE' button.
- Left Panel:** A yellow background with a grid of icons. A white box contains the text 'ENGINEERING DESIGN PROJECT'.
- Title Field:** 'EDP - Project Title Goes Here' with a character count of '71 characters remaining'.
- Description Field:** 'Your abstract will eventually go in this space. To begin, simply put a "placeholder" title (above) and description here, then your project is ready to save.'
- Team Section:** 'TEAM' with a '+ TEAM' button.
- Categories Section:** 'CATEGORIES' with a '+ CATEGORIES' button.
- Custom Tag Section:** 'CUSTOM TAG' with a '+ CUSTOM TAG' button.
- User Profile:** 'Std testseot28 @lebuddoikaui1250' with icons for 0 followers, 1 following, and 4 likes.

Annotations:

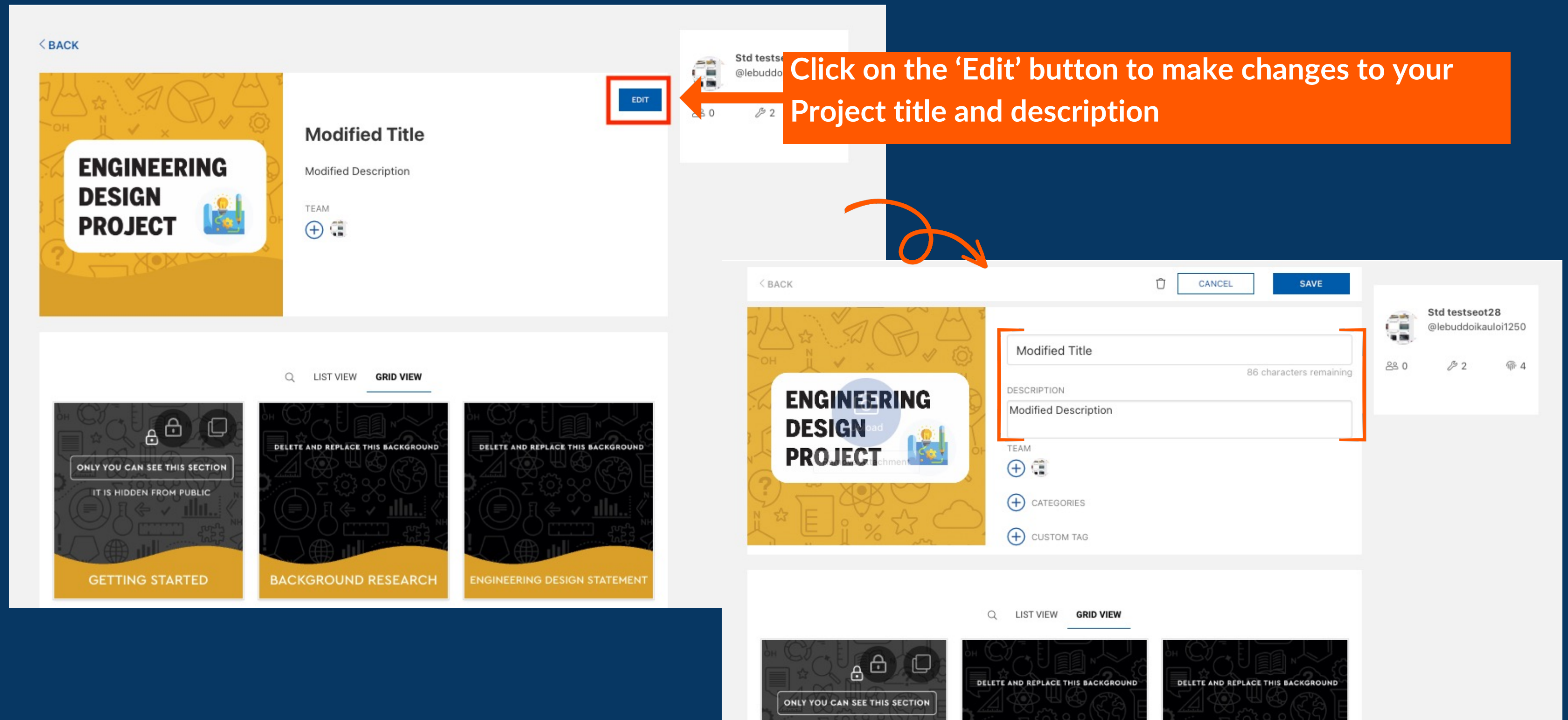
- An orange arrow points from the 'SAVE' button to the text: '2) Click the 'Save' button to save changes to your Project'.
- An orange bracket points from the title and description fields to the text: 'In order to save your project, you need to edit the Title & Description'.

Below the form is a grid of six project templates, each with a yellow header and a dark blue body with white text:

- GETTING STARTED
- BACKGROUND RESEARCH
- ENGINEERING DESIGN STATEMENT
- DESIGN PLAN
- MATERIALS
- ISEF FORMS

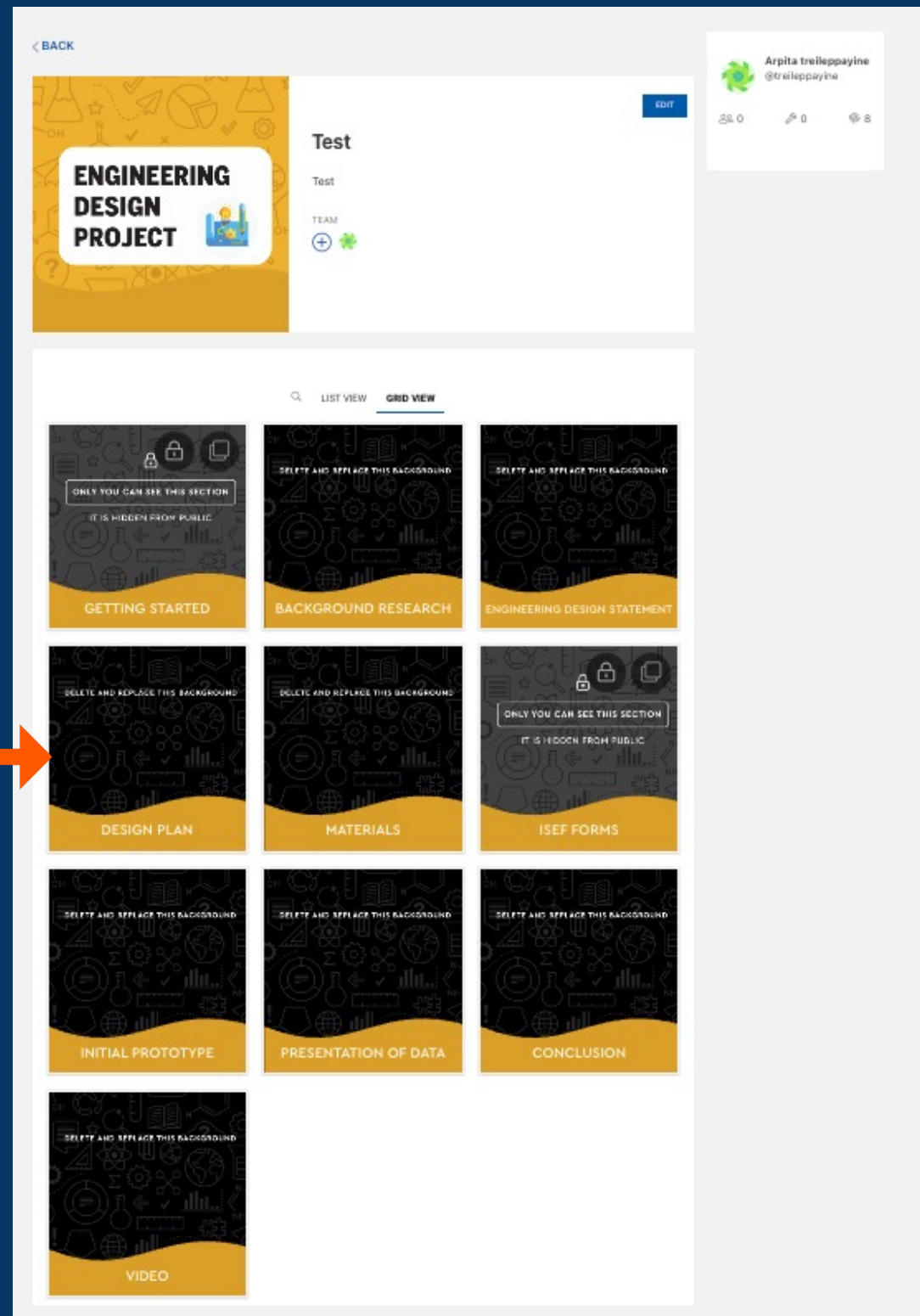
Once your project is saved, you can always come back and make changes to it and work on it later (it will be found in your My Projects)

How to make changes to your project header

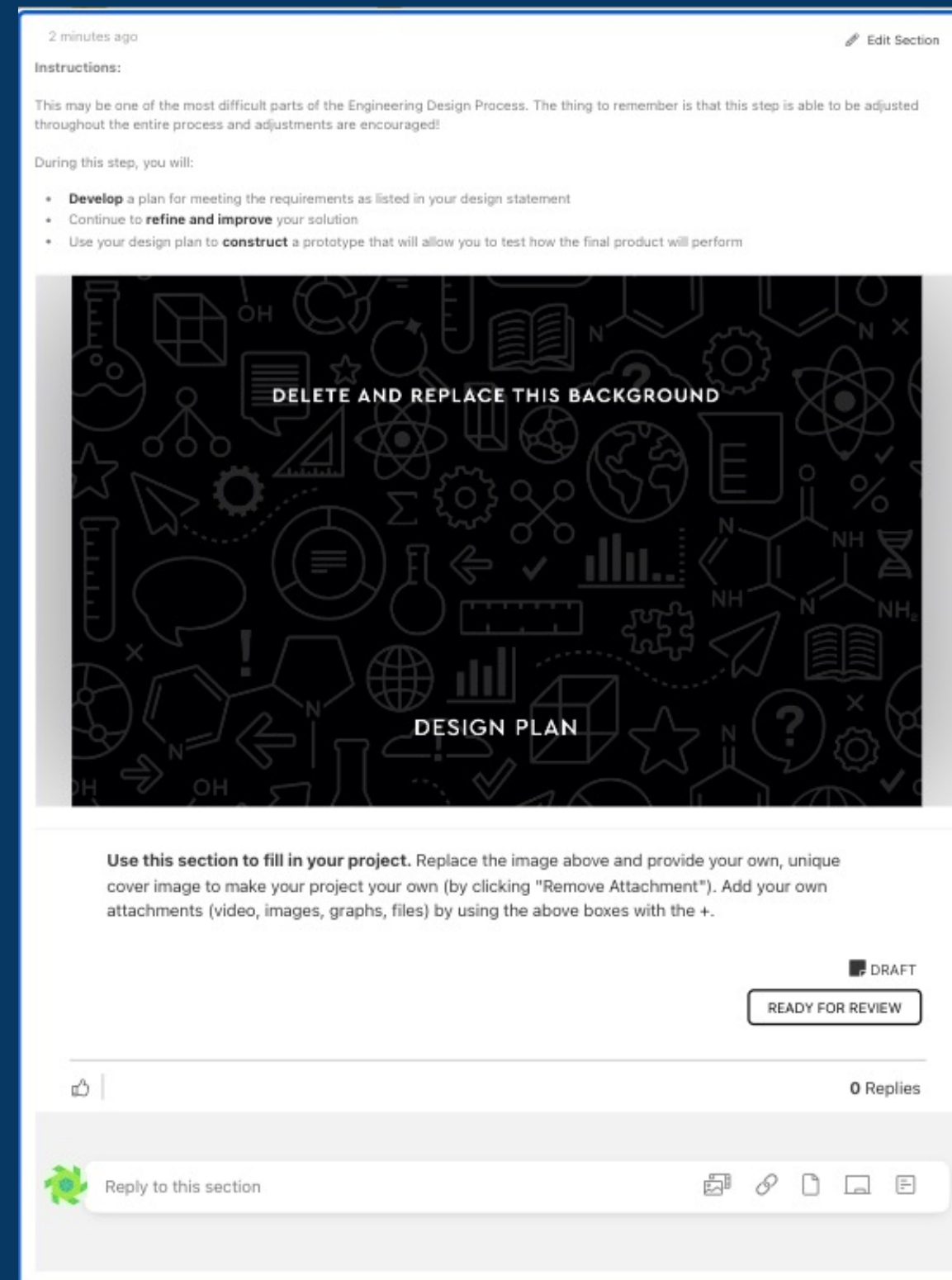


How to fill out or make changes to a project section

1) Click on a section to open it



2) Click on 'Edit Section'



How to fill out or make changes to a project section

To change the section's cover image, you will need to "Remove attachment" and add your own. Each section could have a different cover image, or they can be the same!

To add additional attachments to the section, such as files, videos, graphs, images, links, click on the '+'.

Instructions:

This may be one of the most difficult parts of the Engineering Design Process. The thing to remember is that this step is able to be adjusted throughout the entire process and adjustments are encouraged!

During this step, you will:

- **Develop** a plan for meeting the requirements as listed in your design statement
- Continue to **refine and improve** your solution
- Use your design plan to **construct** a prototype that will allow you to test how the final product will perform

DELETE AND REPLACE THIS BACKGROUND

DESIGN PLAN

Edit Attachment

Remove Attachment

☐ Allow Download?

+

+

+

+

+

+

+

+

+

+

B I H A [text color] [text background color] [bulleted list] [numbered list] [table] [code] </> f(x) [link] X₁ X¹ [emoji] [image]

Use this section to fill in your project. Replace the image above and provide your own, unique cover image to make your project your own (by clicking "Remove Attachment"). Add your own attachments (video, images, graphs, files) by using the above boxes with the +.

CANCEL SAVE

Instructions:

This may be one of the most difficult parts of the Engineering Design Process. The thing to remember is that this step is able to be adjusted throughout the entire process and adjustments are encouraged!

During this step, you will:

- **Develop** a plan for meeting the requirements as listed in your design statement
- Continue to **refine and improve** your solution
- Use your design plan to **construct** a prototype that will allow you to test how the final product will perform

Hover over the icons to understand and select different attachment types that are supported

[image icon] [video icon] [link icon] [document icon] [text icon] [folder icon]

+

+

+

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+

+

+

+

B I H A [text color] [text background color] [bulleted list] [numbered list] [table] [code] </> f(x) [link] X₁ X¹ [emoji] [image]

Use this section to fill in your project. Replace the image above and provide your own, unique cover image to make your project your own (by clicking "Remove Attachment"). Add your own attachments (video, images, graphs, files) by using the above boxes with the +.

CANCEL SAVE

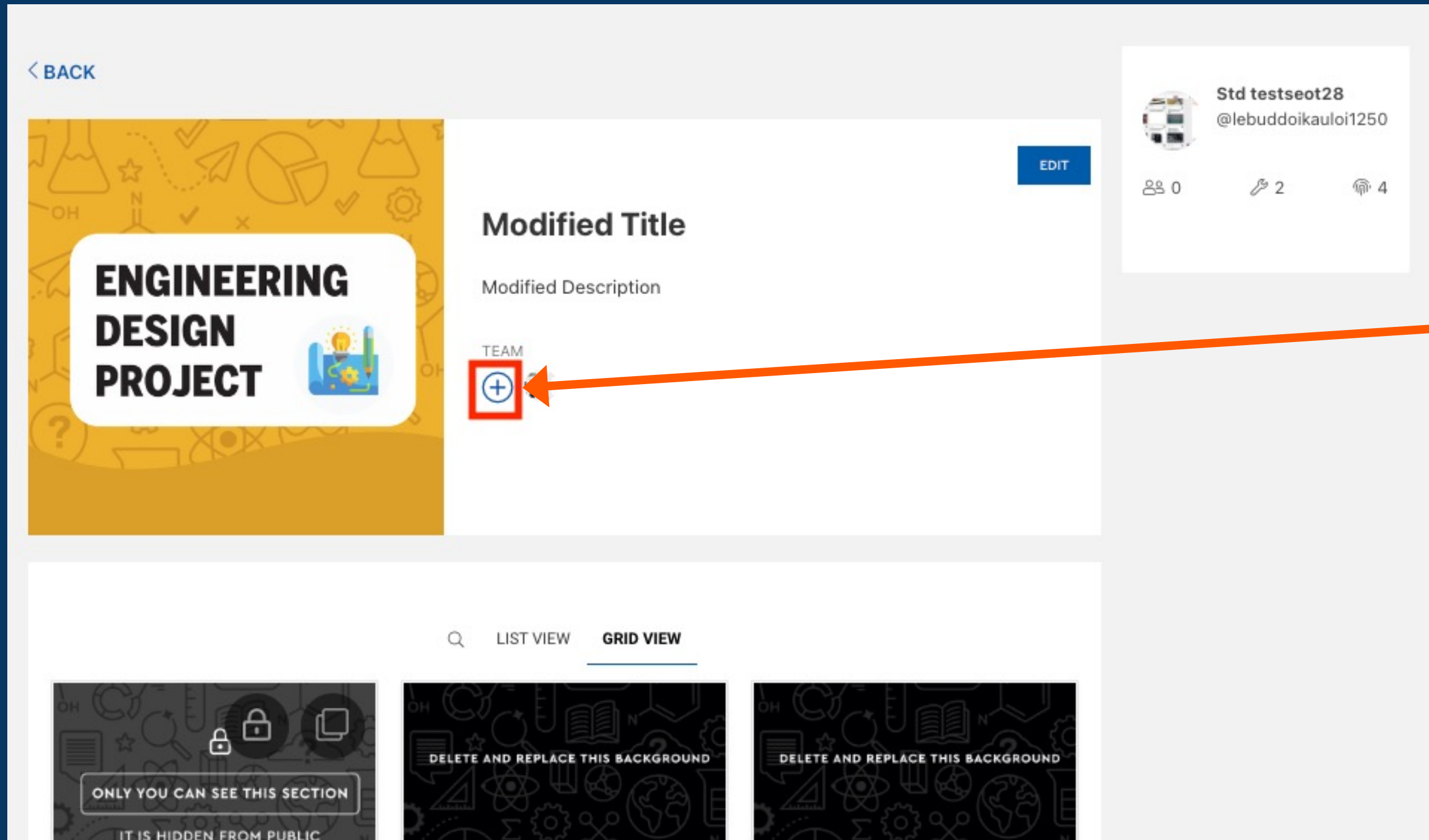
Hover over the icons to understand and select different attachment types that are supported

Any text for the section should be added here.

To save your changes, click on the 'Save' button

Adding a team member to your project

How to add a team member to your project

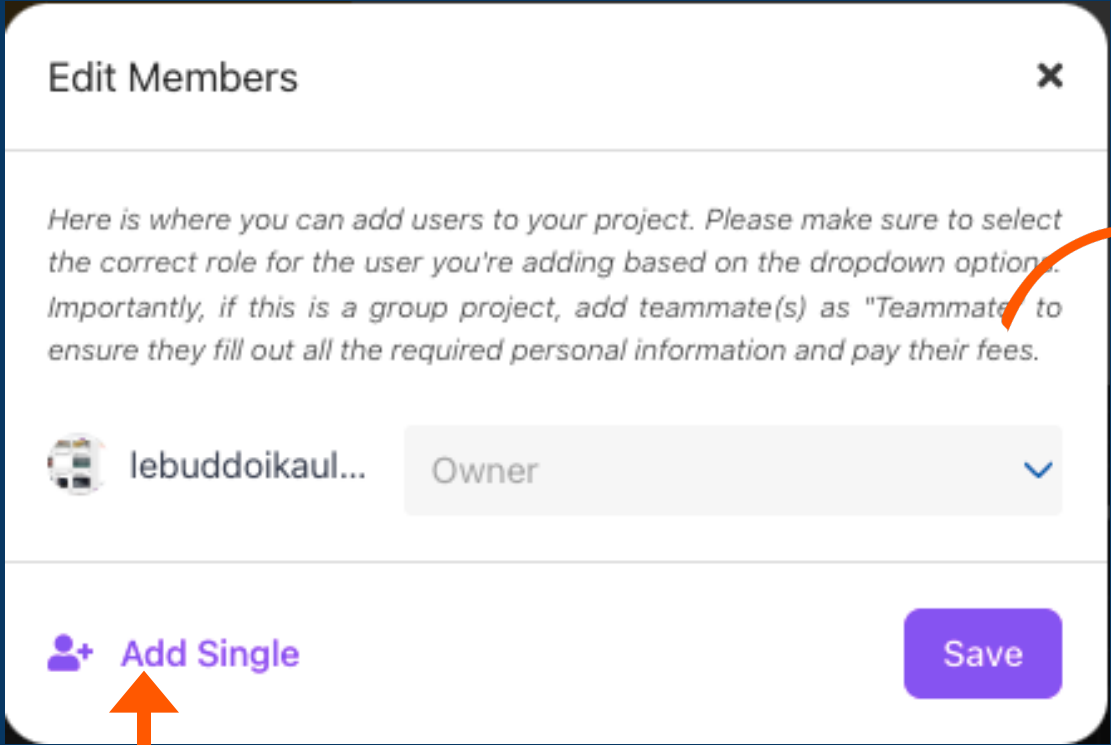


Click on the + button to add members to your project

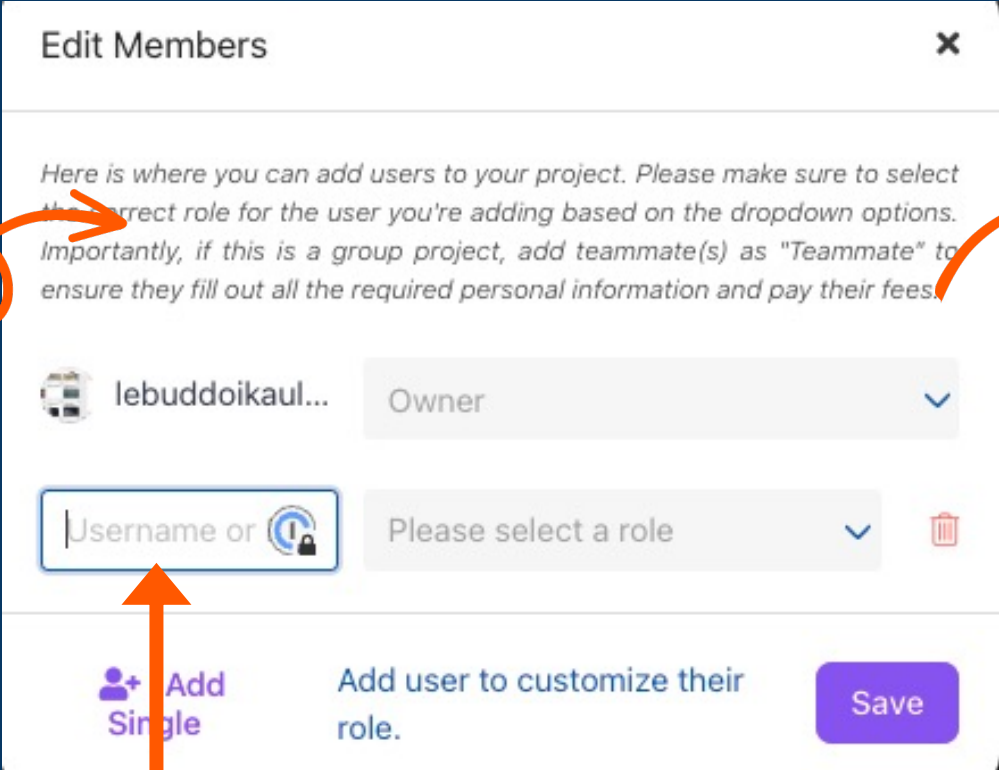
Note: if a teacher adds you to their class, they will automatically be added as a teacher on your project

Upon clicking the + button, an Edit Members pop up will appear

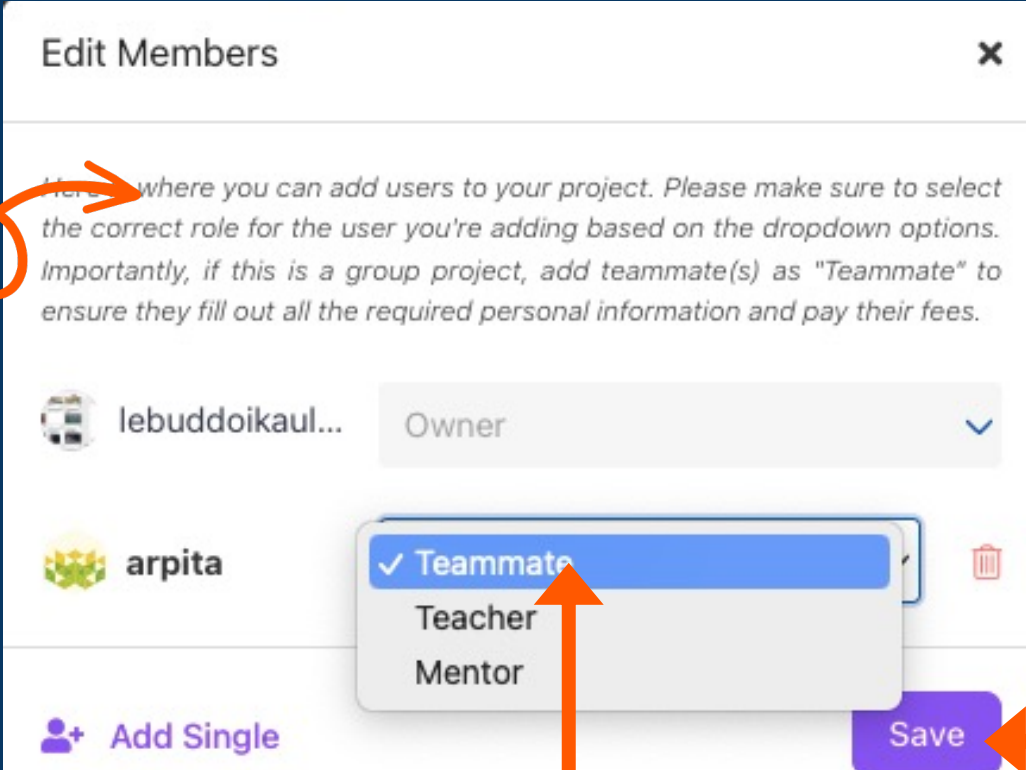
How to add a team member to your project



1) Click 'Add Single' to add a member



2) Enter username/email of the member you wish to add




3) From the dropdown, select the role of the member.


4) Click 'Save' when done

Inviting a user who doesn't have appropriate role can result in an error. Below are some examples of error messages shown.

Edit Members ✕

Here is where you can add users to your project. Please make sure to select the correct role for the user you're adding based on the dropdown options. Importantly, if this is a group project, add teammate(s) as "Teammate" to ensure they fill out all the required personal information and pay their fees.

 lebuddoikaul... Owner ▼


 arpita Teacher ▼ ✕


+ Add Single Error: cannot invite non-teacher user as a Teacher. Save

Adding a non-teacher user and selecting the 'Teacher' role from the dropdown would result in this error

Edit Members ✕

Here is where you can add users to your project. Please make sure to select the correct role for the user you're adding based on the dropdown options. Importantly, if this is a group project, add teammate(s) as "Teammate" to ensure they fill out all the required personal information and pay their fees.

 lebuddoikaul... Owner ▼


 arpita Mentor ▼ ✕


+ Add Single Error: cannot invite non-mentor user as a Mentor. Save

Adding a non-mentor user and selecting the 'Mentor' role from the dropdown would result in this error

Edit Members ✕

Here is where you can add users to your project. Please make sure to select the correct role for the user you're adding based on the dropdown options. Importantly, if this is a group project, add teammate(s) as "Teammate" to ensure they fill out all the required personal information and pay their fees.

 lebuddoikaul... Owner ▼

 Angie Teammate ▼ ✕

+ Add Single Error: cannot invite non-student user as a Teammate. Save

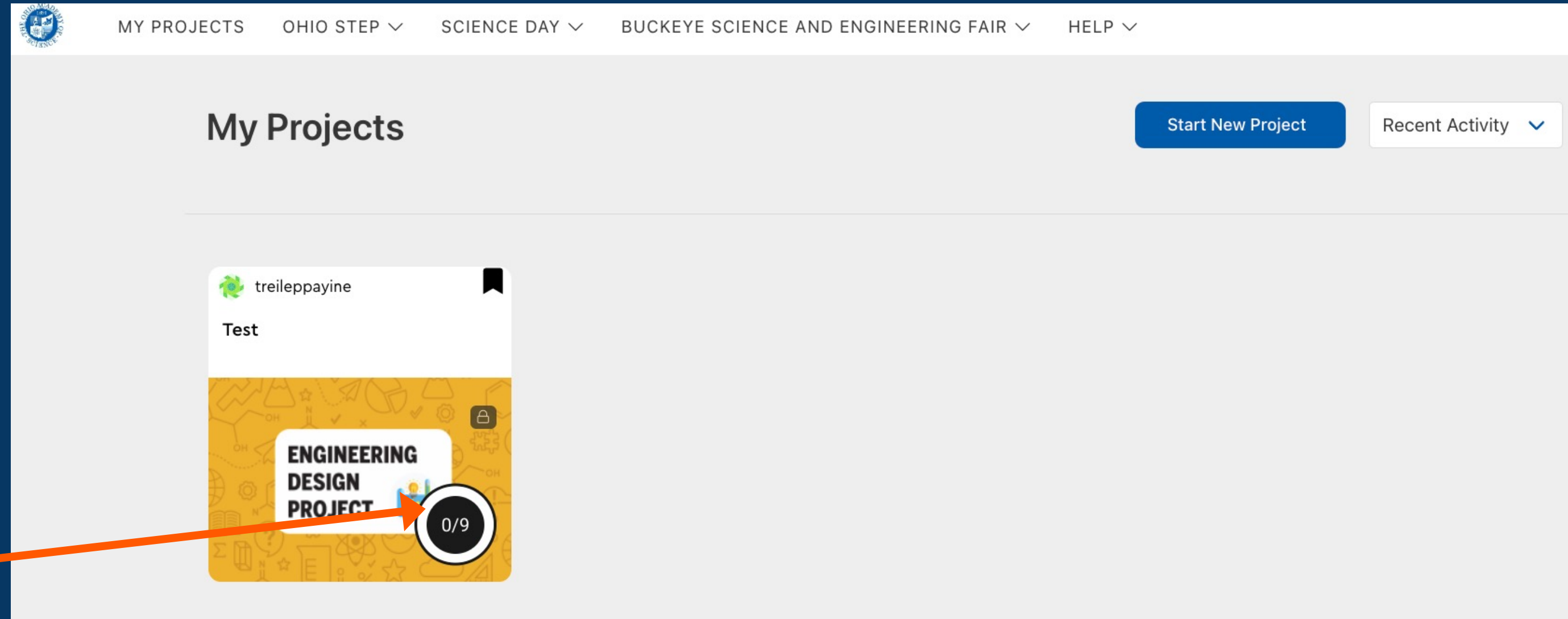
Adding a non-student user and selecting the 'Teammate' role from the dropdown would result in this error

Project Milestones

From the "My Projects" area, you will be able to see your projects and the overall progress for each project in terms completed sections

The first number indicates the number of completed sections, while the second number indicates the total number of sections to be completed in the project.

In this example, 0 of 9 sections have been completed.



In order to complete a section, the following must occur:

- 1) Send the section for review to your teacher
- 2) Your teacher review your work and provide any feedback. You may have to make changes to the section based on the feedback.
- 3) Once your teacher is happy with your work, they will mark the section as “complete”

We will now go through this process.

1) Sending a project section for review

Once you have worked on a section and are happy with it, you will click on the “Ready for Review” button. This will let your teacher know that the section is ready for them to take a look at and either provide feedback or approve. Marking a section as Ready for Review will make it uneditable for you.

22 minutes ago Edit Section

Instructions:

This may be one of the most difficult parts of the Engineering Design Process. The thing to remember is that this step is able to be adjusted throughout the entire process and adjustments are encouraged!

During this step, you will:

- **Develop** a plan for meeting the requirements as listed in your design statement
- Continue to **refine and improve** your solution
- Use your design plan to **construct** a prototype that will allow you to test how the final product will perform

DELETE AND REPLACE THIS BACKGROUND

Expand

DESIGN PLAN

Remix as Reply

Use this section to fill in your project. Replace the image above and provide your own, unique cover image to make your project your own (by clicking "Remove Attachment"). Add your own attachments (video, images, graphs, files) by using the above boxes with the +.

DRAFT

READY FOR REVIEW

This Section is Ready for Review

You are changing the status of this section to "Ready for Review". By clicking OK, this section will no longer be editable and a notification will be sent to your teacher to review your work. Are you sure you want to continue?

OK

Cancel

Click on the
‘READY FOR
REVIEW’ button
then click ‘OK’

2) Making changes to sections sent for review

When your section is being reviewed by a teacher, they might add comments below the section or give you feedback in person. If they have feedback, they will send the section 'back to draft' so that you are able to edit the section


22 minutes ago

Instructions:

This may be one of the most difficult parts of the Engineering Design Process. The thing to remember is that this step is able to be adjusted throughout the entire process and adjustments are encouraged!

During this step, you will:

- **Develop** a plan for meeting the requirements as listed in your design statement
- Continue to **refine and improve** your solution
- Use your design plan to **construct** a prototype that will allow you to test how the final product will perform



Use this section to fill in your project. Replace the image above and provide your own, unique cover image to make your project your own (by clicking "Remove Attachment"). Add your own attachments (video, images, graphs, files) by using the above boxes with the +.

READY FOR REVIEW

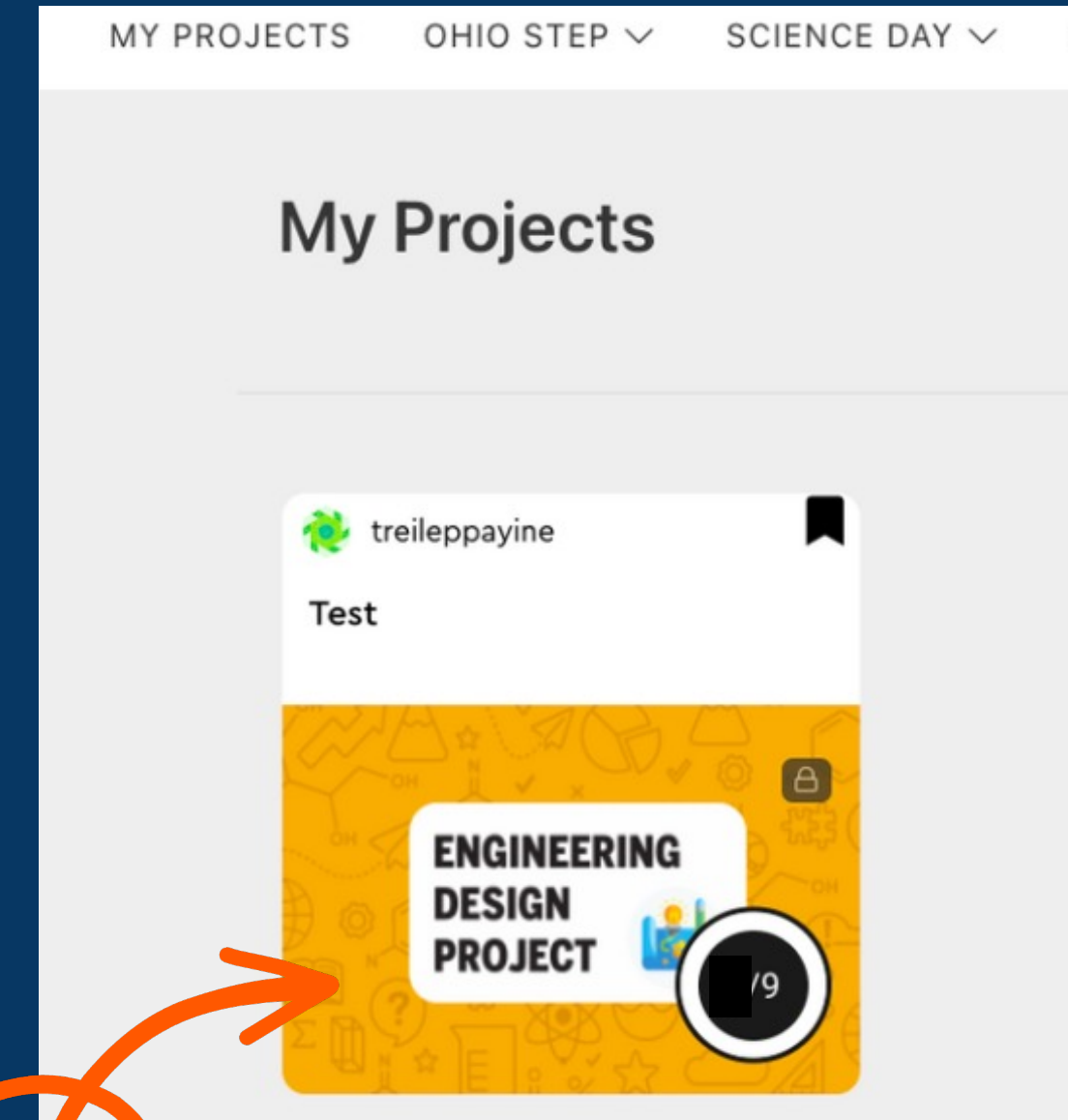
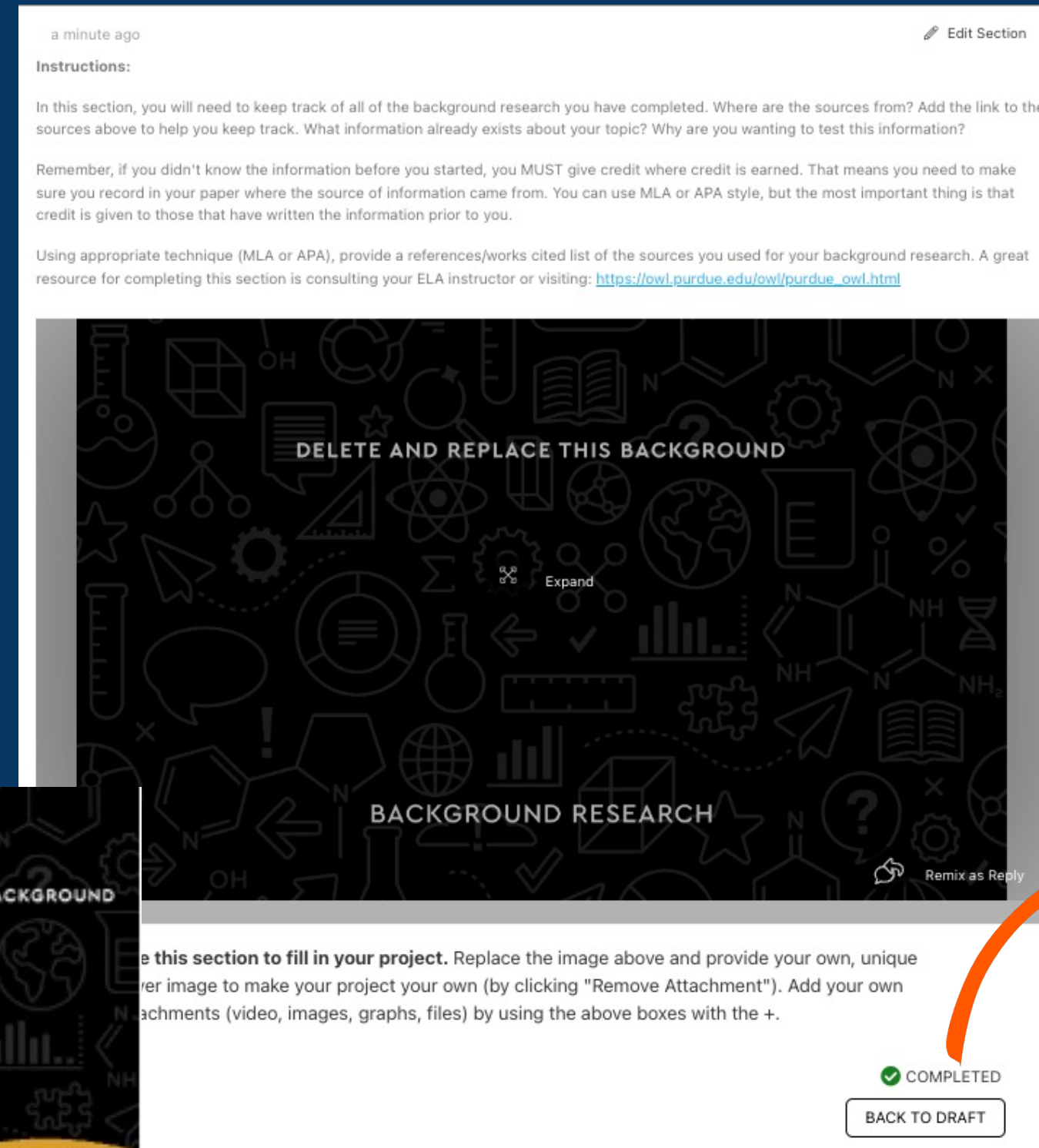
BACK TO DRAFT

If you want to decide to edit your section after sending it for review, you can also click on the 'BACK TO DRAFT' button and then make the changes

Once you've made all necessary changes, click on "READY FOR REVIEW" button to let the teacher review your section again

3) Once your teacher is happy with your work, they will mark the section as “complete”

- Completed sections are uneditable for you
- Completed sections contribute to overall project progress



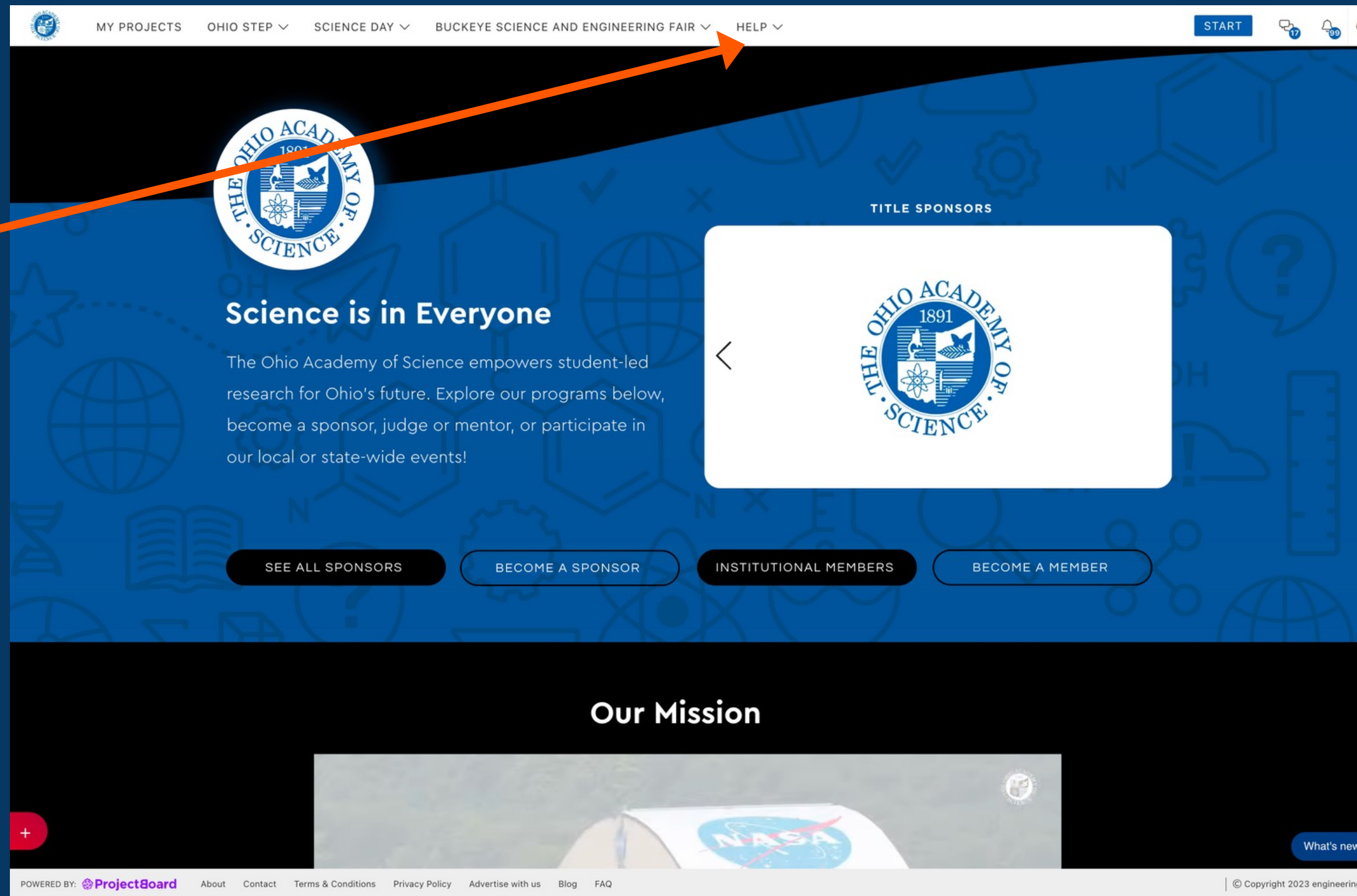
Notifications

You will receive email notifications whenever a section has been marked as “Completed” or sent back to “Draft”

The screenshot shows a user profile for 'Student Test spin club @spintest.sept13'. The profile includes a hexagonal logo with an orange and red geometric pattern, a bio button 'Add a short bio', a location pin icon, and a '4 View Leaderboard' link. The navigation bar at the bottom of the profile has tabs for 'Projects³', 'Contributions³⁹', 'Following', 'Followers', 'About', 'Settings', and 'Notifications' (which is highlighted). Below the navigation bar, the 'Notification Settings' section is visible. It contains two toggle switches: 'Email Notifications' (which is turned ON) and 'Sponsor Emails' (which is turned OFF). Below these, the 'Email Frequency' section has three radio button options: 'Instant ⚡', 'Daily Digest', and 'Weekly Digest'. An orange arrow points from the 'Email Notifications' toggle switch to an external text box on the right.

To ensure you receive the email notifications, go to your Profile page, click on the 'Notifications' tab and ensure Email Notifications are turned ON

If you have any questions, or experience any technical issues, please visit our **HELP** area on the navigation bar to find our FAQ or to contact ProjectBoard for support.



The screenshot shows the homepage of The Ohio Academy of Science. The navigation bar at the top includes links for MY PROJECTS, OHIO STEP, SCIENCE DAY, BUCKEYE SCIENCE AND ENGINEERING FAIR, and HELP. An orange arrow points from the text box on the left to the HELP link. The main content area features the organization's logo, the tagline "Science is in Everyone", and a description of their mission. Below this are four buttons: SEE ALL SPONSORS, BECOME A SPONSOR, INSTITUTIONAL MEMBERS, and BECOME A MEMBER. A "TITLE SPONSORS" section is also visible. The footer includes a "POWERED BY: ProjectBoard" logo and a list of links: About, Contact, Terms & Conditions, Privacy Policy, Advertise with us, Blog, and FAQ. A copyright notice for 2023 is also present.

MY PROJECTS OHIO STEP SCIENCE DAY BUCKEYE SCIENCE AND ENGINEERING FAIR HELP START

THE OHIO ACADEMY OF SCIENCE

Science is in Everyone

The Ohio Academy of Science empowers student-led research for Ohio's future. Explore our programs below, become a sponsor, judge or mentor, or participate in our local or state-wide events!

SEE ALL SPONSORS BECOME A SPONSOR INSTITUTIONAL MEMBERS BECOME A MEMBER

TITLE SPONSORS

THE OHIO ACADEMY OF SCIENCE

Our Mission

POWERED BY: ProjectBoard About Contact Terms & Conditions Privacy Policy Advertise with us Blog FAQ

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