

NEED HELP PAYING RENT?



Saturday, September 18

10:00am–2:00pm

Welch Park Community Center

Clarice Dr. San José, CA 95122

To schedule an appointment:

evictionhelp@sanjoseca.gov | 408-975-4444

**Walk-ins
welcome**

¿NECESITA AYUDA PARA PAGAR LA RENTA?



Sábado, 18 de septiembre

10:00am a 2:00pm

Welch Park Community Center

Clarice Dr. San José, CA 95122

Para programar una cita:

evictionhelp@sanjoseca.gov | 408-975-4444

**Bienvenidos
sin cita
previa**

QUÝ VỊ CÓ CẦN TRỢ GIÚP ĐỂ TRẢ TIỀN THUÊ KHÔNG?



Thứ Bảy, Ngày 18 tháng 9

10:00 giờ sáng–2:00 giờ chiều

Welch Park Community Center

Clarice Dr. San José, CA 95122

Để làm hẹn:

evictionhelp@sanjoseca.gov | 408-975-4444

**Không
cần làm
hẹn
trước**



SAN JOSE CITY COUNCIL | EVERGREEN • EASTSIDE

LIST OF DOCUMENTS NEEDED

FOR TENANTS – Documents and Information to Gather*

I. Contact info for landlord and/or manager: Name, phone number, email, address (whatever you have)	
II. Proof of Identity (for Each Adult in the Household). One of the Following: <ul style="list-style-type: none"> • Driver's license or ID card issued by any state in the USA • Photo ID card issued by a foreign government, including cards issued by Mexican or other Consulates • Passport issued by the USA or any foreign government • Combination of: 1) Official document with full name and date of birth (i.e., birth certificate or medical records) and 2) Identification of full name and photo (i.e., employee badge or credit card with photo) 	III. Proof of Income (for Each Adult in the Household). Must be from April 2020–current. <ul style="list-style-type: none"> • Letter from employer (reflecting decrease in income, layoff) • Unemployment letter • Pay stubs • Form 1040 as filed with IRS (from 2020) • W-2 • Bank statements (reflecting a reduction in salary) • Self-certification of No Income • Self-certification of Cash Income • Other
IV. Proof of Address (for Each Adult in the Household): <ul style="list-style-type: none"> • Driver's license or ID card showing address • Utility bill with address clearly displayed • Medical bill with address clearly displayed • Any other type of bill, statement, or employer or school letter with address clearly displayed 	V. Proof of Rent <ul style="list-style-type: none"> • Notice of past due rent • Eviction notice • Current lease • Informal written agreement with person you rent from • Bank statement indicating rent payments • Receipt for rent payment (physical or electronic)

FOR LANDLORDS – Documents and Information to Gather*

I. IRS W-9 or W-8 Form (Tax Identification)	II. For Each Tenant <ul style="list-style-type: none"> • Rent statement or ledger documenting amounts owed (by month if possible, including any rental assistance previously paid directly to landlord) • Lease or written agreement (if none, can document rental relationship in other ways) • Tenant phone and email • If tenant has applied for rental assistance, case identification number (if applicable)
III. Proof of Ownership or Authorization as Property Manager to Lease Units (e.g., property deed, mortgage note, management contract, property tax or insurance statement, etc.)	

**The lists above are examples of documents, other types may be acceptable.*