

Create a BBO account

1. Go to <https://www.bridgebase.com/>
2. Click on “*Become a Member*” to create a free BBO account.
3. Be sure to enter your ACBL number to link it with your BBO account. If you already have an old BBO account, you need to update your ACBL number inside BBO.
 - Go to “ACBL World” and click on the blue button “update your ACBL number”.
 - If you are not an ACBL member, you can still register and play but will not win master points.
 - *Non-ACBL members MUST contact Henry to be able to play in limited games.* It is highly recommended that you join ACBL. [Click here](#) to join.
4. Click on “*BB\$*” (next to your name at the top right) to purchase BBO Dollars to pay for games. You may use a credit card or PayPal to purchase BBO Dollars after you log in to your account.

Register for a TBA game

1. Sign on to <https://www.bridgebase.com/>
 - Click on “*Virtual Clubs*” and then “*ACBL – North America*”
 - Scheduled games appear on the BBO menu two hours before the scheduled start time.
 - In the search area on top of the screen enter “academy” to view TBA games.
 - Select a game,
 - Both players **MUST** be online to register.
 - Enter your partner’s BBO username to invite them to play.
 - Your partner **MUST** accept the invitation to complete the registration. The listed tournament will turn yellow indicating a successful registration.
 - You may sign off once registered
2. PLEASE BE SIGNED BACK IN AND READY TO PLAY 10 MINUTES BEFORE GAME TIME.
 - When the game starts you will automatically be seated and cards will be dealt.

- After the game starts, you will not lose your seat even if you lose your internet connection in the middle of the game. You will be reseated when you reconnect.
3. The game results will be on BBO under History and on ACBL Live for Clubs (L4C).
 4. TBA games use Common Game hands, so you will be able to compare your results with thousands of players from around the country. You will also be able to view the hand records and hand analysis for the afternoon games. [Click here to view](#)

Online Etiquette / BBO Guidelines

1. Online is no different than playing at the club. Proper etiquette is part of the game
2. Update your profile with your full name. Include a short summary of conventions you play and your carding.
 - To see an opponent's profile, click on their name.
3. Have an accurate Convention card on file
 - Click on Account and then Convention Cards to create one or use a standard.
 - If you do not have one it will default to Standard American.
 - It is important that you have a card on file if you play 2/1.
 - To see an opponent's card, click on the blue box with 3 lines (upper left)
4. Make sure the chat area is visible at the bottom of your screen to read messages from players and Tournament Director (TD).
 - Use chat to welcome opponents to your table.
 - Introduce yourself and partner and wish them luck.
 - Compliment opponents with a "wdo" (well done opponents)
 - Be sure to thank them when they compliment you,
5. Remember no gloating especially when the defense made a mistake.
6. Watch the clock. Bid and play timely so that rounds are completed within the limits.
7. To ask what a bid means, just click on that bid.
 - A box will appear for the explanation by the opponent making the bid. The explanation is only visible to the opponents.
 - Don't ask for an opponent to explain a bid by chatting to the table.
8. Unlike in real life, in BBO you **Alert and Announce** (eg transfer, 1N forcing) **your own bids, before making the bid.**

- To Alert, click on Alert in the bidding box, explain, and then bid.
 - Explain the meaning of the bid, do not just name the convention
 - Explanations are seen only by the opponent, not your partner.
 - To announce, explain in the bidding box and then bid.
10. Call the Director whenever there is a question or irregularity. Click the blue box with 3 lines (upper left)
11. Claim when possible. Players are encouraged to claim/concede whenever possible.
- A button to claim or concede will appear on the lower left side of the game screen.
 - A claim must be accepted by both opponents.
 - If a claim is rejected, continue to play.
12. Save chats with partner until the end of the round (they are not private)

How to play in a Barometer game

1. A Barometer game uses 2 online systems,
 - BBO for the play and Zoom for the discussion. You will be toggling between the 2
 - It is best to use a PC or iPad that you can easily toggle between the 2 tabs.
 - Make sure the microphone and speakers are turned on for Zoom
2. Ninety (90) minutes before game time, register on BBO as a pair. You can then sign off and log back on when time to play.
3. PLEASE BE ONLINE READY TO PLAY 10 MINUTES BEFORE GAME TIME
4. You will play 5 rounds, 2 boards/round, 7 min/board. These are teaching boards.
5. A message with a URL will be sent from the director in the chat box during the 1st round
 - At the end of the first round, click on that URL
 - The Zoom meeting will automatically open in a second tab.
 - You should now have 2 tabs open in your browser
6. If not already open, click on the Zoom tab for discussion of the boards as was done at The Bridge Academy on the projector screen.

7. After discussion, click on the BBO tab to play round two
8. Repeat the same for subsequent rounds.
9. After the game is over, return to Zoom for a short post-game discussion.
10. This will be an ACBL sanctioned game paying 0.6 master points to the winners.