



## Bay Area Chamber of Commerce Noon Networking General Policies

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*The Bay Area Chamber of Commerce Noon Networking group is comprised of individuals representing member businesses. The purpose of the Noon Networking group is to generate new quality business for participating members. The Noon Networking process uses relationship marketing and passing relevant business information to help members market their products/services to other Bay Area businesses. Approximately 15-25 members participate in a roundtable.*

- Roundtable members must be current members of the Bay Area Chamber of Commerce.
- Current and potential members must complete a membership application annually and submit it to the Chamber office. Applications are reviewed on a first-come, first-served basis (by date received).
- Applicants will be notified of their status as soon as possible.
- The fee for individual membership in Noon Networking is **\$65.00** annually and is **due upon acceptance** into the group. Fees are renewed in January of each year, provided all the requirements are being met, and need to be paid within 30 days of renewal invoice to maintain active membership.
- Corporate Memberships are available for **\$200.00** annually. Corporate Memberships allow for multiple employees to attend, from more than one location. No more than two representatives may attend at a time, without prior authorization from the Chair or Chamber staff.
- Noon Networking fees and membership are non-transferable and non-refundable.
- The Noon Networking group will be held at 12:00pm on Thursdays. If the group maxes out, additional times may be offered.
- Decisions regarding similar professions/specialties (i.e. homeowners insurance, life insurance and auto insurance) will be determined by Chamber staff based on type of business and location of business. **Similar businesses may now network together!**
- Because Noon Networking uses relationship marketing, it is important that the member makes an effort to attend meetings. Your other networkers rely on you!
- **Attendance is required at meetings.**

**If a member is going to be absent, she/he should notify the chair in advance.**

**Three excused absences within a six month period is allowed.**

**No call/no shows will be considered unexcused absences. After the fourth unexcused absence, membership ends and the spot will be filled with a new member.**

- Main speaker presentations should be 15 minutes. Individual introductions (“elevator pitch”) should be 1 minute in length, include what the member does, a current promotion, ask, or educational statement on their industry. These should be relevant to the roundtable and personal anecdotes should be limited.
  
- The Noon Networking group is during lunch. It is BRING YOUR OWN LUNCH style. Drinks will be provided by the Chamber. It is ok to plan lunch for the group on your presentation week if you would like to do so.
  
- Guests are encouraged; they may visit three times before deciding to join the group.
  
- The group and its members will not promote any policy which conflicts with the policies and procedures of the Bay Area Chamber of Commerce.