

PROFESSIONAL DEVELOPMENT FOR  
**CASE MANAGEMENT IN EDUCATION**  
A COMPREHENSIVE, HYBRID TRAINING

JUNE 14TH



Face to Face Session

- Discuss case management in education
- Define equity & diversity
- Compare & contrast helping roles
- Develop a rapport with students
- Explore relationship building techniques

UNIT 1

- Explore coaching approaches (Developmental, life, & career)
- Compare coaching theories
- Assess cases & determine approach
- Develop questioning techniques



Coaching students to success

UNIT 2



Tools for working with and helping students

- Manage stress & time
- Assess emotional intelligence
- Develop a positive self-image
- Assess strengths & weaknesses
- Explore study habits for learning styles

UNIT 3

- Establish an intake process
- Refer students to resources
- Develop a resource list
- Follow-up contact techniques
- Write & maintain notes/files



Case Management Process, Referrals & Resources

UNIT 4



Setting Goals & Writing Action Plans

- Compare education & action plans
- Develop SMART goals
- Align long & short-term goals
- Provide accountability to students
- Discuss how to close a successful case

JULY 12TH

- Reflect on implementation of techniques
- Discuss self-care & personal health
- Explore professional organizations



Face to Face Session

COMING SUMMER 2018

TRAINING FOR  
**CASE MANAGEMENT  
IN EDUCATION**

The goal of this training is for participants to explore tools, develop techniques, and learn strategies for serving a unique and diverse population of students! Developed and presented by an educator and former case management professional in the California Community College system, this hybrid training will prepare professionals to begin new case management roles or take their service to students to the next level.

This training includes:

- Two face-to-face sessions
- Small group coaching calls (two weekly)
- Participant materials (five resource books)
- Access to online content, resource guides, and tools to use with students

Professionals recommended for this training include:

- Adult Education Case Managers
- Community College Case Managers
- Student Service Specialists
- Academic Advisors

**ONLY 20 SEATS AVAILABLE!**

Register here: <http://bit.ly/CMTRegistration>

For more information, please email  
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