



Police Chief's Community Advisory Board

Chief's Community Advisory Board (CAB)

The Chief's Community Advisory Board (CAB) is established under the direction of the Chief of Police. The board is created to act as a resource for the Chief in the formation of strategies, development of community policing concepts and increasing public awareness. The board is intended to provide a forum for discussions concerning community concerns and the goal is to have a broad spectrum of viewpoints represented.

Mission and Purpose of the CAB

The Vallejo Police Department is committed to community policing. To that end, the mission of the CAB is to act as a resource for the Chief of Police in the formation of strategies, development of policing concepts, and increasing public awareness regarding policy issues. The CAB acts solely in an advisory capacity and will be driven by the creativity and vision of its members; it is intended to be an expression of the Vallejo community's viewpoints.

To carry out its purpose, the board will address overcoming problems associated with police-community relations, the improvement of the Vallejo Police Department's operations, and public safety issues in order to further enhance the quality of life in our community. The CAB will act as a sounding board for the Chief regarding community needs and concerns, keep the Chief apprised of the community's need for police services, and assist in educating the community at large about the function and role of the Vallejo Police Department.

Although the CAB is expected to be proactive, it will not have power or authority to investigate, review or otherwise participate in matters involving specific police personnel or specific police-related incidents. It will not receive or review complaints initiated against personnel of the Vallejo Police Department, nor play any role in civil or criminal litigation. The CAB acts solely in an advisory capacity and will be driven



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The CAB meets on the first Wednesday of every month at the Vallejo Police Department at 6 P.M. It is expected that each board member will contribute and provide input on the topics the board and Chief of Police deem appropriate and timely.

Composition of the CAB

The board consists of 10-15 key stakeholders, comprised of a diverse cross-section of active community members throughout the City of Vallejo. These members will represent a range of interests and experience, including business owners, education, non-profits, public relations, faith community, youth representation, and more.

Members must be Vallejo residents or business owners and are selected from the pool of applicants by the Chief of Police. Members are chosen to serve on the board for their professionalism, integrity and commitment to their community. The term for board members is limited to two years to allow for greater participation by all interested parties. Extensions for sitting on the board will be considered on an individual basis at the discretion of the Chief of Police.

Members may be removed for cause prior to the end of their term by a majority vote of the board or at the discretion of the Chief of Police. Additionally, members who fail to attend three regular board meetings in a year may be considered to have vacated their position and may be replaced.

Members of the CAB acknowledge that service is strictly on a volunteer basis and members will not receive any form of compensation. In addition, all members will be subject to a criminal history background investigation prior to appointment to the CAB.



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Board Expectations

- Members of the CAB are expected to attend the scheduled meetings and be prepared to engage in an honest and productive dialogue.
- Members of the CAB are expected to treat each other with dignity and respect.
- Members of the CAB are expected to maintain the confidentiality of information that is designated as confidential and discussed and/or disclosed during the meetings.
- CAB members are not to utilize the meetings to facilitate personal agendas.
- Members of the CAB will be encouraged to attend and participate in major police events (such as swearing-in and promotion ceremonies).
- CAB members are encouraged to attend the Vallejo Police Citizen's Academy to familiarize themselves with Department operations.
- Members will participate, provide, input and recommendations about key policy decisions in the police department.
- CAB members will collaborate with the Department's community engagement and crime reduction efforts.
- The board will also focus on contemporary challenges which included the following examples:
 - Use of Force
 - Mental Health Response
 - Criminal Activity and Trends
 - Transparency
 - Homelessness
 - Technology
 - Community Outreach and Engagement



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- Crime Prevention
- Neighborhood Programs

Staff Support

Staff support to the CAB is provided through the Office of the Chief of Police. The Chief will serve as the liaison to the CAB and a staff member from the Office of the Chief of Police will act as the recording secretary. A member or members of the VPD senior staff may also be included in the CAB meetings as necessary or requested. Support staff will:

- Record the proceedings of meetings of the CAB (i.e. minutes)
- Disseminate information, including meeting agendas, minutes of meetings, etc. to members of the CAB
- Maintain all records related to the CAB

For more information, please visit www.vallejopd.net.