



"We are a not-for-profit organization creating social change within communities by supporting people with disabilities on their search for identity and acceptance."

Acceptance

Equity

Support

Date: \_\_\_\_\_

Participants in the Self Direction program may be eligible for reimbursements for activities that they attend. In order to determine eligibility, the questions below must be answered.

Please answer these questions below, as well as provide a copy of the published fees of those activities. These fees can be provided in the form of a flyer, brochure, or a blank contract.

Feel free to contact the Fiscal Intermediary Department at [SelfDirect@pccsny.org](mailto:SelfDirect@pccsny.org) with any questions that you have.

1. Are the classes taught by staff, or run by an agency that provides OPWDD services to people with developmental disability?  Yes  No
2. Are the classes located on the grounds where OPWDD services for people with disabilities are normally provided?  Yes  No
3. Are classes open to the public?  Yes  No
4. Are people who are not OPWDD eligible participating in the class(es)?  Yes  No
5. Are there published fees?  Yes  No (Provide Proof)
6. Classes do not duplicate any Medicaid State Plan or Home Community Based Wavier Service or are conducted by an entity that delivers such service (i.e. Site-Based Respite; Day Habilitation)  Yes  No

\_\_\_\_\_  
Vendor/Contact Name

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Signature of Vendor/Contact Name

\_\_\_\_\_  
Email

\_\_\_\_\_  
Website

\_\_\_\_\_  
Name of class requesting to be approved

**\*\*If being completed by hand, please ensure form is legible. Illegible forms will be returned\*\***