

## **Teacher Weekly Jan. 10: Additional Resources and Opportunities**

### **Important Dates for Teachers Retiring, Taking Leave of Absence**

The deadline to complete and submit forms for Early Notification of Retirement or to request general leave for the 2018-19 school year is Feb. 1. Please refer to the following forms and information:

- Early Notification of Retirement [form](#).
- Employee leave information can be located in the [DPS Employment Practice Manual](#).

Questions? Contact [HR Connect](#).

### **Today: Join Schoology Webinar**

Learn how to differentiate using **Schoology** with Alissa Warren, eighth-grade language arts instructor at Hill Campus of Arts and Sciences. Join the 30-minute webinar today, **Wednesday, Jan. 10, at 4 p.m.** Click [here](#) for the flyer and more information. The webinar link is <https://zoom.us/j/547647390>.

### **Access READ Act Reports in Illuminate**

[Click here](#) to access a list of available READ Act custom reports in Illuminate. These reports help identify students who read below grade level and create targeted intervention plans.

Demographic information is also included to help with your analysis. If you have questions or would like to learn more about Illuminate's reporting capabilities, contact the Academic Portal Team at [portalteam@dpsk12.org](mailto:portalteam@dpsk12.org).

Please note the reports are not based on the READ Act accountability score. Instead, every assessment for each student is loaded. For assessments that have multiple assessment dates (Istation, SRI, STAR), use the "Most Recent Administration" column. This allows teachers to see the most recent test score for each student first, followed by the second, third, etc.

### **New Elementary Literacy Resources Available to Use and Share**

Many new literacy resources designed to support with observation/feedback cycles, differentiation, planning and more are now available to teachers and leaders now. Resources include CMAS/CSLA-style questions aligned to Expeditionary Learning/Paired Literacy (available in Illuminate Jan. 8), guided reading lesson plans and interactive read aloud lessons. [Watch this short screencast](#) to learn about the resources and professional learning opportunities available for elementary literacy teachers and leaders, or directly access resources [here](#). If you have questions, contact [Sara Wortinger](#).

### **Leverage Teal Day Elementary Literacy Learning Opportunities**

Are you seeking to improve literacy outcomes for students at your school? Teachers of K-5 literacy, instructional leaders, early literacy specialists and interventionists are strongly encouraged to take advantage of Feb. 2 Teal Day professional learning opportunities. Literacy educators can choose among options including vocabulary, habits of discussion, writing, guided reading and intervention systems. Access a complete list of 2017-18 professional learning

options for elementary literacy, including a new Schoology course on Preparing for CMAS/CSLA (access code 79R5Z-S5DC7), [here](#). Contact [Sara Wortinger](#) with questions.

### **SSPs: Has Your Mid-year Conversation been Scheduled?**

Mid-year conversations take place in January and February, when employees provide updates on the services being provided to students and evaluators discuss preliminary ratings, feedback on effectiveness and next steps on how to improve performance. During this conversation, you should:

- Review progress in relation to agreements made in the BoY conversation.
- Review feedback on your performance behaviors in the [SSP framework for professional practice](#).
- Reflect on strengths, growth areas and next steps for your development, and discuss how your supervisor can support growth throughout the year.
- Review observations and data points to ensure they match the agreed upon plan, and finalize plan for next few months.
- Review SLO student growth data.

Conversations are not recorded in Infor HR at mid-year; however, you can use the [SSP Conversation Trackers](#) throughout the year.