

# **SURVIVAL CLASSES TEACHER**

## **Ministry Description**

St. Matthew Lutheran Church  
Walled Lake, Michigan

### **I. Purpose**

In response to Christ's love, with the Spirit's help, according to the Father's will and for God's glory, the Survival Class Teacher will work with the Director of International Ministry and other staff to lead and enable St. Matthew Lutheran Church to faithfully fulfill her vision of "developing vibrant, missional Christ-followers in a Post-Christian America."

### **II. Responsibilities**

The Survival Class Teacher, while under the authority of the Director of International Ministry, will specifically be responsible for:

#### **A. Prayer**

1. Pray for God's Kingdom, the salvation of international people, Japanese ministry in our synod and in the U.S., and in Japan, the mission and vision of St. Matthew, the congregation as a whole, and St. Matthew International Ministry.
2. Assist the Director to establish a high level of intercession throughout International Friends Ministry.

#### **B. Teaching and Class Administration**

1. Lead the Survival Classes in the following ways:

- a. Weekly attend and lead the Survival A & B classes;
- b. Coordinate and communicate with volunteer team members to create, teach lessons, and develop class content for Survival English Classes (meet in person with volunteer team members to accomplish this);
- c. Coordinate with leadership staff and child care for class space and field trips;
- d. Intentionally develop relationships with internationals in these classes;
- e. Coordinate and oversee set up and take down of the room used for Survival Classes;
- f. Share and communicate effectively with International Ministry leadership staff the syllabus and/or intended schedule of class lessons for the year;
- g. Mentor, equip, and assist volunteer team members in the Survival Classes. Communicate in person and by text or email on a regular basis with volunteer team members to understand the dynamics of their table groups, in order to mentor them in ministering to those internationals. Direct them to and provide them with resources that are useful in ministering to specific internationals in their table groups;
- h. Coordinate with leadership staff in order to provide for other essential needs for the class (such as, providing photos and contact information of class members, tracking attendance and following up on absent members, hospitality supplies, room reservations, childcare attendance, and any other needs);
- i. Communicate and delegate/coordinate with Survival Classes Prayer Partners the prayer needs shared by the internationals;
- j. Write and/or coordinate articles when needed for the team member newsletter and prayer updates;

- k. Be responsible for keeping accurate attendance in the Survival classes so that the leadership staff member can fill vacancies as soon as possible.
- 2. Encourage volunteer team members to continue relationships with internationals outside of scheduled classes. Model this by developing activities, small groups' and personal relationships, in ways that are fruitful for strategic attraction, connection, and transformation of internationals.

III. Supervision and Benefits

- A. While directly accountable to God for every aspect of life and ministry, the *Survival* Classes Teacher is under the supervision and direction of the Director of International Friends Ministry.
- B. Compensation and benefits are set by the congregation upon recommendation of the Executive Board.
- C. The Survival Classes Teacher is subject to the conditions of employment outlined in St. Matthew Lutheran Church's "Congregational Personnel Manual."
- D. The Survival Classes Teacher will be a part time position. Prioritization of tasks will consider the work time available.

Date: \_\_\_\_\_

Signature of Survival Classes Teacher \_\_\_\_\_

Signature of Director of International Ministry \_\_\_\_\_

Created by Director 07/08/2020

Updated by Director 05/10/2021

## **St. Matthew Lutheran Church 20/20 Vision Statement**

*St. Matthew will be developing vibrant, missional Christ-followers in a Post-Christian America.*

### **Core Values**

God has called St. Matthew Lutheran Church to:

1. **Believe** in Jesus as the only Savior  
(John 14:6; Acts 4:10-12)
2. **Live** as a Bible-based and Spirit-led people  
(John 16:13; 2 Timothy 3:16-17; Acts 2:38-39)
3. **Worship** God together  
(Colossians 3:16; Hebrews 10:24-25)
4. **Share** the love of Jesus  
(Matthew 28:18-20; Acts 1:8)
5. **Grow** closer to and more like Jesus  
(Romans 12:1-2; Titus 2:11-14)
6. **Serve** God with our gifts  
(Romans 12:4-8; 1 Timothy 6:17-19)
7. **Love** one another in caring communities  
(I Corinthians 13; Ephesians 4:15-16)
8. **Pass** Jesus on to the next generation  
(Deuteronomy 6:6-9; Proverbs 22:6)

### **St. Matthew International Friends Ministry Purpose**

St. Matthew International Friends will encourage and equip believers:

- To model Christ for our unchurched international neighbors, especially Japanese, by offering help, friendship, love, and the Gospel message, in the hope that the seed of faith may be planted;
- To offer, when desired by them, help in learning about Christianity;
- To provide nurture and support needed, here or after return to their home country, that they may continue to grow in their relationship with Jesus;

In addition, we will seek to encourage and facilitate Japanese ministry nationally and internationally, through other Lutheran churches, district and synod, and through the Japanese Ministry Association and other means.

*St. Matthew Lutheran Church  
Staff Values*

One

Lead a spiritually surrendered life

Moved by God's love in Christ, bring the gift of a self that is teachable and yielded to the Holy Spirit.

Approach your work and your life with Spirit-controlled hearts.

1 Tim.4:7; 2 Cor.5:14-15; Rom.8:5-6; 1 Cor.4:1-2

Two

Maintain an infectious, optimistic, and enthusiastic attitude

Ask the people with whom you work, "What can I do to help you?"

Expect to be a team player who has the best interests of the team at heart.

Deut.20:8; 1 Thess.5:11; Phil.2:1-5

Three

Engage coworkers in honest communication

Let's not allow things to go underground. Conflict resolution and meaningful communication must take place in an environment of openness, truth telling and sensitivity.

Eph.4:25, 29

Four

Approach your work with intensity

Maintain a fervent and dedicated spirit that perseveres in the midst of difficulty.

Put your hand to the plow and don't look back!

Do all you can heartily and serve the Lord with fortitude.

Col.3:23-24; Phil.3:13-14

Five

Honor and value volunteers

Motivate and encourage the lay people around you by giving them words of encouragement and appreciation whenever you have an opportunity.

Write the note, make the call, give the gift that says,

"You and your ministry matter to God!"

1 Pet.2:17; Phil.1:3-6

Six

Keep one eye on eternity

Don't lose the big picture and God's ultimate desire and plan for the world, the church, your life and your ministry. Remember why you're in this.

1 Cor.15:58; Jer.29:11; Acts 20:24

## Seven

### Get on your knees

Pray for God's supernatural intervention in the life of this church, your family, your ministry and your personal walk with Jesus.

Humble yourself before God and expect Him to do great things as you seek to serve Him with all your might.

- I. Thess.5:17; 1 Pet.5:6-7; Matt.21:21-22

#### IV. Desired Qualities

- A. Commitment to the truth that the Bible is the inerrant word of God;
- B. Evidence the Fruits of the Spirit (love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control);
- C. Commitment to humbly seeking God's will and direction in all aspects of life and ministry;
- D. Boldly radiate the love of Jesus;
- E. Passionately seek the Lord's leading to reach and nurture pre-Christian internationals in our area with Jesus' love;
- F. Passion for evangelism of the Japanese people;
- G. Work cooperatively with others in team ministry;
- H. Teaching experience in a relational format;
- I. Spiritual Gifts could include:
  1. Teaching
  2. Hospitality
  3. Faith
- J. Fully embrace with God's help the International Friends Ministry purpose (listed on page 3).
- K. Fully embrace with God's help St. Mathew's Core Values & Vision Statement (listed on page 3) and evidence the Staff Values (listed on page 4 & 5).