



## Board of Directors Application for Term 2023-2025

**Deadline for Submissions:** 5:00PM, Friday, August 5th, 2022

**Term of Service:** Three years starting January 3, 2023. Individuals can be elected to two consecutive three-year terms. Board candidates must be available the third Thursday of the month for board 10 meetings.

**Chamber Mission:** The mission of the Willoughby Western Lake County Chamber of Commerce is connecting, advocating for, and promoting businesses of all sizes in Western Lake County.

### **PART A: Board Member Duties and Responsibilities.**

#### **A Chamber of Commerce Board Member is one who:**

- Has solid ethics, strong community involvement, and belief in the purpose of the WWLCC;
- Active participation in Chamber events;
- Is available to attend monthly board meetings;
- Is willing to lead a Chamber of Commerce planning committee;
- Has the ability to work constructively and harmoniously with the staff, committee members and board members;
- Has demonstrated ability through committee service;
- Has a great deal of energy and enthusiasm;
- Understands that board members are not reimbursed for personal expenses;
- Understands that board members may not act where there is a real or perceived conflict of interest;
- Can commit to serve for a full term of three years

### **PART B: Personal and Contact Information**

Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Phone & Email \_\_\_\_\_

Position in company \_\_\_\_\_

### **PART C: Certification:**

I understand the board requirements and expectations in Part A. I also certify that the information provided in part B and responses provided as attachments are accurate and reflect my views.

Signature \_\_\_\_\_ Date \_\_\_\_\_



**Instructions: Please submit your resume and responses to the following questions as an attachment to this application.**

1. Do you currently serve on any boards? Do you serve on committees for the Chamber or community? Please name them.
2. What are your areas of expertise? (Management, finance, sales, marketing, technical, etc.)
3. Please share your leadership experience and examples of your best business practices.
4. What skills or characteristics do you have that would serve the Chamber if you were elected to the Board of Directors?
5. In your opinion, does the President serve the board or should the Board follow the lead of the president? Why?
6. Besides the monthly meetings, how much time could you dedicate to the Chamber?
7. In what way can you demonstrate a “can-do” attitude?
8. What are we doing right and what, if any, changes would you like to see for the Chamber?
9. What should be the critical focus of the Chamber for the next 12 months, and why?
10. How should the Chamber measure or quantify success?
11. Why would you like to be on the board?

**Return your application with a current resume to the nominating committee by Friday, August 5, 2022**

Email: [Ktercek@wwlcchamber.com](mailto:Ktercek@wwlcchamber.com)

Fax: (440) 942-0586

Mail: Nominating Committee, WWLCC, 28 Public Square, Willoughby, OH 44094

Questions? Call the Chamber office (440) 942-1632