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176 W. PALMER LAKE DRIVE PUEBLO WEST, CO 81007 • PHONE (719) 545-6748 • FAX (719) 545-6788 • WWW.CRWA.NET

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CRWA has an excellent career opportunity as a wastewater Technician. The right candidate will reside in the state of Colorado and will travel the state extensively providing technical assistance and training to wastewater systems under the population of 10,000. The right candidate will be a Certified Water Professional with certifications in wastewater treatment and collections along with multiple years of experience in wastewater treatment and collections. A clean driving record is a must and the ability to obtain a valid Colorado Driver's license. CRWA offers a competitive salary and a comprehensive benefits package. Please refer to the attached job description for a more comprehensive overview of the position.

## Wastewater Technical Specialist

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### **Organization:**

Colorado Rural Water Association (CRWA) was founded in 1980. CRWA is an affiliate of the National Rural Water Association (NRWA) headquartered in Duncan, Oklahoma. CRWA's mission is to provide professional training, technical assistance and political representation to rural and small communities as they endeavor to maintain industry standards, regulatory deadlines, and attain multi-level certifications of their water and wastewater operators.

### **Position:**

Reporting to the Deputy ED/Training Specialist and or Executive Director. The purpose of the Wastewater Program is to protect the nation's multi-billion-dollar investment in rural and small municipal water/wastewater systems by providing on-site technical assistance that assures cost-effective operations and adequate income for both operations and debt service.

### **Goals and Objectives:**

1. Obtain a minimum of 30 contacts per month, 360 contacts during the 12-month program period based on a full-time employee. Obtain contacts in the following manner, System request, RD and Agency request, Referrals, State request.
2. Provide assistance to train personnel how to solve their own problems by working alongside system personnel and train rather than do – onsite personnel must participate in the corrective action.
3. Prioritize technical assistance (TA) to ensure effective and efficient operation.
4. Coordinate and provide reports to Rural Development (RD) and NRWA as outlined in the Program Procedures.
5. Expand skills and knowledge of the industry to facilitate services delivered. This is done by attending and participating in professional development in-service training programs while always networking with other Wastewater technicians, agencies and organizations.



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6. Maintain outreach program by participating in activities to promote the services of the Wastewater Program using current technology, publications and meeting to make systems aware of the services of the Wastewater Program.
7. Follow all guidelines of the Program as detailed in the Sub-agreement with NRWA.

**Specific Responsibilities:**

1. Travel extensively throughout the state of Colorado to offer on-site technical assistance. Willing to spend multiple days/nights on the road and in hotels. Maintain a valid Colorado Driver's License and an acceptable driving record.
2. Ability to provide assistance in all areas of operations, maintenance management, security, finances, loan applications, health and environmental issues.
3. Ability to respond to local and state disasters and provide assistance and relief at a moment's notice.
4. Provide training and education indicative to sustainability while offering assistance that is "training" rather than "fixing", while responding to inquiries from facilities, consumers, governmental agencies and others regarding technical matters.
5. Prioritize requests to ensure coverage of wastewater systems with serious health or economic problems first. Priority will also be given to groups that do not have proper wastewater treatment. Assistance should be provided to rural, unincorporated small municipal systems, tribal systems, and incorporated municipal systems under 10,000 population.
6. On-site assistance must geographically represent the state during the program period.
7. Develops informational articles for dissemination and creates and maintains a professional social media account on NRWA's Water Pro Community.
8. Attends NRWA annual in-service and technical conference. Attends and participates in the CRWA annual conference and visits the state Rural Development office quarterly and District offices as set out in the Annual Plan of Work. Continue to acquire knowledge of innovative technology and promote the experience/expertise of the CRWA organization.
9. Accurately completes and submits the required reporting in the required timely fashion.
10. Other tasks as assigned.



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**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to sit, stand, and walk. The employee is frequently required to use their hands to handle or feel; reach with hands and arms; and stoop, kneel, crouch, or crawl; and talk or hear. The employee is occasionally required to hike over rough terrain. The employee will be required to work inside and outside during adverse weather, noisy conditions and in high odor conditions. The employee must regularly lift and/or move up to 20 pounds with the occasional heavier item. The employee must be able to operate a motor vehicle for extended periods of time.

Candidates should submit a cover letter, resume and salary requirements to:

Colorado Rural Water Association

Attn: Steve Harper

176 W Palmer Lake Dr

Pueblo West, CO 81007

Or email to Steve Harper, Executive Director, [sharper@crwa.net](mailto:sharper@crwa.net)