



**Columbia Church of Religious Science dba Columbia Center for Spiritual Living
Board of Trustees Meeting Minutes**

Wednesday, January 15, 2025, online using Zoom – DRAFT

Board Members in attendance: Marijane Thompson - President, B. Amon James – Vice President, Reggie Kapp, RScP - Treasurer, Karen Brown – Secretary, Zita Johnson-Betts - Member, Dale Kane - Member, and Rev. Rafe A. Ellis – Non-Voting Member. Jami Hudson Craig resigned her position prior to the meeting.

Columbia Center for Spiritual Living Board Meeting

The Board of the Columbia Center for Spiritual Living convened at 7:00pm, led by Marijane Thompson, Board President.

- Rev. Rafe A. Ellis opened the meeting with an invocation.
- The Columbia CSL Vision and Mission statements were read by Reggie Kapp, RScP and Zita Johnson-Betts, respectively.

The Columbia Church of Religious Science dba Columbia Center for Spiritual Living Board of Trustees Meeting Minutes from Wednesday, December 18, 2024, were approved by consensus.

Financial Report

- Reggie Kapp, Board Treasurer, led a review of the December 2024 financial reports and the 2024 Comprehensive Fiscal.
- The BOT agreed by consensus that Rev. Rafe would pay out all 2024 tithes as soon as possible.
- December 2024 Financial Reports were approved by consensus.
- End of Year 2024 Financial Reports were approved by consensus.

Fundraising Updates

- No new fundraisers to report on

Senior Minister's Report:

- Rev. Rafe invited questions/comments related to content of the Senior Minister's Report submitted on Tuesday, January 15, 2025.
 - No questions were forthcoming.

2025 Annual Meeting

The Board engaged in a robust conversation finalizing preparation for the upcoming 2025 Annual Meeting on January 26, 2025.

- Rental time at The Hawthorn Center has been extended until 1:30PM (1 hour)
- Rev. Rafe is updating the CCSL Member list and will provide this in both electronic and hard copy the day of the meeting for voting purposes.



- Reggie and Marijane are collaborating with other Trustees and Rev. Rafe to finalize the PowerPoint presentation and script.

2024 Business Carried Forward

Marijane presented a review of past minutes identifying "open" items that may or may not be addressed by the new BOT going forward.

APRIL

Board President (Marijane) stated she would set up a Strategic Planning meeting within the next month or two; this never materialized. Going forward, it may be something to discuss to help the BOT with tangible dated goals, direction and activities - short-term as well as long-term.

JULY

Several document page changes have been proposed and Rev Rafe sent draft copies to the BOT: new Board member contract, edited Policies and Procedures page concerning updated check writing policies. Were these approved by everyone, sent out as final copies and then the pages added to the updated document?

Jami submitted a design for Community Outreach cards and different design, layout, and wording suggestions were put forth. Nothing further happened with this so it may want to be revisited in 2025 as the Board agreed it was a great idea.

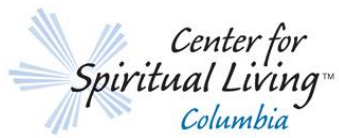
AUGUST

The old office chairs that are still stored in Julia Mattis' sister-in-law's house were unwanted by the auction company. A few suggestions were made for possible ways to get rid of them; no activity surrounding this was ever reported back. This is important to handle in 2025 as plans move forward for the eventual sale of the house.

OCTOBER

BOT Treasurer (Reggie) suggested that the \$20,000 embezzlement reimbursement - or a portion of it - could be invested for a greater return since it is not earning anything in the checking account. A decision was tabled for the future.

Jami requested a possible approval to purchase a used Yamaha P85 keyboard. No decision was forthcoming. It was also mentioned that the old keyboard in the Hawthorn Center back storeroom should be removed since it takes up space, and yet no one could find the power cord.



Business Decisions Made

- December 2024 CCSL Board of Trustee Minutes were approved by consensus.
- December 2024 Financials Reports were approved by consensus.
- End of Year 2024 Financials Reports were approved by consensus.

Closing Prayer was delivered by B. Amon James, RScP

Meeting adjourned at 8:07pm

Next Meeting: Tentative for February 19, 2024, at 7pm via Zoom. The final decision will be made by the new BOT seated on January 26, 2025.