



**Columbia Church of Religious Science dba Columbia Center for Spiritual Living
Board of Trustees Meeting Minutes**

Wednesday, November 20, 2024, online using Zoom – APPROVED

Board Members in attendance: Marijane Thompson - President, B. Amon James – Vice President, Reggie Kapp, RScP - Treasurer, Karen Brown – Secretary, Zita Johnson-Betts - Member, Dale Kane - Member, Jami Hudson Craig - Member and Rev. Rafe A. Ellis – Non-Voting Member

Columbia Center for Spiritual Living Board Meeting

The Board of the Columbia Center for Spiritual Living convened at 7:03pm, led by B. Amon James until Marijane Thompson, Board President, was able to complete a Zoom update and log into the meeting.

- B. Amon James opened the meeting with an invocation.
- The Columbia CSL Vision and Mission statements were read by Reggie Kapp and B. Amon James, respectively.
- The meeting was turned over to Marijane Thompson.

The Columbia Church of Religious Science dba Columbia Center for Spiritual Living Board of Trustees Meeting Minutes from Wednesday, October 16, 2024, were approved by consensus.

Financial Report

- Reggie Kapp, Board Treasurer, gave kudos for our new bookkeeper, Mark Arnold – Namaste' Bookkeeping, for his proficient and quick response to her request for changes to the financial reports that he provided to the Board of Trustees. The revised reports included: moving the Ministers Compensation from Payroll to (I) Ministers Compensation – Wages; added the Investment account revenue for September and October to Other Revenue.
- Reggie suggested that we cull down the number of reports (in case Board members felt overwhelmed); specifically suggesting that we don't need the Oct24 vs Oct23 report. Amon commented that he likes this report and Rev. Rafe clarified that these reports are generated by QuickBooks and really aren't extra work for Mark, so all agreed to continue having Mark supply all of the financials he's currently producing for the Board.
- October 2024 Financials Reports were approved by consensus.



Fundraising Updates

Ester Nichols Event Accounting:

Ester Nicholson

DATE:

FOR

October 27, 2024

EVENT #

2024.10.27-EN

DATE	Description	AMOUNT
09.12.2024	Sunday Service Musician and Speaker Agreement	\$750.00
09.28.2024	50% Pre-payment per Special Event Agreement CCSL Check #1048	\$375.00
	BALANCE DUE	\$375.00
WORKSHOP REGISTRATIONS – 18 REGISTRATIONS / 18 ATTENDEES		
10.27.2024	14 ONLINE REGISTRATIONS (\$560.00 - \$20.72 PROCESSING FEES = \$539.28 NET)	\$539.28
10.27.2024	4 CASH REGISTRATIONS	\$160.00
	TOTAL NET	\$699.28
	TO ESTER NICHOLSON (70%)	\$489.50
	TO CCSL (30%)	\$209.78
10.26.2024	ONE NIGHT HOTEL ROOM PER RECEIPT (GUEST RM \$170.00 + \$11.90 LOCAL TAX + \$10.90 STATE TAX)	\$192.80
	TOTAL DUE	\$1,057.3
10.27.2024	PAID DAY OF EVENT CCSL CHECK #1055 (ESTIMATED ONE NIGHT HOTEL AT \$200.00 PRIOR TO RECEIVING RECEIPT)	\$1064.00
	OVER PAYMENT	\$6.70

50/50 Raffle:

- Continuing to progress with regular reminders scheduled to boost last minute entries.

Senior Minister's Report:

- Rev. Rafe reviewed the Senior Minister's Report and provided information about recent organizational changes within Centers for Spiritual Living. The BOT engaged in a robust conversation exploring possible areas of impact at the local level and



possible contingency plans for such impact. The team agreed that additional exploration and decision is necessary. No decisions were made.

General Business Decisions Made

- October 2024 CCSL Board of Trustee Minutes were approved by consensus.
- October 2024 Financials Reports were approved by consensus.
- Columbia CSL outgoing tithes will be calculated based on monthly gross revenue exclusive of In Kind Giving decided by consensus.

Closing Prayer was delivered by Reggie Kapp, RScP

Meeting adjourned at 8:40pm

Next Meeting: December 18, 2024, at 7pm via Zoom