



**Columbia Church of Religious Science dba Columbia Center for Spiritual Living  
Board of Trustees Meeting Minutes**

*Wednesday, February 18, 2025, online using Zoom – DRAFT*

**Attendance:** Reggie Kapp, RScP, Zita Johnson-Betts, Dale Kane, Claudette Gadsden, Laura Service, Rev. Rafe A. Ellis – Non-Voting Member of the Board and Guest Mark Arnold – Namaste’ Bookkeeping.

The Board of the Columbia Center for Spiritual Living convened at 7:00pm, led by Rev. Rafe Ellis for onboarding the new Board.

- Reggie Kapp opened the meeting with prayer.
- The Columbia CSL Vision and Mission statements were read by Claudette Gadsden.

The Columbia Church of Religious Science dba Columbia Center for Spiritual Living Board of Trustees Meeting Minutes from Wednesday, January 15, 2025, were approved by consensus.

**Senior Minister’s Report:**

- Rev. Rafe reviewed the content of the Senior Minister’s Report submitted on Tuesday, February 18, 2025, highlighting his request that we invite at least two (2) members of the CSL Greater Baltimore Leadership to join us on the CCSL BOT and THEN begin planning a BOT Induction Ceremony. There was discussion and consensus that we would invite at least two (2) and no more than three (3) CSLGB Leadership members to join the Board of Trustees at this time. Rev. Rafe will be the liaison between the Columbia and Greater Baltimore Boards.

**Financial Report**

- Reggie Kapp, Board Treasurer, led a review of the January 2025 financials and the January 2025 Comprehensive Fiscal report developed and maintained by Rev. Rafe.
- Reggie suggested the Board establish a list of recipients and payment schedule for our 2025 tithes and that this item be added as an agenda item on the March 2025 Board Meeting.
- January 2025 Financial Reports were approved by consensus.

**Guest Presentation**

- Mark Arnold, Columbia CSL Bookkeeper, spoke about the responsibility of the Board to hold consciousness for the community, especially around money and tithing. He played his original song for us, “What Can I Give?” On behalf of the Board, Rev. Rafe thanked Mark for his service.



### **Onboarding Process**

Rev. Rafe led the Board in a discussion about consensus decision making as a spiritual practice. Each one has said a sacred yes to the fiduciary care of this community, working together for solutions, leaning into inviting every voice and agreeing to support the decision of the Board.

### **Selection of Officers**

- Laura Service offered and was accepted by consensus to serve as Vice President.
- Reggie Kapp offered and was accepted by consensus to continue serving as the Treasurer for consistency.
- The Board agreed to revisit the selection of a President and Secretary until next month (March 2025).

Zita suggested the Board create special committees (and/or standing committees) in order to delegate certain responsibilities / functions such as Bylaws and Policies review, Fundraising opportunities, Planning & Budget, Member Care / Appreciation and Personnel (currently to care for our one (1) employee and would need to be Board only participation.) All agreed this will be a brilliant avenue to increase community involvement and will be fleshed out more at the next Board meeting.

Rev. Rafe adjourned the meeting with a closing prayer, 8:53pm.

**The next meeting is scheduled for March 18, 2025, at 7pm via Zoom.**