



## **Grass Roots Organization for the Well-being of Seniors Board of Directors Application**

Thank you for your interest in serving as a member of the Board of Directors of GROWS. Serving on the board is a rewarding experience and an opportunity for personal and professional growth. Board members benefit from an improved understanding of the inner workings of our organization and increased visibility among membership. Completing this form will help you understand the necessary commitments of this leadership position. Please read through the entire application before you begin filling it out. We're honored to have your interest.

Please email this completed form to [grows@growsmc.org](mailto:grows@growsmc.org) or complete and mail to GROWS at 6101 Montrose Road, Ste 202, Rockville MD 20852.

This application will be kept confidential and on file at the GROWS office. Applications are used by the Board's Nominating Committee to identify and evaluate potential board candidates.

### ***Candidate Information:***

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Number of years with present company: \_\_\_\_\_

Number of years as GROWS member: \_\_\_\_\_

Other affiliations/Memberships/positions: \_\_\_\_\_

### ***Board Member Applicant Requirements:***

1. GROWS member in good standing for 1+ year.
2. Active participation in GROWS.

### ***Board Member Responsibilities:***

1. Serves a minimum of one (1) three-year term on the Board. Eligible to serve two (2) three-year terms if re-elected.
2. Be present at BOD meetings. You may not miss more than TWO per calendar year. Full Board of Directors meets the 3rd Friday of every month from 9:30-11:00am.
3. Makes a serious commitment to participate actively in GROWS monthly meetings and events, BOD & committee work. GROWS is a working board where each director participates on a committee to continue planning and advancing our organization. Participation in the advancement of GROWS includes committee work, fundraising and membership development & retention. Committee meeting times vary and should last 60-75 minutes.
4. Stays informed about GROWS matters, is prepared for meetings, and reviews and comments on minutes and reports. Members stay connected through meeting attendance, committee work, membership events, e-mail and other communications.
5. Builds a collegial working relationship with other committee members.
6. Participates in the board's annual evaluation and planning efforts, including that of the Executive Director.
7. Ensuring all legal and ethical responsibilities of GROWS are fulfilled.
8. Ensuring adequate financial resources are secured and maintained effectively, including contributing or fundraising a minimum of \$500 in GROWS membership/sponsorship.
9. Enhancing the public image of GROWS and using connections in other organizations to promote GROWS mission.

### ***Committee Descriptions:***

#### **Program Committee**

Initiates membership programs that reflect our mission of networking, advocacy, and education. **Education subcommittee** collaborates to select, schedule, and implement six educational programs per year. **Event subcommittee** collaborates to plan, schedule, and implement monthly networking happy hours, two networking extravaganzas, and one major fundraiser (silent Auction/ Gala).

#### **Advocacy Committee**

Represents GROWS at the Commission on Aging, Health and Wellness, and Public Policy and county meetings. Committee communicates back to GROWS Board and membership during monthly membership meetings.

#### **Outreach and Development (Membership) Committee**

Oversees branding and integrity of the GROWS membership. This committee collaborates to communicate with members, recruit new members, promote on social media, evaluate member surveys and hold a membership drive. This committee will form partnerships with county organizations to promote the wellbeing of seniors in the county (Villages, DFA, vitality network).

**Board Member Questionnaire:**

1. What is meaningful to you about a position on the Board of Directors?
2. If selected, what specific skills, connections and resources do you feel will help you contribute to the success of GROWS?
3. What previous committee or board experience(s) has prepared you to take on a role as a Director for GROWS?
4. Are you comfortable soliciting others for membership and funding? \_\_\_\_\_ If yes, describe any experience(s) in doing so.
5. What volunteer activities are you active within the community?
6. What do you believe are the two most significant issues or problems facing GROWS?
7. What do you believe are the two most significant issues or problems facing seniors in Montgomery County?
8. Which committee do you most wish to join once on the BOD? (Program, Advocacy, Outreach & Development)
9. What concerns do you have about joining our BOD?
10. Is there any other information we should know / consider?