



## **CFWC AUGUST EXECUTIVE BOARD CALL**

Ontario Airport Hotel & Conference Center  
700 North Haven Avenue, Ontario, CA 91764



**August 28 – 30, 2025**

*Ignite Your Volunteer Spirit*

*Sonya Matthies, CFWC President*

Dear Members and Friends,

Welcome to the second year of the 2024 - 2026 Administration of the California Federation of Women's Clubs. It has been my extreme pleasure to represent our members as your President and I look forward to working with you as we continue to make a difference in our communities and the world!

The fantastic efforts of the CFWC members in "Igniting Their Volunteer Spirit" continue to improve and change the lives of others. Our 9,274 members working together have proven that "Strength United is Stronger" and our membership continues to grow each and every day.

The CFWC August Board Meeting to be held at the Ontario Airport Hotel and Conference Center August 28<sup>th</sup> – 30<sup>th</sup> is one you won't want to miss! There will be informative speakers, workshops, opportunities to visit with old friends and meet new friends. Please mark your calendars now to be sure you attend and encourage others to join us.

In Federation, Friendship and Love,

Sonya Matthies, CFWC President 2024-2026



**ATTENDANCE:** It is the responsibility of all Executive Board members to attend the CFWC Meetings. If you can't attend the meeting, please notify: Marcia Willett, Corresponding Secretary at [marciaewillett@gmail.com](mailto:marciaewillett@gmail.com) and your CFWC Officer as listed below:

All District Presidents, Administrative & Special Appointment Chairmen & Past CFWC State Presidents send regrets to **CFWC President, Sonya Matthies** @ [shmatthies@verizon.net](mailto:shmatthies@verizon.net).

All District First Vice Presidents & CFWC Program Chairmen send regrets to **CFWC 1<sup>st</sup> Vice President**.

ALL CFWC Committee Members send regrets to your **Committee Chair**.

All District 2<sup>nd</sup> Vice Presidents/Membership Chairmen send regrets to **CFWC 2<sup>nd</sup> Vice President**.

**INFORMATION:** Ontario Airport Hotel and Conference Center, 700 North Haven Ave., Ontario, 91764. At the time of this CALL an Airport Shuttle was not available. The distance from the Ontario Airport is less than 2 miles and 10 minutes away. The hotel offers the following amenities:

- FREE GUEST CAR PARKING/EV Charging Stations
- Free Wifi access throughout the hotel
- Business Center with internet access

All rooms have a Tea & Coffee Maker and Iron & Ironing Board. If you choose to swim, there is a Heated Pool and Jacuzzi and Fitness Center with Gym / Workout Room open 24 hours. Mr. J's Restaurant is available for Breakfast (7am - 11am) & Dinner. Lunch items are Grab & Go. The Bar is located in the lobby.

**HOTEL RESERVATIONS:** Our room block **DEADLINE IS JULY 28<sup>TH</sup>**. Doubles and Kings at the same rate of \$147.00 per night + taxes (one or two guests). On our [cfwc.org](http://cfwc.org) website and below you will find a link to make your Hotel Reservation prior to **July 28, 2025** or call the hotel directly at 1-909-980-0400 or 1-800-654-1379 and give them our code: **CAFWC82725**. **NOTE:** *Add your roommate to your reservation to ensure she can check in prior to your arrival. Any reservations made after July 28, 2025 will be on a space and rate available basis.*

**[Click Here to Book Your Room for the CA Federation of Women's Club – Deadline: 7/28/25](#)**

**HOTEL RESERVATION CANCELLATIONS:** Reservations must be cancelled by 4PM 24 hours prior to the arrival date to avoid a charge of one night's room and taxes to the scheduled arrival date.

**CHECK-IN AND CHECK-OUT:** The check-in time is 3:00 pm and check-out time is 12:00 noon. Guests arriving before 3:00 pm will be accommodated as rooms become available. The Guest Service staff can arrange to check baggage for those arriving early when rooms are not available.

**REPORTING:** If you are reporting at this meeting, keep your report to 3 minutes unless otherwise informed by the President. You are required to **bring 3 copies of your report** to give to the Recording Secretary. In the interest of time, our Timekeeper will have warning signs to keep you informed of your time left to report. Please adhere to this limit and everyone will appreciate you! Motions are not timed; however, discussions may be limited.

***All attendees must Check In at the Registration Table in order to attend any or all meetings.*** The Registration Table will be located in the Lobby or outside the Ponderosa Banquet Room. You will receive your Meal Tickets and a Voting Card if you are a CFWC Board Member. The CALL gives the times the Registration Table will be open. Those members arriving on Thursday can see Tami to Register.

**ATTIRE:** This is a business meeting and appropriate dress is requested for the banquet sessions. For the Friday evening banquet you may wish to dress as a Pirate. When attending committee meetings you should feel comfortable and casual dress is recommended. **REMEMBER:** *Bring a sweater or wrap.*

**MEAL REGISTRATION:** Meals sessions are open to all CFWC members and guests. Please invite club members to join us for any of the Friday or Saturday business meetings/meal functions to become acquainted with CFWC Leadership, Programs and Procedures. Guests wishing to attend individual meal sessions may contact Toby Kahan, Meeting Planner for individual meal pricing, 909-720-3532.

Please mail the attached Meal Reservation Form along with your check for \$150.00 payable to CFWC to Tami Miller, CFWC Registrar – 1270 Deventer Drive, La Verne, CA 91750. If you have any questions please contact Tami at: 909-215-5828 or by email at club1270d2deventer@yahoo.com.

**DIETARY RESTRICTIONS:** If you have a medical or religious dietary restriction to which you must adhere, make sure to describe your restriction on the reverse side of your Meal Registration Form. Every attempt will be made to honor these requests. Requests to omit certain food items due to taste dislikes are extremely difficult and may not be accommodated (including alternative dessert items).

## **MEAL CHOICES**

**PLATED FRIDAY LUNCH:** All selections are served with fresh fruit, warm bread & butter, chocolate chip cookie, coffee, specialty teas or iced tea.

***SHANGHAI CHICKEN SALAD*** - Slices of orange chicken, grilled herbs & spices on a bed of mixed greens, crispy won ton, and Asian dressing, served with salad, rolls & butter, and dessert.

***CROISSANT SANDWICH*** - A flaky croissant layered with bacon, smoked turkey, Swiss cheese, lettuce & tomatoes. Served with fresh fruit & potato chips.

***GRILLED VEGETABLE WRAP*** - Grilled Vegetables, Roasted Corn, Tomato, Baby Field Greens, and Cream Cheese wrapped in a Tortilla served with Potato Salad.

**PLATED DINNER FRIDAY:** All entrees include baby greens salad, fresh vegetables, potato, rice or pasta, rolls and butter, dessert, coffee, specialty tea, or iced tea.

***SALMON EN CROUTE*** - Fresh filet of salmon with spinach and leeks, wrapped in flaky puff pastry presented with potatoes, green beans & creamy dill sauce, served with salad, rolls & butter, and dessert.

***NEW YORK SIRLOIN*** - Sliced broiled sirloin with shallot merlot sauce, roasted red potatoes, seasonal vegetables, and creamy horseradish sauce, served with salad, rolls & butter, and dessert.

***FARM FRESH VEGAN DELIGHT*** - Gluten Free Pasta tossed in Olive Oil, Garlic, and Basil Seasoned Vegetables, served with salad, rolls & butter, and dessert.

**PLATED SATURDAY LUNCH** - All selections are served with fresh fruit, warm bread & butter, chocolate chip cookie, coffee, specialty teas or iced tea.

***COBB SALAD*** - Grilled Chicken, Avocado, Boiled Egg, Bacon, Bleu Cheese, Tomatoes, and Red Onion over Shredded Romaine Lettuce with Dressing on side, served with salad, rolls & butter, and dessert.

***ITALIAN SANDWICH*** - An Italian loaf filled with Turkey, Ham, Roast Beef, lettuce, tomato & cheese, fresh fruit & potato chips.

***VEGAN PAD THAI*** - Rice noodles, wild mushrooms, red & green peppers, red onions, tossed in a tangy tamarind sauce, served with salad, rolls & butter, and dessert.



# AGENDA

**Thursday, August 28, 2025**

1:00 – 3:00 pm	Membership (closed meeting)	Maple
3:00 – 5:00 pm	Finance (closed meeting)	Maple
5:00 – 6:00 pm	Dinner Break	TBA
6:00 – 9:00 pm	Executive Committee (closed meeting)	Maple
3:00 – 5:00pm	Registration Available for Officers & Early Arrivals in Lobby	

## **CFWC Executive Board Meeting Friday, August 29, 2025**

8:00 – 10:00am	Registration Table in Lobby	
8:30 – 10:00am	Cindy Sanders, CFWC 2 <sup>nd</sup> VP & Area Vice Presidents	Maple
	District Membership Chairs: <i>Shiver Me Timbers!</i> (Closed Meeting)	
	Angie Nelson, Fundraising: <i>Learning &amp; Sharing Ideas</i>	Sycamore
9:00 – 10:00am	Chris Herzog, Parliamentarian: <i>What's On Your Mind?</i>	Walnut
	Linda Queen, Communications Chair with Committee	Cypress
	Katie Squire, Resolutions Chair with Committee	Redwood

## *Ignite Your Volunteer Spirit*

10:30am	<b>OPENING CEREMONIES</b>	Ponderosa
	Call to Order: Sonya Matthies, CFWC President	
	Inspiration: Joanie Miller, San Bernardino District President	
	Color Guard: Crescenta Valley High School Air Force Jr. ROTC	
	Pledge of Allegiance: Shirley Lorraine, Tierra Adorada District President	
	Song: <i>God Bless America</i>	
	Introductions: Sonya Matthies, CFWC President	
	Greetings: City of Ontario, Mayor Paul Leon	
	Welcome: Ellen Ansok, Area B Vice President	
	Report of the Registrar: Tami Miller	
	Recognition of First Timers: Cindy Sanders, CFWC 2 <sup>nd</sup> VP	
	Executive Committee Recommendations: Marsha LaRusso, Rec. Secretary	

## CFWC Officers' Reports

Lynn Confetti-Ledbetter: Financial Secretary

Deborah Bushnell: Treasurer

Jill Drescher: Director of Finance

Marsha LaRusso: Recording Secretary

Chris Herzog: Parliamentarian

Marcia Willett: Corresponding Secretary

Cindy Sanders: CFWC 2<sup>nd</sup> Vice President

Wendy Curran: President Elect

Marcia Willett: WSR Conference 2025 Report

Marsha LaRusso: Disaster Relief Update

12:00 Noon

Blessing: Kimberly Ryan, CFWC LEADS

Recess for Lunch

1:00pm

*Reconvene*

Ellen Ansok, Area B Vice President's Report

Area B District Membership Reports

- Foothill
- San Joaquin
- San Gabriel Valley
- Tierra Adorada

Nancy Jo Banko, Area A Vice President's Report

Area A District Membership Reports

- Alameda
- Loma Prieta
- Mt Diablo
- Redwood
- Shasta
- Sutter

Announcements: Toby Kahan, Meeting Planner

Recess

4:00 – 5:00pm

Area Meeting - Open to All Attendees

- |                                      |          |
|--------------------------------------|----------|
| ▪ Area A: Nancy Jo Banko & Members   | Sycamore |
| ▪ Area B: Ellen Ansok & Members      | Cypress  |
| ▪ Area C: Sandy Tessier & Members    | Redwood  |
| ▪ Area D: Martha Pritchard & Members | Walnut   |

5:00 – 6:00pm

Mary Sprague & Kathi McGraw, Chairs:

Redwood

CFWC Convention Committee Meeting

5:00 – 6:00pm

Registration Table Open

Lobby

6:30pm

*Reconvene*

Ponderosa

*Enjoy a Blimey presentation by the District Membership Officers!*  
Yo ho yo ho! Arrrgh! Ahoy, Mateys wear your finest pirate outfit and seas the day for the chance to win “Best Dressed” or “Most Original” costume.

7:00pm

Blessing: Deborah Gregory, San Joaquin District President

Recess for Dinner

8:00pm

*Reconvene*

GFWC Convention Report & Awards

Committee Reports

- Bylaws
- Communications
- Resolutions
- Legislation

Announcements: Toby Kahan, Meeting Planner



*Welcome Reception in Hospitality Suite, Cabana Wing #134 Hospitality Suite*

*Thank you to the members of Area B for Hosting our Reception*

*Foothill District*

*San Gabriel Valley District*

*San Joaquin District*

*Tierra Adorada District*

## **Saturday, August 30, 2025**

8:00 – 9:00pm

Registration Table Open

Lobby

8:30 – 10:00am

*Beware of Pirates: Open Membership Workshop*

Dolcetto

*Who, What, When, Where & Why of Membership Retention*

8:00 – 9:00am

Wendy Curran, Dean with State Chairmen

Redwood

8:00 – 9:00am

Sonya Matthies, President with District Presidents

Cypress

9:00 – 10:00am

Vickie Holden: Rap with District Presidents

Cypress

Wendy Curran, President Elect with District 1<sup>st</sup> VPs

Redwood

Chris Herzog, Parliamentarian with Bylaw Committee

Walnut

Kathleen Holm, Legislation Chair with Committee:

Sycamore

10:30am

*Reconvene*

Ponderosa

*Keynote Speaker: Heidi Matthies Dodd*

*Spark to Flame: How HOBY Ignites Lifelong Leadership!*

Cathie Petithomme: Domestic Violence and Sexual Assault

Sandral Cabral: Advocates for Children

Kay Masonbrink: Education and Libraries

“Farmer Jones”: Environment [aka Nancy B. Jones]

Patsy Wilson: Health & Wellness

Vicki Holden: LEADS/Leadership

Allison Eccleston: WHRC

Diane Waterhouse: Amenities/Protocol

Linda Koontz: Nominating Committee Chair

12:00 Noon

Blessing: Pat Borchard, Foothill District President

Recess for Lunch

1:00pm

*Reconvene*

Sandy Tessier, Area C Vice President’s Report

Area C District Membership Reports

- Los Cerritos
- Marina
- Orange
- Sierra-Cahuenga

Martha Pritchard, Area D Vice President’s Report

Area D District Membership

- De Anza
- Palomar
- San Bernardino
- Southern

Mary Sprague & Kathi McGraw, Chairs: CFWC Convention Report

Sonya Matthies, CFWC President’s Report

Unfinished Business

New Business

Announcements: Toby Kahan, Meeting Planner

Collect: Deborah Latasa, Mount Diablo District President

4:00pm

Adjourn

***TRAVEL HOME SAFELY!***

***See you at the CFWC WINTER BOARD MEETING February 26 – 28, 2026***

*Delta Marriott Hotel, 2151 Laurelwood Road, Santa Clara, CA 95054*

*February 26<sup>th</sup> – Executive Committee Meetings (CFWC Officers) 1pm – 10pm*

*February 27<sup>th</sup> – Committee Meetings; General Session at Noon - Luncheon Banquet; Area Meetings; Dinner Banquet*

*February 28<sup>th</sup> – 8am to 10am Meetings; followed by General Session; Luncheon Banquet; Adjournment*

# **MEAL RESERVATION/REGISTRATION FORM**

August 28-30, 2025 CFWC Executive Board Meeting

Reservation **DEADLINE: August 10, 2025**

*(Note: Make Hotel Room Reservation by July 28, 2025 Deadline)*

Please make your check payable to CFWC and mail along with this form to: Tami Miller,  
CFWC Registration Chairman 1270 Deventer Drive, La Verne, CA 91750. (909) 215-5828

Name \_\_\_\_\_ Title/Position \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

District \_\_\_\_\_ AREA \_\_\_\_\_ Room Mate \_\_\_\_\_

Arrival Date/Time \_\_\_\_\_ Flight # or Driving \_\_\_\_\_

1<sup>st</sup> Timer to a State Board Meeting \_\_\_\_\_ New Member (joined in \_\_\_\_\_)

\* \* \* \* \*

## **MENU**

### **Friday Lunch**

SHANGHAI CHICKEN SALAD \_\_\_\_\_

CROISSANT SANDWICH \_\_\_\_\_

GRILLED VEGETABLE WRAP \_\_\_\_\_

### **Friday Dinner**

SALMON EN CROUTE \_\_\_\_\_

NEW YORK SIRLOIN \_\_\_\_\_

FARM FRESH VEGAN DELIGHT \_\_\_\_\_

### **Saturday Lunch**

COBB SALAD \_\_\_\_\_

ITALIAN SANDWICH \_\_\_\_\_

VEGAN PAD THAI \_\_\_\_\_

Check # \_\_\_\_\_

Total: \$150.00

\*All Guests at meal functions **MUST** use this form to reserve your meal(s). Meal descriptions are in the CALL  
Please Note Any Special Dietary Requests on the back of this form. Call Tami if you have any questions.  
**Cancellation after August 15<sup>th</sup> are non-refundable.**