

## Steps To Becoming an Individual Prime Member

An individual KEM Prime Member allows all members of a household to have full access to the resources as a KEM Prime Member. The following steps are provided to assist you in becoming a Prime Member.

1. Go to [www.kingdomeducationministries.com](http://www.kingdomeducationministries.com)
2. Click on the tab “Become A Prime Member”.
3. Choose “Individual/ Annually” Membership.
4. Complete all information.
  - a. First Name: (person who will be the contact for membership)
  - b. Last Name:
  - c. Mailing Address: (Include your entire mailing address)
  - d. Skip line for name of Church or School:
  - e. Username: **(You will not be able to change your “Username” once the application process is completed. Choose a generic “Username” that can be shared with family members)**
  - f. Email: (This email will receive updates)
  - g. Password: **(Choose a generic “Password” that you can share with family members.)**
  - h. Password Confirmation:
  - i. Coupon Code: (enter the coupon code that you received from the school)
5. Click “Sign Up”.
6. You will be taken to the PayPal site. You may pay the membership fee using an existing PayPal account or by using a credit/debit card. You will be asked to “Login” if using an existing PayPal account or you may check “credit/debit” if paying by credit/debit card.
7. Complete the payment process.
  - a. If paying by credit/debit card, you will be asked to provide information for the card holder.
  - b. If paying by credit/debit card, you will be asked to provide an email address and password to setup a PayPal account. This allows your credit/debit card payment to go to the PayPal account for Kingdom Education Ministries.
8. Go to [kingdomeducationministries.com](http://kingdomeducationministries.com) and click on tab “Members Only”. Choose “Login” and use your “Username” and “Password” to access all of the resources on the Prime Member site.

Your information will not be shared with any other individual or organization. You will receive periodic emails from Dr. Schultz informing you whenever new resources are added to the membership site. If you have any questions, please send them to [glen@kingdomeducation.org](mailto:glen@kingdomeducation.org). Thank you for becoming a KEM Prime Member.