



U.S. Small Business
Administration

“GETTING IT RIGHT” – KNOW YOUR FIDUCIARY RESPONSIBILITIES WHEN OPERATING AN EMPLOYEE RETIREMENT PLAN

Operating an employee retirement plan can be challenging, especially for small business employers that have limited time, resources, and access to professional help. To increase awareness and understanding about basic fiduciary responsibilities when operating such a plan, the U.S. Small Business Administration’s (“SBA”) Rhode Island District Office is excited to host the U.S. Department of Labor, Employee Benefits Security Administration (“EBSA”), and offer EBSA’s “Getting It Right – Know Your Fiduciary Responsibilities” webinars!

This three-part series will help employers and service providers understand how the Employee Retirement Income Security Act’s (“ERISA”) fiduciary responsibility provisions apply to employer-sponsored retirement plans, as well as provide information on how to avoid common problems in managing a plan. Specifically, “getting it right” means understanding your plan and your responsibilities, carefully selecting and monitoring service providers, making contributions on time, providing appropriate disclosures to plan participants, filing timely annual governmental reports, and avoiding prohibited transactions.

This series will be presented in three separate sessions; the webinars are free, although registration is required. Register for all or some of them, as your interest and time permit. Here are the session details:

1. *Basic Fiduciary Responsibilities*
TUESDAY, NOVEMBER 9, 2021 | 12:00 PM – 1:00 PM Eastern time | [REGISTER HERE](#)
2. *Reporting & Disclosure Requirements*
TUESDAY, NOVEMBER 16, 2021 | 12:00 PM – 1:00 PM Eastern time | [REGISTER HERE](#)
3. *Correction Programs, and Terminating Abandoned Plans*
TUESDAY, NOVEMBER 23, 2021 | 12:00 PM – 1:30 PM Eastern time | [REGISTER HERE](#)

Approximately 30 minutes prior to the webinar’s start, you will be sent the login information via the email address you used to register.

Please contact Lana Glovach at 401-528-4575 or Lana.Glovach@sba.gov with any questions.

The SBA’s participation in or support of this event is not an endorsement of the views, opinions, products or services of any co-sponsor, presenter, or other person or entity. All SBA programs and co-sponsored programs are extended to the public on a non-discriminatory basis. Reasonable arrangements for persons with disabilities will be made if requested at least 2 weeks in advance by contacting the SBA’s Lana Glovach at 401-528-4575 or Lana.Glovach@sba.gov.