

St. Vincent de Paul Chicago

Conference Officer Training



***Pre-Register,
to help us plan,***
with: name, conference, District,
phone, home & email address

What Officers should know:

- Basic Description of your role.
- Basic Description of the role of your President.
- Some of the tools you should be using.
- Some of the resources that are available to you.
- How important your responsibilities are.
- Interaction of Officers and responsibility to the Conference.

Conference Officer Training

**Monday, June 22—
VP and Secretary
Tuesday, June 23—
Treasurer**

Webinar Sessions

June 22: Begin: 6:30 pm End: 8:15 pm

June 23: Begin: 6:30 pm End: 8:15 pm

Who should attend?

- Conference Officers** - to learn the role and responsibilities of your position as Vice President, Secretary or Treasurer.
- Conference President** - to get re-acquainted with what is expected of your Officers.

This is a virtual interactive presentation rather than an in-person training and requires your attendance through the use of a computer, ipad, or like device. To participate, you cannot attend simply by phone because you must see the presentation as well as hear it.

Training For:

June 22: Vice President, Secretary

June 23: Treasurer

Additional Information will be sent when you register:

**To Register, contact: Mike Syslo,
mike@svdpchicago.org, 602-625-1078**

If you are a Conference Vice President or Secretary, your best opportunity to understand what is expected is June 22 (evening).

If you are a Conference Treasurer, your best opportunity to understand what is expected is June 23 (evening).

