

# 20 WINTER 20 SYMPOSIUM

Louisville  
Dec. 4-5

## FREQUENTLY ASKED QUESTIONS



### **Safety is priority number one.**

KSBA is working closely with the host hotel to ensure a safe experience in adherence to state public health guidelines. Attendees will be strongly encouraged to do their part to protect themselves and others from the spread of COVID-19.

### **Will face coverings and social distancing be required?**

In accordance with the state mask mandate and Marriott hotel policy, face coverings will be required in all indoor public areas of the hotel. Hotel guests are also reminded to practice social distancing, staying at least 6 feet from other guests and hotel associates. The hotel has occupancy restrictions in common areas (including meeting rooms) and KSBA has exclusive use of the hotel's entire conference area.

### **What other precautions will be in place at the host hotel and conference center?**

- The front desk and lobby Starbucks are partitioned. Contactless check in is available ([Marriott Bonvoy mobile app](#)).
- Valet parking and room service dining options are suspended.
- Marriott has increased the frequency of cleaning/disinfecting in high-traffic areas (restrooms, elevators, escalators, etc.) including the use of electrostatic sprayers with hospital-grade disinfectants.
- There are ample hand sanitizing stations located throughout the hotel.
- Hotel staff members wear face coverings and gloves in accordance with hotel policies.
- Guest rooms are thoroughly cleaned and disinfected prior to guests' arrival. The hotel will not automatically provide housekeeping services every day, but daily service is available upon request.
- Common conference center amenities (pens, pads of paper, etc.) will not be provided by the hotel.
- Beverage service and conference meals will be available but self-service options will be limited. Water dispensers, for instance, will not be available. Food will be plated or otherwise served to guests. On Friday, bottled water and other beverages will be available to attendees throughout the day. On Saturday, beverages will be served with breakfast and then attendees will receive a pre-washed and filled reusable KSBA water bottle.

### **What precautions will be taken in the exhibitor area?**

Exhibitor booths will be distanced appropriately to accommodate social distancing guidelines. The number of exhibitor staff per booth has been significantly reduced. Exhibitors will be encouraged to practice social distancing when interacting with conference attendees. KSBA is encouraging exhibitors to wear gloves when distributing their materials and/or making them available for self-pick up.

### **How will KSBA handle conference handouts and sign-in sheets?**

KSBA will not make use of traditional sign-in sheets or provide printed handouts for breakout sessions. Alternative arrangements will be made to track session attendance in a way that limits contact. Handouts will be made available electronically in advance of the conference should attendees wish to download and print them.



*In the event of new restrictions to in-person events from local and state health officials, KSBA is prepared to move the Winter Symposium online. If KSBA is compelled to move the conference online, the same sessions and speakers will be offered. Registrants will be notified in the event of such changes.*