The Kentucky Board of Education at its Feb. 4 meeting granted charter authorizer training waivers to 16 local school boards that had submitted waiver requests. Upon recommendation of Interim Commissioner Kevin Brown, the KBE decided to approve any future waivers of the charter training required under 701 KAR 8:020, Section 3(4). The waivers can be requested by a letter from the superintendent on behalf of his or her board sent to the Interim Commissioner.

The waiver would be in effect until June 30, 2021 or until the board receives a charter application, whichever occurs first. If a board receives a charter application, that board must fully comply with 701 KAR 8:020, Section 3(4) within 10 calendar days of receiving the application.

To help any boards wishing to have the charter training waived, KSBA is providing a template of the superintendent letter. Superintendents should email the following language to Interim Commissioner of Education Kevin Brown at [Kevin.Brown@education.ky.gov](mailto:Kevin.Brown@education.ky.gov). The email should also be copied (cc:) to Associate Commissioner Kelly Foster, at [Kelly.Foster@education.ky.gov](mailto:Kelly.Foster@education.ky.gov). In your email, please use the subject: Charter school authorizer training waiver for **[insert district name]**

Interim Commissioner Brown,

On behalf of the board of **[insert name of district]**, I hereby request a waiver from 701 KAR 8:020, Section 3(4) pertaining to mandated school board training on charter authorizer topics. The board for **[insert name of district]** understands that pursuant to action approved by the Kentucky Board of Education at its Feb. 4, 2020 meeting, the waiver will be granted until June 30, 2021 or until our board receives a charter application, whichever occurs first. We also understand that if our district receives a charter application, our board must fully comply with 701 KAR 8:020, Section 3(4) within ten (10) calendar days of receiving such application.

Thank you for your consideration of this matter.

Sincerely,  
  
**[insert name of superintendent]  
[insert name of district]**