



*Transforming People  
and Communities*

2900 Hoover Road, Suite A | Stevens Point, WI | 54481

capservices.org | 715-343-7500

## **JOB BULLETIN**

**From:** Emily Knutson, HR Generalist

### **Head Start Teacher**

**Work site:** Clintonville Early Learning Center, Clintonville, WI

**Start Date:** as soon as possible

**Starting Pay:** \$13.23-\$14.14 per hour, depending on experience

**Sign-on Bonus:** \$2,000—details at time of interview

**Status:** Full time, 40 hours per week. Summer layoff

**Benefits:** Paid time off, holidays, 401K (6% match), life insurance  
access to health, dental, vision and disability insurance.

**Duties:** Responsible for the supervision of children, preparing and conducting weekly lesson plans which provide developmentally stage appropriate curriculum, on-going assessment of children, and maintaining compliance with all related regulations.

#### **Minimum Qualifications:**

Two year Associate Degree in Early Childhood Education and one year of experience which includes working directly with children ages 0-5;

OR Child Development Associate Credential (CDA) or working toward completion, with two years of experience which includes working directly with children ages 0-5.

Provide a copy of unofficial transcripts or certificate from the Registry or class.

Obtain and maintain a current certificate of completion for infant and child cardiopulmonary resuscitation (CPR) within 3 months of hire.

Must be able to work effectively in multi-cultural situations.

**CAP Services is an Equal Opportunity Employer**