The Site Manager is a critical supervisory position within our organization. This role is responsible for the management and development of a team of members delivering different levels of cleaning services for a chassis manufacturing plant. This is a key management position, responsible for safety, quality, service delivery, as well as developing a team to deliver the highest possible added value to our customer.

This position requires a broad range of people skills and the ability to effectively problem solve on the fly in a fast paced, safety focused environment. This role has a high degree of customer interaction and visibility and requires an exceptional level of detail orientation as well as superior management skill to instill core values and ensure all tasks are accomplished while continuously building and strengthening the customer relationship.

# Job Description:

Reporting to Senior Management for the company, the Site Manager interacts with customer contacts at different levels of the organization, and their team of hourly team leads and hourly team members daily ensuring all tasks and activities are accomplished. The Site Manager provides leadership to mentor, coach and develop their team to continuously improve their job performance and skills while consistently enforcing company policies and values. This role leads by example to promote a team environment, continuously drive improvement, identify and correct anomalies and create a high performing culture with safety as a constant expectation. This position requires a dynamic leader that excites people to come to work.

# Specific Duties & Responsibilities:

* Lead, inspire and guide team members to perform duties in a safe, cooperative & team-oriented environment.
* Manage, direct, and control the activities and services provided by CIS employees
* Monitor, control and order janitorial supplies
* Utilization of manpower, supplies, and equipment while maintaining and improving the quality of customer service
* Accountable for overall operation and meeting or exceeding customer quality expectations
* Interact with customer contacts at different levels multiple times daily to provide status updates on open issues and progress of projects.
* Enforce company policies and values
* Drive continuous process improvements to enhance safety, quality, and cost performance
* Provide Senior Manager with regular updates on activity status and client meetings.

# Qualifications and Skills

* Must demonstrate integrity, dependability and motivation and the ability to drive process improvement and encourage excellence.
* Must be a dynamic leader and communicator that positively impacts performance and excites people to come to work.
* Must be proficient in Microsoft Office.
* Mechanically inclined

Salary - $50,000 to $55,000

Three weeks of PTO

Health Insurance Benefits

Future advancement opportunities