**Federal Contract Program Manager (Construction)**

The Federal Contract Program Manager is responsible for all aspects of program performance for our contract supporting Marine Corps Installations at Camp Lejeune and Cherry Point. Support to this command includes advisory and assistance services program support on-going and future Military Construction. Provides overall direction to all project level activities and personnel for that contract. The Federal Contract Program Manager is the primary technical and managerial interface between the Company and the Contracting Officer. The Program Manager will have full authority to act for the Company on all contract matters relating to daily operations. The Program Manager shall be responsible for formulating and enforcing work standards, assigning schedules, reviewing work discrepancies, and communicating policies, purposes, and goals of the organization to subordinates. The Program Manager shall meet with the Contracting Officer/Designated point of contact as necessary to maintain satisfactory performance and to resolve other issues pertaining to Government/Company procedures.

**Responsibilities:**

* Promote T.A. Loving Company to owners, developers, planners, architects, engineers and any appropriate sales

lead by increasing brand awareness, prospecting and engaging new clients, coordinating public relations efforts,

attending and participating in trade shows, participating in professional and/or industry organizations

* Must be capable and have the proven ability to effectively direct and coordinate field construction staff and subcontractors.
* Manages financial administration and establishes project goals and objectives, evaluates project financial performance monthly, promotes and develops strategic plan.
* Complies with accounting policies and procedures, provides accurate financial forecasting, maximizes cash flow, meets financial reporting deadlines
* Manages risk in accordance with company guidelines, searches for new ways to improve operating returns and resolves claims in a timely manner
* Preserves corporate culture and philosophies. Mentors others, promotes mission and vision, and encourages employee growth
* Regularly exercises independent judgment as well as a high level of analytical skill in solving complex and unusual technical, administrative, and managerial problems.
* Organizes, conducts and attends progress meetings, briefings, performance reviews with customer representatives and project team members.
* Establishes marketing goals to ensure share of market.
* Develops and executes marketing plans and programs, both short and long range, to ensure the profit growth and expansion of company federal contracts/presence.
* Researches, analyzes, and monitors financial, technological, and demographic factors so that market opportunities may be capitalized on and the effects of competitive activity may be minimized.
* Must be able to prepare subcontract scopes of work and negotiate revisions, changes and additions to contractual agreements with architects, consultants, clients, suppliers and subcontractors.
* Coordinate and communicate regularly with corporate office and officers.
* All other duties as assigned

**Required Qualification:**

* BA or BS in engineering (Civil, Electrical, or Structural Engineering) or Construction Management related technical degree related to construction PREFERRED-NOT REQUIRED.
* 10 years' experience managing complex projects and/or programs with a Federal Agency is required
* Strong computer skills are a necessity, including familiarity with construction project management applications.
* Strong communication and interpersonal skills and are required to interface directly with owners' representatives, subcontractors, Contract Officer, and other team members.
* Strong leadership skills are required including, but not limited to coaching, mentoring and the ability to build and maintain motivated teams.
* Highly developed project management finance skills are required.
* **Must have clean history and the ability to pass a background check to access different military facilities. Must be US citizen.**

***T.A Loving Company is an Equal Opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status.***