

## South Carolina Job Openings

**Shaeffler Group** | Entry Level Manufacturing, Management, Administration, Supply Chain | [Click to Apply](#)

Fort Mills and Cheraw. For more information contact Heather Thornhill at [thornhat@schaeffler.com](mailto:thornhat@schaeffler.com)

**BlueCross BlueShield South Carolina** | Internships, Business Operations, Customer Service, Health Care, IT | [Click to Apply](#)

Career Fair on July 28, at Columbia International University, 4-8pm | [Click for Info](#)

**Southern Industrial Constructors** | Truck Drivers, Riggers, Pipe Fitters in Columbia | [Click to Apply](#)

For more information contact Christine Whitney at 919-257-7067/919-782-2935

**US Department of Agriculture** | Admin Assistant, Planning Specialist, Civil Engineers, Business Tools Coordinator and more | [Click to Apply](#)

For more info contact Joshua Hammond at [joshua.hammond@usda.gov](mailto:joshua.hammond@usda.gov)

**United Infrastructure Group** | Construction Work and Management Positions | [Click to Apply](#)

Entry level positions are available with no experience, opportunities for upward mobility within the company

For more info contact Kyle Caldwell at [kyle.caldwell@uig.net](mailto:kyle.caldwell@uig.net)

**Shutterfly** | IT, Marketing, Product Management, Photographer | [Click to Apply](#)

For more info contact Kaitlyn Sain at [Kaitlyn.sain@shutterfly.com](mailto:Kaitlyn.sain@shutterfly.com)

Phone: 843- 474-4787

**Veterans Bridge Home** | Community Care Coordinator | [To apply send cover letter and resume to careers@veteransbridgehome.org](#)

For more info contact Jodi Linch at [jlinch@veteransbridgehome.org](mailto:jlinch@veteransbridgehome.org)

See job description below.



**VETERANS BRIDGE HOME**  
**South Carolina Community Care Coordinator**  
**JOB DESCRIPTION**

## OVERVIEW

Reporting to the Clinical Director for daily operations and supporting the South Carolina Community Network Director with provider engagement, the community Care Coordinator (CC) is responsible for functioning as a subject matter expert on service pathways corresponding to key Social Determinants of Health (Healthcare, Housing, Employment, Benefits, Social Enrichment, and Education) within a particular geography inclusive of rural counties and urban centers. The CC works with the SC Network Director and Care Coordination Team to identify, develop, and support key providers serving military and veteran families in South Carolina. CC performs outreach to identified Veterans, utilizes a holistic screener tool to triage needs and collaborates with partner providers and the care coordination team to coordinate quality and timely care in the community. The CC functions to build community care teams using Combined Arms (SC specific), Unite Us, and other technology and facilitates collaboration between direct service providers to ensure accurate and timely service as well as accurate data capture from reception to case closure. The CC utilizes the Combined Arms and Unite Us technology platform and other approved data systems and tools to ensure timely, quality referrals and accurate data capture of connections made, and services provided across social determinants of health.

## PRIMARY RESPONSIBILITIES

- Functions to make formal connections between community organizations providing direct services to military and veteran families and individual military and veteran families in need of services across key functional areas / Social Determinants of Health (SDoH) using technology and existing relationship network.
- Utilizes person centered skills and data to expand strategic provider relationships and organizational engagement using Combined Arms and Unite Us technology
- Utilizes person centered skills to assist in determining relevant resources and guides military and veteran families through the resource connection process.
- Operates in a Team environment independently and in tandem with other CC staff in service of key providers and military and veteran families.
- Participates in regular case review processes for complex veterans or family members.
- Ensures engaged military and veteran families navigate care pathways successfully through the Combined Arms and Unite Us networks to connect to existing resources.
- Documents military and veteran family interactions within Combined Arms and Unite Us platforms following best practice guidelines.
- Supports SC Network Director to maintain up-to-date key provider list by geography and functional area.
- Utilizes database dashboards, tracking spreadsheets, and daily team meetings to monitor service delivery progress and determine daily contact list based upon need and urgency.
- Makes referrals to network providers based upon an understanding of partner program eligibility criteria, capacity, location, and client preference/circumstance, and documents the same.
- Works with receiving providers to ensure the accuracy, timeliness, and appropriateness of those referrals.
- Become highly educated in the human services sector across the geographic area of responsibility.
- Develop trust and a positive working relationship with individuals, families, communities, and providers/organizations.
- Responds to inquiries from a plethora of sources (e.g., individuals, organizations, providers) through offering information and/or direction.
- Assists in immediate crisis following organizational crisis intervention guidelines.
- Broadens awareness of key organizations and services across the state, irrespective of market and/or backbone organization.
- Conducts oneself in a manner consistent with the professional standards of Veterans Bridge Home.
- Participates in Veterans Bridge Home/Combined Arms/Unite Us meetings and trainings.



## QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable otherwise qualified individuals with disabilities to perform the essential functions.

- Professional experience in customer service, sales, and/or case management/human services necessary.
- Bachelor's Degree in Social Sciences or 1 – 2 years in human services or equivalent experience.
- Military cultural competency (preference given to military service or military spouse).  
Critical Thinking Skills: Ability to navigate complex human systems and relationships.
- Critical Thinking Skills
- Organized with developed self-management skills. Able to collaborate with multiple clients, providers, databases, and communication tools to support quality and efficient care delivery in a challenging environment.
- Proficiency in working with a web-based environment.
- Patience: Awareness and appreciation of vulnerable populations.
- Ability to work effectively in community and direct service settings.
- Seeks out and welcomes personal and professional feedback.

## SALARY AND BENEFITS

- Hours: Normal hours 8-5p (Monday-Friday). Some nights and weekends.
- Compensation will be determined based on education and experience
- Benefits include: Stipend, Short Term Disability, PTO, 401k with match

To apply, send cover letter and resume to [careers@veteransbridgehome.org](mailto:careers@veteransbridgehome.org)