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## Custodian

7th Street Public Market is a non-profit organization created to serve as a small business incubator. We are a bustling urban food destination in the heart of Charlotte's Center City with a mission to celebrate the food culture of the Carolinas and support local and regional farmers, food artisans and entrepreneurs. The Market provides high quality, fresh and affordable food, as well as local products, seven days a week. We believe in Doing Good by Eating Well.

**Job Description:** The Custodian is responsible for maintaining the interior and exterior premises, and other miscellaneous duties in order to ensure that building and facility is maintained in a healthy, safe and sanitary manner. Ability to work under little supervision. Must have flexibility to work mornings, afternoons, evenings, weekends and holidays as scheduled.

**Experience:** High School Diploma or GED. Basic knowledge of cleaning methods, cleaning products and small tools. Ability to read and understand labels and instructions, particularly on the use and application of cleaning chemicals and products. Must be able to lift at least 40 lbs.

### General Description of Responsibilities:

- ❖ Sweeps, mops, and scrubs concrete floors using cleaning solutions, tools and equipment.
- ❖ Wipe down tables, chairs and highchairs with acceptable cleaning solutions.
- ❖ Return business trays, dishes, glassware, etc. to appropriate business.
- ❖ Move or relocate tables and chairs to accommodate customers or special events.
- ❖ Clean entrance and exit including glass, doors and hardware.
- ❖ Clean and maintain exterior seating areas, including setting up and taking down umbrellas.
- ❖ Keep outside area near exits and entrances clear of snow, cans, paper, etc.
- ❖ Clean, wash and disinfect drinking fountains.
- ❖ Cleans walls, ceilings, windows, and building fixtures.
- ❖ Dusts furniture, walls and other equipment.
- ❖ Gathers and empties trash and recycling.
- ❖ Clean and restock restrooms, including but not limited to, floors, toilets, toilet seats, hand dryers, fixtures and mirrors.
- ❖ Notifies management of need to order materials, supplies or equipment as needed.
- ❖ Report damage and acts of vandalism.
- ❖ Assists in building security, locking and unlocking all doors.
- ❖ Assist with special event set-ups as needed.
- ❖ Ensure cleaning materials and supplies are stored in a safe and orderly manner.
- ❖ Perform other related duties as required.