

Position Available—Director of Children’s and Youth Ministries (Lay Position)

Effective Date—Immediately

Supervised by—the rector, the Rev’d Todd Bruce

**Who we are:**

Trinity Folsom, an open and inclusive parish that cherishes traditional liturgy and music, is one of the largest Episcopal congregations in the state of California. Our campus, a mix of 19<sup>th</sup> and 20<sup>th</sup>-century buildings, is located in the historic district of Folsom, a suburb of Sacramento, and was recently renovated and expanded. Our staff enjoys working collaboratively and is well supported by the parish. We have four Sunday services and Sunday School for children and adults between the two largest Sunday morning services. We have grown significantly since 2012 when our average Sunday attendance was 132; our 2020 ASA was 298 and growing. Attendance declined due to the pandemic but is recovering rapidly. The number of families with children, especially very young children, has increased dramatically. We have few high school students, but a growing number of middle school students, with many younger children who will be rising into the youth program over the next few years. Our current staff includes a part-time children’s minister and a part-time youth minister, but both are moving on to pursue further postgraduate education, and we are combining their roles into this single full-time position.

This is a full-time role (with benefits) in a parish with established children’s programming and in a rebuilding phase with older youth ministries. The exact hours will vary from week to week depending on planned activities.

**What you’ll do:**

- Inspire and support the spiritual development of youth in middle and high school.
- Provide leadership and oversight of youth activities.
- Develop and lead youth group programming and service opportunities. Plan and facilitate approximately two youth meetings/activities per month: one for junior high, one for high school, and/or a combined activity for both age groups.
- Recruit and equip parishioners to minister to youth and support the teaching efforts.
- Lead weekly Children’s Chapel worship for 3-8-year-olds at 9 am and 11:15 am services.
- Work closely with clergy to develop Children’s Chapel liturgy.
- Oversee youth Sunday School Programming including:
  - Recruit, support, and schedule teachers and substitutes.
  - Order and organize curriculum and prepare classroom spaces.
  - Lead weekly High School Sunday School class at 10:30 am between services.
- Plan annual weeklong Vacation Bible School.
- Oversee staffing of Nursery.
- Provide pastoral care and emotional support to parish youth, including affirming our LGBTQ+ and non-binary youth.

- Work with adult volunteers and coordinate their involvement in youth ministries.
- Facilitate opportunities for youth to engage in community outreach.
- Provide opportunities for youth retreats.
- Be responsible for communicating youth ministry activities and events through social media and the weekly parish newsletter.
- Promote and attend diocesan youth events or similar gatherings.
- Maintain pertinent records such as membership lists, parent permission slips, photo release forms, and Safe Church Certifications.
- Attend weekly staff meetings, in person or via Zoom, Facetime, Skype, etc.
- Assist in programming and facilitating children and youth components of seasonal church events (Trunk or Treat, Shrove Tuesday Pancake Supper and Races, etc.).
- Work in conjunction with the rector to prepare interested teens for confirmation.
- Submit an annual budget request in September.

**You may also be asked to:**

- Preach on occasion or take on another appropriate role in worship, if you desire such a role.
- Assist the Director of Music with Sunday morning logistics for Children's Choir performances.

**Requirements**

**You'll Have:**

- An ability to communicate the Gospel of Jesus Christ to children and youth in compelling and age-appropriate ways.
- The ability to communicate our parish's warm and joyful welcome to new families.
- Familiarity with the stages of children and youth's spiritual/religious and personal development.
- Creative and flexible approach.
- Willingness to experiment with programming and activities.
- Familiarity with The Episcopal Church (or a willingness to learn).
- Applicant must have the ability to obtain a valid California driver's license and must have current auto insurance at the state-required minimum.

**Having the following will make you a better candidate:**

- Leadership experience in a Camp Environment.
- Experience in Godly Play (or a willingness to learn).
- Ability to play an instrument or lead age-appropriate music.

## **Hiring requirements:**

- Applicant must have excellent computer skills, the ability to work occasional evenings and weekends, and must complete diocesan training in misconduct and abuse prevention.
- Physical requirements:
  - In this role you will be required to stand, sit, walk, kneel, and speak; read emails, files, instruction manuals, and a variety of correspondence; and use fingers and hands in a variety of tasks, including writing and computer usage. This employee is occasionally required to lift and/or move up to 30 pounds, maneuver stairs and move about in a variety of properties.

## **Why Trinity Folsom?**

- Full-time (averaging 40 hours per week) lay position that will pay \$52,000 annually (pre-tax).
- The church provides medical, dental & vision insurance. Plans include Kaiser, Anthem Blue Cross/Blue Shield, and Cigna Open Access offering HMO, PPO, and HAS options. Trinity pays for the employee costs, but the employee can add their spouse and/or children. Orthodontic coverage is also available (at an additional cost). In addition, the church pays for a \$50k life insurance policy, and long-term disability.
- A pension contribution plan and matching program are provided for all full-time employees. The church pays 5% of the income and then matches up to 4% of the employee's contribution.
- Cell phone plan stipend to help pay for your personal plan.
- Live in the growing Sacramento area close to Lake Tahoe, Wine Country, San Francisco and all Northern California has to offer!

Interested? Submit a cover letter that addresses why you think you're a good fit for this role, a brief description of your spiritual journey, and the most interesting thing about you that's not on your resume. Send that letter, with your resume to [jobs@trinityfolsom.org](mailto:jobs@trinityfolsom.org).